

# Agenda

## Government Operations Committee

Tuesday, January 16, 2018 4:30 PM  
Legislature Chambers

1. **Call to Order**
2. **Appointments**
  - a. **Appointment:** Advisory Board Appointment (ID #7473)
3. **Resolutions**
  - a. **Resolution:** Request to Officially Name the Stream "Sixmile Creek" as Six Mile Creek (ID #7564)
4. **Budget Adjustments and Transfers (Information Only)**
  - a. **Information Item:** ITS Budget Transfer #1 (ID #7549)
  - b. **Information Item:** ITS Budget Transfer #2 (ID #7550)
  - c. **Information Item:** ITS Budget Transfer #3 (ID #7551)
  - d. **Information Item:** Legislature and Clerk of the Legislature Budget Adjustments & Transfers (ID #7548)
5. **Adjournment**





**Government Operations Committee**

Governor Daniel D. Tompkins Building  
Ithaca, NY 14850

Meeting: 01/16/18 04:30 PM

Department: ITS

Category: Budget Transfers Not Requiring Action

**BDGT ADJ. & TRANSFERS (INFO. ONLY) NO.  
(ID # 7549)**

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**ITS Budget Transfer #1**

# Budget Adjustment and Transfer Request Form

(Budget Adjustments requiring Legislature action must be submitted as a resolution)

<b>Department:</b> ITS (1680,1683,1685)	<b>Date:</b> 12/28/2017
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**INSTRUCTIONS:** \*Submit one (1) copy to the Finance Director and one (1) copy to Program Committee through Minute Traq as a new file: "BUDGET ADJUSTMENT OR TRANSFER FOR INFORMATION ONLY"

**\*\* NOTE: TARGET FOR PROGRAM COMMITTEE MEETING AND NOT THE LEGISLATURE**

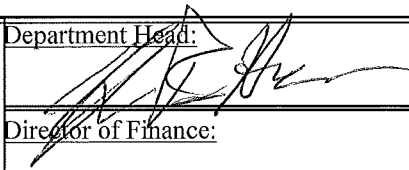
## From/Revenue Adjustment:

## To/Expenditure Adjustment:

Budget Account	Account Title	AMOUNT	Budget Account	Account Title
1680.54425	Service Contracts	\$57.44	1680.54402	Legal Advertising
1680.54425	Service Contracts	\$827.10	1680.54421	Auto Maintenance/Repairs
1680.54425	Service Contracts	\$980.00	1680.54442	Professional Services
1680.54425	Service Contracts	\$3,516.80	1680.52206	Computer Equipment
1680.54425	Service Contracts	\$4,923.78	1680.52202	Network Components
1680.54412	Travel & Training	\$4,288.71	1680.52202	Network Components
1683.54412	Travel & Training	\$2,412.04	1680.52202	Network Components

### Explanation Required:

Budget adjustments to bring operational accounts into balance.

<b>SIGNATURES</b>	Department Head: 	Date Signed: 12/28/2017
	Director of Finance:	Date Signed:

Attachment: ITS2017.Budget.Adj.Page1 (7549 : ITS Budget Transfer #1)



**Government Operations Committee**

Governor Daniel D. Tompkins Building  
Ithaca, NY 14850

Meeting: 01/16/18 04:30 PM

Department: ITS

Category: Budget Transfers Not Requiring Action

**BDGT ADJ. & TRANSFERS (INFO. ONLY) NO.  
(ID # 7550)**

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**ITS Budget Transfer #2**

# Budget Adjustment and Transfer Request Form

(Budget Adjustments requiring Legislature action must be submitted as a resolution)

<b>Department:</b> ITS (1680,1683,1685)	<b>Date:</b> 12/29/2017
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**INSTRUCTIONS:** \*Submit one (1) copy to the Finance Director and one (1) copy to Program Committee through Minute Traq as a new file: "BUDGET ADJUSTMENT OR TRANSFER FOR INFORMATION ONLY"

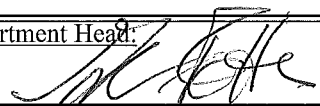
**\*\* NOTE: TARGET FOR PROGRAM COMMITTEE MEETING AND NOT THE LEGISLATURE**

## *From/Revenue Adjustment: To/Expenditure Adjustment:*

Budget Account	Account Title	AMOUNT	Budget Account	Account Title
1683.54425	Service Contracts	\$187.50	1680.52202	Network Components
1685.54412	Travel & Training	\$2,500.00	1680.52202	Network Components
1680.54414	Local Mileage	\$200.00	1680.52202	Network Components

### Explanation Required:

Budget adjustments to bring operational accounts into balance.

<b>SIGNATURES</b>	Department Head: 	Date Signed: 12/29/2017
	Director of Finance:	Date Signed:

Attachment: ITS2017.Budget.Adj.Page2 (7550 : ITS Budget Transfer #2)



**Government Operations Committee**

Governor Daniel D. Tompkins Building  
Ithaca, NY 14850

Meeting: 01/16/18 04:30 PM

Department: ITS

Category: Budget Transfers Not Requiring Action

**BDGT ADJ. & TRANSFERS (INFO. ONLY) NO.  
(ID # 7551)**

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**ITS Budget Transfer #3**

# Budget Adjustment and Transfer Request Form

(Budget Adjustments requiring Legislature action must be submitted as a resolution)

<b>ITS (1680, 1683, 1685)</b>	Date: <b>12/29/2017</b>
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**INSTRUCTIONS:** \*Submit one (1) copy to the Finance Director and one (1) copy to Program Committee through Minute Traq as a new file: "BUDGET ADJUSTMENT OR TRANSFER FOR INFORMATION ONLY"

**\*\* NOTE: TARGET FOR PROGRAM COMMITTEE MEETING AND NOT THE LEGISLATURE**

## From/Revenue Adjustment:

## To/Expenditure Adjustment:

Budget Account	Account Title	AMOUNT	Budget Account	Account Title
1680.51000719	Systems Analyst	\$11,407.40	1680.51000638	Microcomputer Specialist

### Explanation Required:

Budget adjustment to balance out salary lines.

<b>SIGNATURES</b>	Department Head:	Date Signed: 12/29/2017
	Director of Finance:	Date Signed:

Attachment: ITS2017.Budget.Adj.Page3 (7551 : ITS Budget Transfer #3)





**Government Operations Committee**

Governor Daniel D. Tompkins Building  
Ithaca, NY 14850

Meeting: 01/16/18 04:30 PM  
Department: Clerk of the Legislature  
Category: Budget Transfers Not Requiring Action

**BDGT ADJ. & TRANSFERS (INFO. ONLY) NO.  
(ID # 7548)**

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**Legislature and Clerk of the Legislature Budget Adjustments & Transfers**

# Budget Adjustment and Transfer Request Form

(Budget Adjustments requiring Legislature action must be submitted as a resolution)

<b>Department:</b> Clerk of the Legislature and Legislature	<b>Date:</b> 12/29/17
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**INSTRUCTIONS:** \*Submit **one (1) copy to the Finance Director** and **one (1) copy to Program Committee** through Minute Traq as a new file: "BUDGET ADJUSTMENT OR TRANSFER FOR INFORMATION ONLY"  
**\*\* NOTE: TARGET FOR PROGRAM COMMITTEE MEETING AND NOT THE LEGISLATURE**

## From/Revenue Adjustment:

## To/Expenditure Adjustment:

Budget Account	Account Title	AMOUNT	Budget Account	Account Title
1010 54414	Local Mileage	\$1,391.00	1010 54412	Travel/Training
1040 54330	Printing	\$649.22	1010 54412	Travel/Training
1040 54303	Office Supplies	\$915.23	1040 52206	Computer Equipment
1040 54452	Postage	\$249.00	1040 52206	Computer Equipment

### Explanation Required:

Budget adjustments to bring accounts into balance.

<b>SIGNATURES</b>	Department Head:	Date Signed:	
	Director of Finance:	Date Signed:	

Attachment: Bud Adj Year End 2017 (7548 : Legislature and Clerk of the Legislature Budget Adjustments & Transfers)