

Agenda

Government Operations Committee

Wednesday, July 5, 2017 3:30 PM

Legislature Chambers

1. **Call to Order (3:30)**
2. **Changes to Agenda (3:30)**
3. **Comments from the Public (3:35)**
4. **Minutes Approval (3:45)**
 - a. June 7, 2017
5. **Appointments (3:50)**
 - a. **Appointment:** Advisory Board Appointment(s) (ID #7124)
6. **Information Technology Services (3:55)**
 - a. **Report/Discussion:** Tompkins County Intranet (ID #7141)
 - b. **Report/Discussion:** Local Update of Census Addresses Program (LUCA) (ID #7140)
7. **Finance Department (4:15)**
 - a. **Resolution:** Authorization to Execute Quitclaim Deeds –Sale of Foreclosure Properties at Public Auction (Pending Committee action 7-5-17) (ID #7117)
8. **Legislature (4:25)**
 - a. **Report/Discussion:** Trust Company Building Name (ID #7143)
 - b. **Report/Discussion:** Privilege of the Floor - Sign-in Form (ID #7142)
9. **Reports (5:00)**
 - a. Committee Chair
 - b. County Administrator
 - c. County Attorney
 - d. Director of Finance
 - e. Public Information Officer
10. **Adjournment (5:30)**
Budget Adjustments & Transfers (Info. Only)
Information Item: Tech Training Expenses (ID #7115)

Government Operations Committee
 Regular Meeting Minutes – Draft 6-19-17
 Wednesday, June 7, 2017 3:30 PM
 Legislature Chambers

Attendance

Attendee Name	Title	Status	Arrived
Daniel Klein	Chair	Present	
Carol Chock	Vice Chair	Present	
Dooley Kiefer	Member	Present	
Rich John	Member	Late	3:33 PM
Will Burbank	Member	Present	
Catherine Covert	Clerk of the Legislature	Present	
Marcia Lynch	Public Info. Officer, County Administration	Present	
Sharon MacDougall	Deputy Commissioner, Mental Health	Present	
Scott McCown	Health Homes Program Director, Mental Health	Present	
Jonathan Wood	Tompkins County Attorney	Present	
Paula Younger	Deputy County Administrator	Present	
Rick Snyder	Finance Director	Present	
Joe Mareane	County Administrator	Present	
Frank Kruppa	Public Health Director	Present	

Guests: Paul Rossi, Ithaca Board of Realtors

Call to Order

Mr. Klein, Chair, called the meeting to order at 3:33 p.m.

Changes to Agenda

There were no changes to the agenda.

Comments from the Public

There was no member of the public who wished to speak.

Minutes Approval

May 3, 2017

RESULT:	ACCEPTED [3 TO 1]
MOVER:	Will Burbank, Member
SECONDER:	Carol Chock, Vice Chair
AYES:	Klein, Chock, Burbank
NAYS:	Kiefer
ABSENT:	John

Executive Session

Minutes Acceptance: Minutes of Jun 7, 2017 3:30 PM (Minutes Approval)

Minutes
 Government Operations Committee
 Wednesday, June 7, 2017

Mr. John arrived at this time.

It was MOVED by Mr. Burbank, seconded by Ms. Chock, and unanimously adopted by voice vote, to hold an executive session at 3:34 p.m. to discuss a real estate transaction and a matter made confidential by law. The meeting returned to open session at 4:09 p.m.

It was MOVED by Mr. John, seconded by Mr. Burbank, and unanimously adopted by voice vote, to withdraw the parcel located at 615 West Dryden Road in the Town of Dryden from the list of properties to be auctioned on the advice of the County Attorney for reasons that are confidential by law.

It was MOVED by Mr. John, seconded by Mr. Burbank, to withdraw the parcel located at 1920 Slaterville Road in the Town of Dryden Road from the list of properties to be auctioned at the request of the County Attorney for further investigation including potential environmental issues.

In reference to the Slaterville Road parcel, Ms. Chock asked what the next action steps would be. Mr. Wood is in discussions with staff from the Planning Department and a plan will be developed and environmental consultant will likely be retained to conduct an investigation. It will be determined at that time how to proceed.

Ms. Kiefer asked what the cost would be. Mr. Wood said the staff of the Planning Department will provide information as it relates to cost.

A voice vote resulted as follows: Ayes - 5, Noes - 0. MOTION CARRIED.

Ms. Chock asked about the timeframe including what the dates are when the additional charges are being added when a property is foreclosed. She recalled the fees used to be added much closer to the date of the auction.

Mr. Snyder explained there is an annual contract with the auctioneer and the dates and fees are already applied. The contract has remained the same for a number of years. He explained the current process and what the fees entailed. He further commented that at the time of the redemption of property there is a 5% fee.

Ms. Chock requested a copy of the resolution or local law establishing the 5% fee charged. There was agreement that this information would be provided to her.

Other Business

Ms. Kiefer believes it would be appropriate for the Committee to look at the local law on drones again as the registration of drones by the FAA (Federal Administration Aviation) has ceased.

Following a brief discussion, Mrs. Covert was asked to provide the Committee with the draft local law and other information discussed previously on the subject.

Adjournment

The meeting adjourned at 4:30 p.m.

Minutes Acceptance: Minutes of Jun 7, 2017 3:30 PM (Minutes Approval)



Government Operations Committee

Governor Daniel D. Tompkins Building
Ithaca, NY 14850

6.a

Meeting: 07/05/17 03:30 PM

Department: ITS

Category: Technology

REPORT OR DISCUSSION ITEM NO.

(ID # 7141)

Tompkins County Intranet



Government Operations Committee

Governor Daniel D. Tompkins Building
Ithaca, NY 14850

6.b

Meeting: 07/05/17 03:30 PM

Department: ITS

Category: Technology

REPORT OR DISCUSSION ITEM NO.

(ID # 7140)

Local Update of Census Addresses Program (LUCA)



Tompkins County Legislature

Governor Daniel D. Tompkins Building
Ithaca, NY 14850

Meeting: 07/05/17 03:30 PM
Department: Finance Department
Category: Fiscal
Functional Category: Foreclosure

SCHEDULED

RESOLUTION NO. DOC ID: 7117

1 Authorization to Execute Quitclaim Deeds – Sale of Foreclosure
2 Properties at Public Auction (Pending Committee action 7-5-17)

3 WHEREAS, in accordance with the procedures outlined in Policy 01-07 - Land Transactions, the Government
 4 Operations Committee approved on May 3, 2017, the list below of Tax Parcels to be acquired thru tax foreclosure, and
 5 then sold at public auction to recover unpaid taxes, and

6
 7 WHEREAS, by tax foreclosure proceedings, the County acquired certain parcels in the County, and

8
 9 WHEREAS, said properties were sold, contingent upon Legislature approval, at public auction on June 19,
 10 2017, now therefore be it

11
 12 RESOLVED, on recommendation of the Government Operations Committee, That upon payment in full of the
 13 bid price, plus current taxes and filing fees, that the County Administrator be and hereby is authorized to execute
 14 quitclaim deeds for all parcels sold at the public auction:

15 Town of Dryden - 601 Bone Plain Road - 30.-1-15.2

16 Town of Dryden - 805 Midline Road - 59.-1-29.7

17 Village of Groton - 211 Barrows Street - 108.-2-18.1

18 Town of Caroline - Slaterville Road - 8.-1-4.2

19 Town of Caroline - Slaterville Road - 8.-1-68

20 Village of Dryden - Ellis Drive - 8.1-1-1.4

21 Town of Lansing - Portland Point Road - 36.-1-2

22 Town of Newfield - Elmira Road - 11.-1-20.2

23 **SEQR ACTION: TYPE II-20**

JUNE 19, 2017 AUCTION PROCEEDS										
TOWN/MAP NO.	PURCHASE PRICE	CURRENT TAXES	TOTAL REVENUE	AUCTIONEER FEES	TOTAL TAXES	TOTAL EXPENSES	GAIN/LOSS			
<u>T/CAROLINE</u>										
8.-1-68 AND 8.-1-4.2	\$3,200.00	\$138.84	\$3,338.84	\$192.00	\$1,458.75	\$1,650.75	\$1,688.09			
<u>T/DRYDEN</u>										
8.1-1-1.4	\$25,000.00	\$4,920.32	\$29,920.32	\$1,500.00	\$23,008.64	\$24,508.64	\$5,411.68			
30.-1-15.2	\$31,000.00	\$0.00	\$31,000.00	\$1,860.00	\$3,590.91	\$5,450.91	\$25,549.09			
59.-1-29.7	\$21,000.00	\$958.17	\$21,958.17	\$1,260.00	\$17,544.97	\$18,804.97	\$3,153.20			
<u>V/GROTON</u>										
108.-2-18.1	\$14,250.00	\$1,654.35	\$15,904.35	\$855.00	\$9,421.69	\$10,276.69	\$5,627.66			
<u>T/LANSING</u>										
36.-1-2	\$50,000.00	\$0.00	\$50,000.00	\$3,000.00	\$3,045.37	\$6,045.37	\$43,954.63			
<u>T/NEWFIELD</u>										
11.-1-20.2	\$3,600.00	\$75.15	\$3,675.15	\$216.00	\$795.28	\$1,011.28	\$2,663.87			
TOTALS	\$148,050.00	\$7,746.83	\$155,796.83	\$8,883.00	\$58,865.61	\$67,748.61	\$88,048.22			

Attachment: AUCTION PROCEEDS 6-19-17 (7117 : Auction Resolution)



**Tompkins County
Finance Department**

125 East Court Street
Ithaca, New York 14850
(607) 274-5544
FAX (607) 274-5505

MEMORANDUM

To: Hon. Michael Lane and the Board of Legislators

From: Rick Snyder, Director of Finance

Date: June 28, 2017

Subject: 2016 Auction Report

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The 2016 Auction was held on Monday, June 19, 2017, at 7:00 p.m. on the premises of The Space @ Greenstar, 700 West Buffalo Street, Ithaca, New York 14850.

The Auction was attended by 40 registered bidders with peak attendance at approximately 70 persons.

See attached AUCTION PROCEEDS spreadsheet for a listing of properties sold.

Total receipts were \$148,050. After subtracting expenses, the County's gain for the sale of 8 properties at auction was \$88,048. The auctioneer was also paid for 18 parcels that were removed from auction, leaving us with a final gain of \$77,548.

The legislature will be asked to approve a resolution at its July 6, 2017 Legislative Meeting to authorize the County Administrator to execute quitclaim deeds for all parcels sold at the public Auction.

attachment





**Government Operations Committee**

Governor Daniel D. Tompkins Building  
Ithaca, NY 14850

8.a

Meeting: 07/05/17 03:30 PM  
Department: Tompkins County Legislature  
Category: Buildings and Facilities

**REPORT OR DISCUSSION ITEM NO.  
(ID # 7143)**

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**Trust Company Building Name**



**Government Operations Committee**

Governor Daniel D. Tompkins Building  
Ithaca, NY 14850

**8.b**

Meeting: 07/05/17 03:30 PM  
Department: Tompkins County Legislature  
Category: Routine Departmental Activities or Statistics

**REPORT OR DISCUSSION ITEM NO.  
(ID # 7142)**

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**Privilege of the Floor - Sign-in Form**

**TOMPKINS COUNTY LEGISLATURE**

**(Please complete this form and submit to Clerk of the Legislature if you wish to speak at this meeting.)**

**Please Note: Three-Minute Time Limit**

**Rules for Speaking under Privilege of the Floor**

- 1. I agree to a three-minute time limit;
- 2. I agree not to raise my voice;
- 3. I agree not to use lewd, obscene, profane, slanderous or libelous language or speak or act in a manner that would tend to incite a breach of the peace;
- 4. I agree not to speak about County personnel matters. Personnel matters include comments about the job performance of named County employees, other than elected officials;
- 5. After three minutes I agree to leave the microphone and yield the floor. Transferring time to another person is not permitted;
- 6. I agree that if I cause a disruption and am asked to leave, I will leave the Chambers.

Name (please print): \_\_\_\_\_

Municipality of Residence: \_\_\_\_\_

Representing (organization, etc.): \_\_\_\_\_ Topic: \_\_\_\_\_

\_\_\_\_\_  
Signature

**Written materials may be submitted to the Clerk of the Legislature.**

**Personnel matters should be directed to the relevant Department and/or Supervisor or in the case of a Department Head to the County Administrator except for the County Administrator, County Attorney, Finance Director, and Clerk of the Legislature, which should be directed to the Chair of the Legislature.**

Attachment: privilege of the floor form (7142 : Privilege of the Floor - sign-in form)



**Government Operations Committee**

Governor Daniel D. Tompkins Building  
Ithaca, NY 14850

Meeting: 07/05/17 03:30 PM  
Department: Board of Elections  
Category: Budget Adjustments Under \$5,000

**BDGT ADJ. & TRANSFERS (INFO. ONLY) NO.  
(ID # 7115)**

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**Tech Training Expenses**

We have new voting machine technicians who will be attending a couple of trainings this summer. This will cover registration and travel costs. We plan to ultimately pay for these expenses out of rollover funds.

# Budget Adjustment and Transfer Request Form

(Budget Adjustments requiring Legislature action must be submitted as a resolution)

|                                       |                        |
|---------------------------------------|------------------------|
| <b>Department:</b> Board of Elections | <b>Date:</b> 14-Jun-17 |
|---------------------------------------|------------------------|

**INSTRUCTIONS:** \*Submit one (1) copy to the Finance Director and one (1) copy to Program Committee through Minute Traq as a new file: "BUDGET ADJUSTMENT OR TRANSFER FOR INFORMATION ONLY"

**\*\* NOTE: TARGET FOR PROGRAM COMMITTEE MEETING AND NOT THE LEGISLATURE**

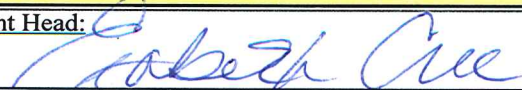

## From/Revenue Adjustment:

## To/Expenditure Adjustment:

| Budget Account | Account Title   | AMOUNT  | Budget Account | Account Title   |
|----------------|-----------------|---------|----------------|-----------------|
| 1450.54400     | Program Expense | \$4,750 | 1450.54412     | Travel/Training |
|                |                 |         |                |                 |
|                |                 |         |                |                 |
|                |                 |         |                |                 |
|                |                 |         |                |                 |
|                |                 |         |                |                 |

### Explanation Required:

We have new voting machine technicians who will be attending a couple of trainings this summer. This will cover registration and travel costs. We plan to ultimately pay for these expenses out of rollover funds.

|                   |                                                                                                          |                      |
|-------------------|----------------------------------------------------------------------------------------------------------|----------------------|
| <b>SIGNATURES</b> | Department Head:      | Date Signed: 6/14/17 |
|                   | Director of Finance:  | Date Signed:         |

Attachment: Budadj travel (7115 : Tech Training Expenses)