

AGENDA

Government Operations Committee

Tuesday, June 23, 2015 - 3:30 PM

Legislature Chambers, Governor Daniel D. Tompkins Building, Ithaca, NY

1. **Call to Order**
2. **Changes to Agenda**
3. **Comments from the Public**
4. **Minutes Approval**
 - a. May 26, 2015
5. **History Center**
 - a. **Report/Discussion:** Update - History Center (ID # 5642)
6. **Appointments**
 - a. **ACTION ITEM:** Advisory Board Appointment (ID # 5668)
7. **Legislature**
 - a. **RESOLUTION:** Establishing Standard Work Days for Elected and Appointed Officials of Tompkins County (ID # 5677)
8. **Reports**
 - Committee Chair
 - County Administrator
 - County Attorney
 - Director of Finance
 - Public Information Officer
9. **Adjournment**

Government Operations Committee
 Regular Meeting Minutes – Draft 6-4-15
Tuesday, May 26, 2015 3:30 PM
 Legislature Chambers

Attendance

Attendee Name	Title	Status	Arrived
Daniel Klein	Chair	Present	
Dooley Kiefer	Member	Present	
David McKenna	Member	Present	
Nathan Shinagawa	Vice Chair	Present	4:02 PM
Glenn Morey	Member	Present	
Catherine Covert	Clerk of the Legislature	Present	
Joe Mareane	County Administrator	Present	
Greg Potter	Director of ITS	Present	
Mike Hall	Interim Airport Manager	Present	
Arel LeMaro	Facilities Director	Present	
Marcia Lynch	Public Info. Officer, County Administration	Present	
Scott Doyle	Planner, Tompkins County Planning Department	Present	
Ed Marx	Planning Commissioner	Present	
Rick Snyder	Finance Director	Present	

Guests: K. Blakinger, Ithaca Times; J.R. Clairborne, Common Council Member; Andrew Murphy, Cornell Environmental Health and Safety Department; Marcus Williamee, UA Local 267; Casey Beeley, Local 241 (IBEW); Lindy West, IBEW Local 241; Kyle Fellows, IBEW Local 241; Chuck Smith, Carpenters 277; Brian Noteboom, Carpenters Local 277; Michael Talarski, IBEW Local 241; Jake Benninger, IBEW Local 241; Stacy Black, IBEW Local 241

Call to Order

Mr. Klein, Chair, called the meeting to order at 3:35 p.m.

Changes to Agenda

There were no changes to the agenda.

Comments from the Public

Marcus Williamee, Town of Danby and member of the UA Plumbers and Steamfitters Local 267, spoke in support of the County's Apprenticeship Policy that is currently in place and hopes that in the future it can be improved. The number of hours in a classroom is 244 hours per year and 10,000 hours on-the-job training is required for five years for their apprenticeship program. He also spoke of a number of other areas they are involved with including the school districts. There are currently 66 apprentices in the Ithaca school and the success rate is 92% of graduates.

Jake Benninger, Groton and member of the IBEW Local 241, also spoke in support of the County's Apprenticeship Policy. He distributed information relating to the apprenticeship training program. He said it is not their intent to impact any specialty or small contractors. Their apprenticeship program is a five-year program and each apprentice receives 56 college credits. The attrition rate is over 90% in the last 40 years. He invited Committee members to stop in and see their facility and to contact him at any time with questions.

Michael Talarski, Ithaca and member of the IBEW Local 241, submitted a statement and spoke in

Minutes
Government Operations Committee
Tuesday, May 26, 2015

support of the current Apprenticeship Policy adopted by the County in 2004. He is a member of the Workforce Development Board and Tompkins County Area Development. As the Business Manager of the International Brotherhood of Electrical Workers, he said there are 230 members with 26 of them being apprentices. The County’s apprenticeship program allows a contractor to bid a project at a lower composite crew rate that is lower than using journeyman craftsman only. He provided an example of the cost for a mixed crew of one Journeyman and one apprentice and said it lowers the bid rate and also puts local people to work on projects that may have no experience, but will work alongside of a qualified Journeyman Electrician. He spoke of the requirements for their apprenticeship program and said it is a five-year program with 8,000 hours on-the-job training and 1,000 hours classroom training. The individual also receives 56 college credits upon completion towards an AOS degree.

Administration

Apprenticeship Policy Discussion (ID # 5633)

Mr. Shinagawa arrived at this time.

* * * * *

Minutes Approval

Tuesday, April 28, 2015

RESULT:	ACCEPTED [4 TO 1]
MOVER:	Glenn Morey, Member
SECONDER:	David McKenna, Member
AYES:	Daniel Klein, David McKenna, Nathan Shinagawa, Glenn Morey
NAYS:	Dooley Kiefer

Administration

Legal Ads Discussion (ID # 5634)

Mr. Mareane said at the last Committee meeting there was discussion about designating a second official newspaper to publish legal notices and the cost of that. He reminded the Committee the cost would be approximately \$8,200. Additionally, there was discussion concerning the ads that would be of most interest to the public such as public hearing announcements and public bids. Following a meeting with a representative of the Finger Lakes Community Newspapers to discuss the rate structure and coverage area (weeklies distributed in nine communities including Trumansburg, Newfield, Groton, Dryden, and Lansing), it was determined the estimated cost would be \$1,500 with a coverage area of over 12,000 readers. As directed by the Committee, Mr. Mareane presented the recommendation below for the Committee to consider. He believes the affected departments can support the \$750-\$1,000 that the ads would cost in 2015. This approach would also allow time to consider whether to expand or contract this approach, including the possibility of advertising in the higher-circulation Ithaca Times, as a part of the 2016 budget.

Recommendation:

Direct the County Administrator to advise and request all departments that they should place legal ads for public hearings and public bids in both the Ithaca Journal and Finger Lakes Community Newspapers until otherwise advised.

Minutes Acceptance: Minutes of May 26, 2015 3:30 PM (Minutes Approval)

Minutes
Government Operations Committee
Tuesday, May 26, 2015

Ms. Kiefer spoke of her concern with the size of print for legal notices and asked if that could be addressed. Mr. Mareane said he would talk to representatives of both newspapers about that concern.

Mr. Klein asked if there would be any discretionary given to Departments about which legal notices “should” be placed in both newspapers, e.g., public hearing for a specific bridge. Mr. Mareane said there are only a few Departments this impacts and will discuss this in more detail with them.

It was MOVED by Mr. Morey, seconded by Mr. McKenna, to support the recommendation as outlined above. A voice vote resulted as follows: Ayes - 4 (Klein, Shinagawa, McKenna, and Morey); Noes - 1 (Kiefer). MOTION CARRIED. For the record, Ms. Kiefer said she would have liked more information on this before voting.

Airport

Resolution 2015-114: Award of Bids – Aircraft Rescue and Fire Fighting (ARFF) Truck, Installed Equipment, and Personal Protective Equipment (PPE) – Ithaca Tompkins Regional Airport (ID #5636)

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	David McKenna, Member
SECONDER:	Glenn Morey, Member
AYES:	Klein, Kiefer, McKenna, Shinagawa, Morey

WHEREAS, the Finance Department has duly advertised for bids to purchase an Aircraft Rescue and Fire Fighting (ARFF) vehicle, Installed Equipment, and Personal Protective Equipment (PPE) for the Ithaca Tompkins Regional Airport, and

WHEREAS, four (4) bids were duly received for the ARFF Truck as follows:

Plastisol Companies, LLC	\$560,989.00
Emergency One, Inc.	\$575,893.00
Rosenbauer Minnesota, LLC	\$597,068.00
Oshkosh Airport Products	\$600,036.00

, and

WHEREAS, three (3) bids were duly received for the additional equipment installed by manufacturer as follows:

Plastisol Companies, LLC	\$ 65,000.00
Emergency One, Inc.	\$127,514.00
Oshkosh Airport Products	\$ 89,256.00

, and

WHEREAS, after consultation with the Federal Aviation Administration (FAA), the lowest bidder, Plastisol, has been deemed unsuccessful due to not providing proper FAA-required documentation, and Emergency One, Inc., the lowest responsible bidder, will be awarded the bid for the ARFF truck with installed equipment at a total cost of \$703,407,

, and

Minutes
Government Operations Committee
Tuesday, May 26, 2015

WHEREAS, four (4) bids were duly received for additional Personal Protective Equipment (PPE):

Adirondack Thermal & Technical	\$ 5,575.00
Federal Resource	\$101,265.67
Dival Safety	\$188,047.05
Emergency One, Inc.	\$202,116.88

WHEREAS, the award for PPE will go to the lowest responsive bidder, which is Dival Safety, as the first two bidders are deemed unresponsive as they did not bid on all pieces of equipment, and Dival Safety, the lowest responsive bidder, will be awarded the bid at a cost of \$188,047.05,

WHEREAS, the budget for said ARFF vehicle, Installed Equipment and PPE Equipment is as follows:

FAA (90%)	\$802,308.65
New York State Department of Transportation NYSDOT (5%)	\$ 44,572.70
Passenger Facility Charges (PFC's) (5%)	\$ 44,572.70
Total	\$891,454.05

, now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, That subject to grants being received from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT), the ARFF Truck and Installed Equipment bid be awarded to Emergency One, Inc., as the lowest responsible bidder with a bid of \$703,407.00 and that the PPE Equipment bid be awarded to Dival Safety as the lowest responsible bidder with a bid of \$188,047.05,

RESOLVED, further, That the local share is derived from PFC's and that the Finance Director be and hereby is authorized to advance payments for this piece of equipment until reimbursement is received from the FAA and NYSDOT.

SEQR ACTION: TYPE II-25

Cornell Annual Report on Airport Disposal Sites (ID # 5637)

Ms. Kiefer said she often requests an update on tritium which is the biologically active form that gets into a water supply and requested information on it.

In response to Ms. Kiefer's question regarding tritium, Mr. Murphy said he did not print out the tritium data, but it is available on the website. He also agreed to send it electronically to the Airport Manager for distribution.

Planning Department

2015 Foreclosure Report (DOC ID: 5641)

Mr. Doyle reported on the 2015 Foreclosure Report and said he received from the Finance Department a report that the current list of parcels is down from 31 to 28. There are three properties being recommended for withholding from the 2015 Auction and summarized below:

Minutes
 Government Operations Committee
 Tuesday, May 26, 2015

Cook Street - Village of Freeville, 1.72 AC, Tax Parcel No. 4.-5-11.12

This vacant parcel is located on Cook Street off Fall Creek Road in the Village of Freeville. The property is adjacent to a parcel owned by the Freeville Housing Development Corporation and directly across Fall Creek Road from Fall Creek. It is further located within the Fall Creek Natural Features Focus Area. In 2014, the Committee recommended withholding the parcel from auction for a year to pursue a sale to expand housing options. The Planning Department, with support of the Village of Freeville, spoke with Ithaca Neighborhood Housing Services (INHS) regarding their interest in the parcel. INHS is providing a draft Purchase Offer to the County Attorney's office to purchase the parcel.

1284 Taughannock Boulevard - Town of Ulysses, 2.6 AC, Tax Parcel No. 27.-4-6

This vacant parcel is located between the Black Diamond Trail and Taughannock Boulevard (NYS Route 89) just north of Perry City Road. The parcel has the potential to provide added buffer opportunities to the developing Black Diamond Trail. It is located within the Lakeshore Natural Features Focus Area, the Maplewood Glen and Lakes Slopes UNA (UNA-62) and on the Cayuga Lake Scenic Byway. The parcel was withheld from 2012 auction to pursue a sale to New York State Parks. Funding for acquisition by the State is in the 2013 Land Acquisition project list. State Parks has however now taken issue with the Title to the property and are unlikely to follow through with the purchase. The County is pursuing final efforts with State Parks and the Town of Ulysses to advance the conservation of this parcel. If these discussions prove fruitful we recommend withholding the parcel to finalize a sale. If not we recommend including the parcel in the auction.

Belle School Road - Town of Caroline, 20 Acres, Tax Parcel #24.-1-8

This is a vacant rural parcel on Belle School Road near intersection with White Church Road. The parcel boundaries include a DEC Wetland and the Belle School Road Fen UNA (UNA-177). This parcel additionally falls within The Forestlands Natural Features Focus Area. The EMC-UNA committee identified this parcel as an important component of the UNA which includes rich fens and an important nesting site for wetland birds. The EMC-UNA committee along with the Planning Department recommends withholding this parcel from auction to pursue a sale which supports the conservation of the site. The Planning Department has spoken with the Town and local conservation partners regarding potential ownership. If an appropriate owner for the parcel cannot be identified we recommend inclusion in the auction.

In addition, there is a parcel within the Fall Creek Natural Area and approval to waive past and future taxes on the City foreclosure list is being requested and is highlighted below:

City of Ithaca Foreclosure Auction & Parcels Within Fall Creek Natural Area

The City of Ithaca's 2015 Foreclosure auction includes two parcels (Tax Parcel #12.1-1 and #12.-1-2) that are located at the base of Ithaca Falls on the north side of Fall Creek at Lake Street. The City is considering retaining and remediating the site. To help them advance the conservation of these parcels the City has asked that the County consider waiving past and future taxes on the parcel. The current amount due to the County is \$2,696.01. The estimated future taxes are \$1,317.00, for a total estimate of \$4,013.01. We recommend waiving the taxes to conserve this important open space resource.

It was MOVED by Ms. Kiefer, seconded by Mr. Morey, and unanimously adopted by voice vote, to approve the three parcels as recommended above for the following properties:

- *Cook Street - Village of Freeville, 1.72 AC, Tax Parcel No. 4.-5-11.12*
- *1284 Taughannock Boulevard - Town of Ulysses, 2.6 AC, Tax Parcel No. 27.-4-6*
- *Belle School Road - Town of Caroline, 20 Acres, Tax Parcel #24.-1-8*

Minutes Acceptance: Minutes of May 26, 2015 3:30 PM (Minutes Approval)

Minutes
Government Operations Committee
Tuesday, May 26, 2015

Discussion continued concerning the parcel located in the Fall Creek Natural Area. Ms. Kiefer spoke about the Planning Department’s discretionary funds available to preserve land and commented that the balance is low for that fund and said one way it is replenished is through foreclosure moneys. She asked that this topic be discussed at a future meeting.

It was MOVED by Ms. Kiefer, seconded by Mr. Shinagawa, and unanimously adopted by voice vote, to support the City’s attempt to take over the two parcels within the Fall Creek Natural Area and to waive the County taxes in the amount of \$4,013.01.

* * * * *

Information Technology Services

Resolution 2015-117: Appropriation from Contingent Fund - Terminal Pay - Information Technology Services Department (ID #5618)

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	David McKenna, Member
SECONDER:	Glenn Morey, Member
AYES:	Klein, Kiefer, McKenna, Shinagawa, Morey

WHEREAS, the Information Technology Services Department had the following three individuals in the Department resign or retire:

- Healthcare Security and Privacy Officer - resigned effective April 3, 2015
- Administrative/Computer Assistant - retired effective January 29, 2015
- Financial Systems Administrator - retired effective February 6, 2015

, and

WHEREAS, the Fiscal Policy of Tompkins County allows for terminal-pay reimbursement to the Department from the Contingent Fund, now therefore be it

RESOLVED, on recommendation of the Government Operations and the Budget, Capital, and Personnel Committees, That the Director of Finance is hereby authorized and directed to make the following budget appropriations for 2015:

FROM: A1990.54440	Contingent Fund	\$17,481.59
TO: A1680.51000502	Healthcare Security and Privacy Officer	\$ 2,656.79
A1680.51000	Administrative/Computer Assistant	\$ 1,275.75
A1680.51000766	Financial Systems Administrator	\$ 7,237.80
A1680.58800	Fringes	\$ 6,311.25

SEQR ACTION: TYPE II-20

* * * * *

Adjournment

The meeting adjourned at 5:16 p.m.

Minutes Acceptance: Minutes of May 26, 2015 3:30 PM (Minutes Approval)



Government Operations Committee

Governor Daniel D. Tompkins Building
Ithaca, NY 14850

Meeting: 06/23/15 03:30 PM
Department: Government Operations Committee
Category: Routine Departmental Activities or Statistics

**REPORT OR DISCUSSION ITEM NO.
(ID # 5642)**

Update - History Center


Tompkins County Legislature

 Governor Daniel D. Tompkins Building
 Ithaca, NY 14850

 Meeting: 06/23/15 03:30 PM
 Department: Legislature Office
 Category: Administrative
 Functional Category: Personnel

SCHEDULED
RESOLUTION NO. DOC ID: 5677

1 **Establishing Standard Work Days for Elected and Appointed Officials**
 2 **of Tompkins County**

3 WHEREAS, effective August 12, 2009, New York State adopted a new regulation 315.4 for additional
 4 reporting requirements for elected or appointed officials that more clearly defines the process for reporting time
 5 worked for those officials who are members of the New York State Retirement System, now therefore be it
 6

7 RESOLVED, on recommendation of the Government Operations Committee, That the Tompkins County
 8 Legislature hereby establishes the following as the standard work days for these titles and will report the officials to
 9 the New York State and Local Retirement System based on time keeping system records or their record of activities:
 10

Title	Standard Work Day (Hrs/Day)	Name	Tier 1	Term	Participates in Employer's Time Keeping System	Record of Activities Result	Not Submitted
Elected Officials							
Legislator	6	Glenn Morey		2/17/15- 12/31/17	N	08.38	
County Clerk	8	Maureen Reynolds		1/1/15- 12/31/18	Y		
Appointed Officials							
Election Commissioner	8	Stephen Dewitt		1/1/15- 12/31/16	Y		

11 RESOLVED, further, That the resolution be posted on the Tompkins County website for a minimum of 30 days
 12 and that a certified copy of the resolution and affidavit of posting be filed with the Office of the State Comptroller within
 13 45 days of adoption.
 14

15 **SEQR ACTION: TYPE II-20**