

Agenda

Facilities and Infrastructure Committee

Thursday, May 17, 2018 3:00 PM
Legislature Chambers

1. **Call to Order (3:00)**
2. **Changes to the Agenda (3:00)**
3. **Comments from the Public (3:00)**
4. **Chair's Report (3:05)**
5. **County Administrator's Report (3:10)**
6. **Minutes Approval (3:15)**
 - a. April 17, 2018
 - b. April 19, 2018
 - c. May 1, 2018
7. **Highway Department (3:15)**
 - a. **Resolution:** Authorization To Execute A Supplemental Agreement With Clark, Patterson, Lee For Construction Inspection and Support Services — CR 119, Coddington Road Highway Safety Improvements at Burns Road and East King Road Intersections, Town of Ithaca, PIN 3753.24 (ID #7843)
 - b. **Other Action Item:** Capital Payment Summary Report (ID #7844)
8. **Airport (3:30)**
 - a. **Resolution:** Authorizing Supplemental Agreement No. 5 with C&S Companies for General Airport Consultant Services - Snow Removal Equipment (Multi-Tasking Equipment) - Design & Bidding Services - Ithaca Tompkins Regional Airport (ID #7845)
 - b. **Resolution:** Authorizing Supplemental Agreement No. 6 with C&S Companies for General Airport Consultant Services - Snow Removal Equipment (Ramp Dozer Equipment) - Design & Bidding Services - Ithaca Tompkins Regional Airport (ID #7846)
9. **Recycling and Materials Management Department (3:45)**
 - a. **Resolution:** Budget Adjustment - Department of Recycling and Materials Management (ID #7842)
 - b. **Resolution:** Award of Bid - Construction of Food Scraps Transfer Building (ID #7841)
 - c. **Information Item:** Recycling Materials Update (ID #7840)
10. **Adjournment (4:00)**

Facilities and Infrastructure Committee
 Special Meeting Minutes – Draft 4-17-18
 Tuesday, April 17, 2018 5:00 PM
 Legislature Chambers

Attendance

Attendee Name	Title	Status
David McKenna	Chair	Present
Anne Koreman	Vice Chair	Present
Daniel Klein	Member	Present
Glenn Morey	Member	Excused
Henry Granison	Member	Present
Michael Lane	Legislator	Present
Katrina McCloy	Deputy Clerk, Legislature	Present
Jason Molino	County Administrator	Present
Arel LeMaro	Facilities Director	Present
Mike Hall	Airport Manager	Present
Marcia Lynch	Public Info. Officer, County Administration	Present

Call to Order

Mr. McKenna, Chair, called the meeting to order at 5:01 p.m.

Changes to the Agenda

There were no changes to the agenda.

Public Comment

There were no members of the public present.

Facilities Department

Resolution No. - Award of Bid – Tompkins Center for History and culture Code and Building Improvements Project (ID #7761)

Mr. LeMaro said the bids for the project came back higher than anticipated and he is working with the contractors to reduce the scope of the project that will reduce the cost. He explained that there are numerous projects under construction in the area which is reducing the number of contractors bidding on the jobs and the costs increasing; other project bids in the area are coming in over budget also. He is planning to bring this back to the Legislature in two weeks as they would rather not go out for bid again because the prices could come back even higher. Mr. Molino said if there is an amendment to the Capital Plan the resolution will also need to go through Budget, Capital, and Personnel Committee. It is unlikely that the scope of the project will be reduced enough to reduce the cost requiring an amendment to the Capital Plan.

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RESULT: NO ACTION TAKEN- FINAL

Airport

Joint Proposal - Solar Power/Ground Source Heat Pump Project for the Airport Terminal (ID #7760)

Mr. Hall stated the Airport project is a large undertaking with various perspectives to it. He explained the work that has been done to obtain State funding that still has not been awarded; therefore he is looking at an alternate plan. He spoke of the natural gas moratorium in the Lansing area and said after many discussions they are planning on including ground source heat pumps in the design of the terminal. They will be applying to various sources for grant funds to assist offsetting the increase in cost to installing ground source heat pumps: the increase would be \$1.5 million. He said some of funding sources they are applying to include New York State Energy and Research Development Authority (NYSERDA), New York Power Authority (NYPA), Federal Aviation Administration (FAA), and New York State Electric and Gas (NYSEG).

Mr. Hall explained further that if the Airport terminal were to convert to ground source heat pumps there would be a significant amount of natural gas savings equivalent to approximately 70 average-use-households. He stated an application is being made to NYSEG for assistance in the installation costs.

Mr. Hall said Cayuga Solar, formerly known as the Lansing Power Plant, is interested in putting in a solar array on top of their current hazardous waste dump and dedicate the solar power to the Airport. He would like the Airport to lead by example and be considered the Airport of the future with high energy efficiency and solar power; there are 500 acres to install solar panels at the Plant. Ms. Koreman asked if there was room on the Airport property for solar panels down the road. Mr. Hall stated there is.

Mr. Hall would like the Ithaca Tompkins Regional Airport to be a sustainable model Airport and lead by example. He will keep the Committee updated on the project and any grant funding received.

Additionally, Mr. Hall informed the Committee that he has been negotiating with NYSEG regarding a battery being placed behind the Department of Emergency Response (DOER) building. He explained that this could also provide back-up power to DOER in the event of a power outage.

RESULT: COMPLETED

Adjournment

The meeting adjourned at 5:23 p.m.

Minutes Acceptance: Minutes of Apr 17, 2018 5:00 PM (Minutes Approval)

Facilities and Infrastructure Committee
 Regular Meeting Minutes – Draft 4-30-18
 Thursday, April 19, 2018 3:00 PM
 Legislature Chambers

Attendance

Attendee Name	Title	Status
David McKenna	Chair	Present
Anne Koreman	Vice Chair	Present
Daniel Klein	Member	Present
Glenn Morey	Member	Excused
Henry Granison	Member	Present
Katrina McCloy	Deputy Clerk, Legislature	Present
Jason Molino	County Administrator	Present
Mike Hall	Airport Manager	Present
Barbara Eckstrom	Director of Recycling and Materials Management	Present
Carl Martel	Assistant Highway Director	Present
Arel LeMaro	Facilities Director	Present

Call to Order

Mr. McKenna, Chair, called the meeting to order at 3:02 p.m.

Changes to the Agenda

There were no changes to the agenda.

Comments from the Public

There were no members of the public present.

County Administrator's Report

Mr. McKenna requested an update on the space study. Mr. Molino received a call just prior to this meeting and he will meet with Arel LeMaro, Facilities Director, to review draft sketches for the County Administration building.

Minutes Approval

March 15, 2018

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Anne Koreman, Vice Chair
SECONDER:	Daniel Klein, Member
AYES:	McKenna, Koreman, Klein, Granison
EXCUSED:	Morey

Recycling and Materials Management Department

Minutes Acceptance: Minutes of Apr 19, 2018 3:00 PM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
Thursday, April 19, 2018

Resolution No. - Budget Adjustments and Transfers for 2018 - Department of Recycling and Materials Management (ID #7770)

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Anne Koreman, Vice Chair
SECONDER:	Henry Granison, Member
AYES:	McKenna, Koreman, Klein, Granison
EXCUSED:	Morey

WHEREAS, pursuant to Administrative Manual Policy 05-02, budget adjustments exceeding \$5000 require Legislative approval, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee that the Director of Finance be directed to make the following budget transfers on his books for fiscal year 2018:

Recycling and Materials Management

<u>FROM</u>	<u>TITLE</u>	<u>AMOUNT</u>
8163.58800000	Fringes	\$20,700.00
8163.54442	Professional Services	\$11,000.00
<u>TO</u>	<u>TITLE</u>	<u>AMOUNT</u>
8160.54400	Program Expense	\$20,700.00
8163.52231	Vehicles	\$11,000.00

Explanation:

Budget Transfers that exceed \$5000 are for the following items:

Additional funds in Program Expense are needed to pay for City of Ithaca in Lieu of Taxes due to increased property assessment. The original fringe rate was higher than adjusted rate. The additional funds for Vehicles are needed to purchase a new food scraps collection cargo truck, rather than a used one.

SEQR ACTION: TYPE II-20

Airport

Resolution No. - Audit of Final Payment to Tower Roofing Company, Inc., for the Airport Administration/Crash/Fire Rescue Building Roof - Ithaca Tompkins Regional Airport (ID #7771)

Minutes Acceptance: Minutes of Apr 19, 2018 3:00 PM (Minutes Approval)

Minutes
Facilities and Infrastructure Committee
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RESULT: RECOMMENDED [UNANIMOUS]
MOVER: Daniel Klein, Member
SECONDER: Henry Granison, Member
AYES: McKenna, Koreman, Klein, Granison
EXCUSED: Morey

WHEREAS, Tower Roofing Company, Inc., has completed its contract, to the satisfaction of the County, and all Prime and Sub-Contractors' Labor Law Certification forms, executed Lien Affidavit, and Consent of Surety to Final Payment have been received and with all work done within budget, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the following claim against the County of Tompkins, be and hereby is audited by the Tompkins County Legislature:

<u>Vendor</u>	<u>Payment Requested</u>	<u>Account No.</u>	<u>Amount</u>
Tower Roofing Company, Inc. 1 (and Final)		5643.59239	\$52,500

RESOLVED, further, That the Finance Director be and hereby is authorized and directed to pay said claim from Account No. 5643.59239.

SEQR ACTION: TYPE II-2

* * * * *

Highway Department

Resolution No. - Authorization to Seek Construction Bids - Dodge Road over Cascadilla Creek - BIN 3209890 (Town of Dryden) (Committee Only) (ID #7775)

RESULT: RECOMMENDED [UNANIMOUS]
MOVER: Henry Granison, Member
SECONDER: Anne Koreman, Vice Chair
AYES: McKenna, Koreman, Klein, Granison
EXCUSED: Morey

WHEREAS, the bridge carrying Dodge Road over Cascadilla Creek, in the Town of Dryden is jointly maintained by the County and the Town of Dryden, and

WHEREAS, in response to deterioration of the bridge the County has developed plans and specifications to replace the bridge, and

WHEREAS, the engineer's opinion of cost for replacement of the bridge is within the amount for construction included in the County's Capital Budget, now therefore be it

RESOLVED, on recommendation of the County Highway Director, That the Purchasing Division and Highway Department are hereby authorized to advertise construction plans and specifications to

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replace the Dodge Road bridge,

RESOLVED, further, That the Highway Department shall report results of bidding to the Facilities and Infrastructure Committee whereby the Committee may, at its discretion, recommend award of a construction contract to the Tompkins County Legislature.

SEQR ACTION: TYPE II - 2

Resolution No. - Budget Adjustment to Increase Consolidated Highway Improvement Program (CHIPS) funding, Extreme Winter Recovery, and PAVE NY Apportionments - Highway Department (ID #7774)

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Henry Granison, Member
SECONDER:	Anne Koreman, Vice Chair
AYES:	McKenna, Koreman, Klein, Granison
EXCUSED:	Morey

WHEREAS, New York State has increased the reimbursements over 2017, increasing the Consolidated Highway Improvement Program (CHIPS), which includes Extreme Winter Recovery and PAVE NY funding, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the Director of Finance is hereby authorized and directed to make the following budget adjustments:

BUDGET ADJUSTMENT

Revenue: D5110.43501 CHIPS Revenue (2018 increase) \$285,503.00

Appropriation: D5110.54312 Highway Materials \$285,503.00

Explanation: The Highway Department’s CHIPS funding has been increased for 2018.

SEQR ACTION: TYPE II-20

County of Tompkins Highway Department Capital Projects Status Report (ID #7772)

Mr. Granison asked if there are time limitations with the funding for the East Hill Safety Improvement Project. Mr. Martel is not certain of the time limits but will check and provide that information to Mr. Granison. He said they are currently waiting on the waterline to be repaired on Ellis Hollow Road.

RESULT:	COMPLETED
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Facilities

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Facilities and Infrastructure Committee
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Mr. LeMaro provided an update regarding the power outage to County facilities on April 4, 2018.

Mr. Molino will follow-up with the Facilities Department and review the corrective actions. He would also like to have a meeting with NYSEG regarding critical facilities of the County and ensure there is direct communication with them if this should happen again.

Adjournment

The meeting adjourned at 3:59 p.m.

Minutes Acceptance: Minutes of Apr 19, 2018 3:00 PM (Minutes Approval)

Joint Meeting
Facilities and Infrastructure Committee and
Budget, Capital, and Personnel Committee
 Special Meeting Minutes – Draft 5-2-18
 Tuesday, May 1, 2018 5:00 PM
 Legislature Chambers

Attendance

Attendee Name	Title	Status	Arrived
David McKenna	Chair	Late	5:03 PM
Anne Koreman	Vice Chair	Present	
Daniel Klein	Member	Present	
Glenn Morey	Member	Excused	
Henry Granison	Member	Present	
Martha Robertson	Legislator	Present	
Michael Lane	Legislator	Present	
Leslyn McBean-Clairborne	Legislator	Present	
Michael Sigler	Legislator	Present	
Rich John	Legislator	Present	
Jason Molino	County Administrator	Present	
Arel LeMaro	Facilities Director	Present	
Marcia Lynch	Public Info. Officer, County Administration	Present	
Rick Snyder	Finance Director	Present	
Katrina McCloy	Deputy Clerk, Legislature	Present	

Guest(s): Paul Rossi, Ithaca Board of Realtors

Call to Order

Ms. Koreman, Vice Chair, called the meeting to order at 5:01 p.m.

Resolutions

Resolution No. - Authorize an Amendment to the Capital Program to Increase the Project Cost of the Tompkins Center for History and Culture Code and Building Improvements Project to Cover the Cost of the General Work Contract, Mechanical Contract, and Electrical Contract (ID #7811)

Mr. McKenna arrived at this time.

Mr. LeMaro explained the bids for the project included three separate contracts for general construction work, mechanical work, and electrical work. The scope of work involved what would be needed to bring the building up to code due to the change in occupancy. He stated code improvements include a sprinkler system, fire alarm system, emergency lighting, and Americans with Disabilities Act (ADA) improvements.

Mr. LeMaro stated the bids for the project came in higher than anticipated. He has spoken to many contractors in the area and they are all very busy and from his experience when they are busy the costs tend to increase. He also stated the cost of materials has also increased. Mr. LeMaro explained how he attempted to stimulate additional competition in the bidding process by contacting various contractors in the area but in the end he only received a total of seven bids for the three contracts. As a result of the

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bids coming in higher than expected, he is requesting an amendment to increase the Capital Program for this project.

Following inquiries from Committee members, Mr. Molino explained that the original pledge from the Tompkins Center for History and Culture capital fundraising campaign was \$450,000 but the State and Municipal Facilities Program (SAM) grant was awarded in the amount of \$500,000; therefore, the County will return \$50,000 to the Tompkins Center for History and Culture. He also stated the total increase in the project cost to the County is \$445,100; construction costs of \$299,188 and soft costs of \$145,912.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Henry Granison, Member
SECONDER:	Daniel Klein, Member
AYES:	McKenna, Koreman, Klein, Granison
EXCUSED:	Morey

WHEREAS, by Resolution No. 98 of 2017, dated June 6, 2017, the Legislature did authorize the acquisition and improvements to the former Tompkins Trust Building at 106-112 North Tioga Street to serve as the home for the Tompkins Center for History and Culture, and also amended the Capital Program to incorporate the Tompkins Center for History Culture Code and Building Improvements Project, and

WHEREAS, the Finance Director was authorized to establish Capital Project 16.17, through which the project has been managed, and

WHEREAS, the purchase price of the building was established at \$2,000,000, and

WHEREAS, the engineering assessment of the Building identified approximately \$900,000 in improvements needed to make the Building code-compliant and ready for tenant renovations, and

WHEREAS, the County has transferred \$2,900,000 from its General Fund to pre-fund the Project Cost of the Tompkins Center for History and Culture Code and Building Improvements Project, and

WHEREAS, to help offset these costs, the County would receive the following pledges or grants:

- \$450,000 \$450,000 originally pledged from leaders of the Tompkins Center for History and Culture capital fundraising campaign is being delivered as a portion of the \$500,000 grant from the State and Municipal Facilities Program (SAM), and
- \$100,000 Capital grant from the Strategic Tourism Planning Board,

, which would reduce the County’s net cost to acquire and improve the building to \$2,350,000, and

WHEREAS, during the course of design and bidding, additional costs in the amount of \$445,100 have resulted in total project costs that will exceed the \$2,900,000 previously appropriated for this project, and

WHEREAS, as a means to further continue the project, it would be in the County’s interest to

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increase its investment from \$2,350,000 to \$2,795,100, which will allow the project to move forward as designed and without delay, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure and the Budget, Capital, and Personnel Committees, That the 2018-22 Capital Program be, and hereby is, amended to reflect a total project cost for the Tompkins Center for History and Culture Code and Building Improvements Project of \$3,345,100 with a net County cost of \$2,795,100 after receipt of grants and contributions,

RESOLVED, further, That the Director of Finance be, and hereby is, authorized to utilize the funding that is currently available in HB1617.59239.16.17 to pay for these projects costs, both the originally established project costs and the additional costs resulting from the receipt of contract bids for General Work Contract, Mechanical Work Contract, and Electrical Contract.

SEQR ACTION: TYPE II-20

* * * * *

Resolution No. - Award of Bid – Tompkins Center for History and Culture Code and Building Improvements Project (ID #7761)

It was MOVED by Mr. Granison, seconded by Ms. Koreman, and unanimously adopted by voice vote by members present, to add to the agenda the resolution entitled Award of Bid - Tompkins Center for History and Culture Code and Building Improvements Project for consideration.

Ms. Robertson asked if the increase in construction cost was \$299,188 and the increase in soft cost was \$145,912. Mr. Molino stated she was correct.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Henry Granison, Member
SECONDER:	Anne Koreman, Vice Chair
AYES:	McKenna, Koreman, Klein, Granison
EXCUSED:	Morey

WHEREAS, the Tompkins County Finance Department has duly advertised for bids for the Tompkins Center for History and Culture Code and Building Improvements Project, and

WHEREAS, seven (7) bids were received for three (3) contract bids and publicly opened and read on April 10, 2018, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure and the Budget, Capital, and Personnel Committees, That contracts be awarded to the lowest responsible bidders as follows:

General Work Contract	Marchuska Brothers Construction, LLC Endicott, NY	\$561,000
Mechanical Contract	Johnson Controls, Inc. Rochester, NY	\$502,638
Electrical Contract	Richardson Brothers Electrical Contractors, Inc. Ithaca, NY	\$135,550

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TOTAL \$1,199,188

RESOLVED, further, That the County Administrator is hereby authorized to enter into contracts with the successful contractors and to execute change orders of up to ten (10) percent of the contract total,

RESOLVED, further, That the Facilities Department be authorized to implement this bid on behalf of the County, funds being available in Capital Account No. HB1617.59239.16.17.

SEQR ACTION: TYPE II-2

* * * * *

Adjournment

The meeting adjourned at 5:29 p.m.

Minutes Acceptance: Minutes of May 1, 2018 5:00 PM (Minutes Approval)



SCHEDULED

RESOLUTION NO. *DOC ID: 7843*

**1 Authorization To Execute A Supplemental Agreement With Clark,
 2 Patterson, Lee For Construction Inspection and Support Services —
 3 CR 119, Coddington Road Highway Safety Improvements at Burns
 4 Road and East King Road Intersections, Town of Ithaca, PIN 3753.24**

5 WHEREAS, the State of New York has included in the State Transportation Improvement Program (the STIP)
 6 a Project whereby Federal sources will furnish 90% and State sources will furnish 7.5% of funding necessary for the
 7 reconstruction of Coddington Road at its intersections with East King Road and Burns Road in the Town of Ithaca,
 8 (the “Project”), and

9
 10 WHEREAS, Resolution No. 201 adopted on October 19, 2004 authorized a contract with Dewberry -
 11 Goodkind, Inc., for design services in connection with reconstruction of County Road 119, Coddington Road in the
 12 Town of Ithaca, and

13
 14 WHEREAS, during execution of the Project, Dewberry - Goodkind, Inc. assigned its rights and obligations
 15 under said contract for design services to Clark, Patterson, Lee, said assignment having been approved by the
 16 Tompkins County Risk Manager and NYSDOT, and

17
 18 WHEREAS, Clark, Patterson, Lee satisfactorily provided design services and is qualified to provide
 19 construction support and construction inspection services for the Project, and

20
 21 WHEREAS, the County Highway Director has recommended Clark, Patterson, Lee as best qualified to
 22 provide construction inspection services for the Project, now therefore be it

23
 24 RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That the County
 25 Administrator or his designee be and hereby is authorized to execute a supplemental agreement with Clark, Patterson,
 26 Lee, with offices located at 205 St. Paul Street, Suite 500, Rochester, NY, for Construction Inspection and Support
 27 Services in connection with the referenced project for an amount not to exceed \$159,000.

28
 29 RESOLVED, further, That the County Administrator or his designee be authorized to execute supplemental
 30 agreements on behalf of the County with cumulative value not to exceed 10% of the aforementioned supplemental
 31 agreement amount, funds to be provided from account HZ5103.59239.53.08 (Coddington Road Capital Account).

32 **SEQR ACTION: Unlisted, Negative Declaration issued (No further action required)**



Tompkins County Legislature

Governor Daniel D. Tompkins Building
Ithaca, NY 14850

Meeting: 05/17/18 03:00 PM
Department: Highway Department
Category: Roads and Bridges
Functional Category:

SCHEDULED

RESOLUTION NO. *DOC ID: 7843*

Memorandum

To: Facilities and Infrastructure Committee
From: Jeffrey Smith, Highway Director
Date: May 10, 2018
Subject: *“Authorization to Execute a Supplemental Agreement with Clark, Patterson, Lee for Construction Inspection and Support Services -- CR 119, Coddington Road Highway Safety Improvements at Burns Road and East King Road Intersections, Town of Ithaca, PIN 3753.24”*

A resolution is being submitted to the Facilities & Infrastructure Committee for review and approval. This resolution will also require approval by the Legislature. Pertinent information related to the resolution is as follows:

1. Action requested:

Legislative authorization is needed for the County to enter into a supplemental agreement with Clark, Patterson, Lee (CPL), for construction inspection and supervision services for the federal-aided reconstruction of Coddington Road at its intersections with Burns Road and East King Road in the Town of Ithaca.

2. Background:

Bidding for construction of Highway Safety Improvements on Coddington Road has been authorized by the Facilities and Infrastructure Committee and is now awaiting submittal of bids.

CPL is under contract with Tompkins County for this project, has been approved by NYSDOT to provide inspection services, and is available for these tasks. They will provide a certified full-time Resident Engineer/construction inspector and engineering support throughout the project. They will also supply part-time inspection personnel from a Disadvantaged Business Enterprise sub-consultant to supplement full-time field coverage. NYSDOT has approved CPL’s proposed construction inspection scope and personnel.

3. Financial Implications:

The Ithaca-Tompkins County Transportation Council’s Transportation Improvement Program and the County Capital Budget include \$161,000 for construction inspection of the Coddington project. CPL’s proposed fee is \$159,000. 97.5% of this fee is reimbursable; 90% federal and 7.5% State (Marchiselli). The County share of the proposed fee following reimbursements is \$3,975.

Memorandum

To: Facilities and Infrastructure Committee
From: Jeffrey Smith, Highway Director
Date: May 10, 2018
Subject: *“Authorization to Execute a Supplemental Agreement with Clark, Patterson, Lee for Construction Inspection and Support Services -- CR 119, Coddington Road Highway Safety Improvements at Burns Road and East King Road Intersections, Town of Ithaca, PIN 3753.24”*

1 A resolution is being submitted to the Facilities & Infrastructure Committee for review and approval. This resolution
2 will also require approval by the Legislature. Pertinent information related to the resolution is as follows:
3

4 **1. Action requested:**
5

6 Legislative authorization is needed for the County to enter into a supplemental agreement with Clark, Patterson,
7 Lee (CPL), for construction inspection and supervision services for the federal-aided reconstruction of
8 Coddington Road at its intersections with Burns Road and East King Road in the Town of Ithaca.
9

10 **2. Background:**
11

12 Bidding for construction of Highway Safety Improvements on Coddington Road has been authorized by the
13 Facilities and Infrastructure Committee and is now awaiting submittal of bids.

14 CPL is under contract with Tompkins County for this project, has been approved by NYSDOT to provide
15 inspection services, and is available for these tasks. They will provide a certified full-time Resident
16 Engineer/construction inspector and engineering support throughout the project. They will also supply part-time
17 inspection personnel from a Disadvantaged Business Enterprise sub-consultant to supplement full-time field
18 coverage. NYSDOT has approved CPL's proposed construction inspection scope and personnel.
19

20 **3. Financial Implications:**
21

22 The Ithaca-Tompkins County Transportation Council's Transportation Improvement Program and the County
23 Capital Budget include \$161,000 for construction inspection of the Coddington project. CPL's proposed fee is
24 \$159,000. 97.5% of this fee is reimbursable; 90% federal and 7.5% State (Marchiselli). The County share of the
25 proposed fee following reimbursements is \$3,975.



Facilities and Infrastructure Committee

Governor Daniel D. Tompkins Building
Ithaca, NY 14850

Meeting: 05/17/18 03:00 PM
Department: Highway Department
Category: Roads and Bridges
Functional Category:

SCHEDULED

OTHER - ACTION ITEM NO. *DOC ID: 7844*

1

Capital Payment Summary Report

**CAPITAL PAYMENT SUMMARY REPORT
HIGHWAY DIVISION
DATE OF PAYMENT: 05/15/18**

Payment Request #	Project Name	Vendor Name	Account #	Contract Amount	Current Payment Due	Dates of Service (of current payment)	Paid to Date (including the current payment due)	Comments (type of work / final payment)
5	Ludlowville Road Bridge Replacement	Fisher Associates, P.E., L.S., P.C.	HZ5326.53.26	\$169,000.00	\$5,257.07	1/13/18 – 3/9/18	\$86,806.35	Design Services
3	Station Road Stream Restoration	Hunt Engineers	HZ5318.59239.53.18	\$69,700.00	\$29,313.31	11/17 – 03/18	\$51,727.26	Design Services

Attachment: AUDITS-F&I (7844 : Capital Payment Summary Report)



SCHEDULED

RESOLUTION NO. *DOC ID: 7845*

1 Authorizing Supplemental Agreement No. 5 with C&S Companies for
2 General Airport Consultant Services - Snow Removal Equipment
3 (Multi-Tasking Equipment) - Design & Bidding Services - Ithaca
4 Tompkins Regional Airport

5 WHEREAS, authorization is required to designate and pay for design and bidding services of the Snow
6 Removal Equipment Purchase (Multi-Tasking Equipment) at the Ithaca Tompkins Regional Airport, and
7

8 WHEREAS, a Supplemental Consultant Agreement No. 5 with C&S Companies of Syracuse, New York, for
9 the Multi Tasking Snow Removal Equipment Purchase - Design and Bidding Services is estimated to cost \$7,500, now
10 therefore be it
11

12 RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That Supplemental
13 Consultant Agreement No. 5 with C&S Companies for purchase of Snow Removal Equipment (Multi-Tasking
14 Equipment) Design and Bidding Services in the amount of \$7,500.00 be approved and financing of the contract is as
15 follows:
16

17 Passenger Boarding Bridge		
18 Federal Aviation Administration (FAA) Grant (90%)		\$6,750
19 New York State Grant (5%)		\$ 375
20 Passenger Facility Charges (PFC's) (5%)		\$ 375
21 TOTAL AMOUNT		\$7,500

22
23 RESOLVED, further, That the County Administrator be and hereby is authorized to execute the required
24 documents,
25

26 RESOLVED, further, That the Finance Director be authorized to make payments from the appropriate
27 accounts.
28

SEQR ACTION: TYPE II-20



Tompkins County Legislature

Governor Daniel D. Tompkins Building
Ithaca, NY 14850

Meeting: 05/17/18 03:00 PM
Department: Airport
Category: Agreements, Bids, Contracts
Functional Category: Airport

SCHEDULED

RESOLUTION NO. *DOC ID: 7845*

Memorandum

To: Facilities and Infrastructure Committee
From: Michael S. Hall, Airport Director
Date: May 10, 2018
Subject: Resolution - Authorizing a Supplemental Agreement # 5 with C&S Companies for General Airport
 Consultant Services - Snow Removal Equipment (Multi-Tasking Equipment) - Design & Bidding
 Services - Ithaca Tompkins Regional Airport

1. Action requested:

Approval of the resolution by the Facilities and Infrastructure Committee and the Legislature.

2. Background:

This agreement will provide for the Design and Bidding Services for the purchase of Snow Removal Equipment (Multi-Tasking Equipment).

3. Financial Implications:

The cost of the agreement \$7,500 - 90% will be funded from the FAA (\$6,750), 5% from NYS (\$375) and 5% from Passenger Facility Charges -- PFC's (\$375).



SCHEDULED

RESOLUTION NO. *DOC ID: 7846*

1 **Authorizing Supplemental Agreement No. 6 with C&S Companies for**
2 **General Airport Consultant Services - Snow Removal Equipment**
3 **(Ramp Dozer Equipment) - Design & Bidding Services - Ithaca**
4 **Tompkins Regional Airport**

5 WHEREAS, authorization is required to designate and pay for design and bidding services of the Snow
6 Removal Equipment Purchase (Ramp Dozer) at the Ithaca Tompkins Regional Airport, and
7

8 WHEREAS, a Supplemental Consultant Agreement No. 6 with C&S Companies of Syracuse, New York, for
9 the Ramp Dozer - Snow Removal Equipment Purchase - Design and Bidding Services is estimated to cost \$7,500, now
10 therefore be it
11

12 RESOLVED, on recommendation of the Facilities and Infrastructure Committee, That Supplemental
13 Consultant Agreement No. 6 with C&S Companies for purchase of Snow Removal Equipment (Ramp Dozer) Design
14 and Bidding Services in the amount of \$7,500.00 be approved and financing of the contract is as follows:
15

16 Passenger Boarding Bridge		
17 Federal Aviation Administration (FAA) Grant (90%)		\$6,750
18 New York State Grant (5%)		\$ 375
19 Passenger Facility Charges (PFC's) (5%)		\$ 375
20 TOTAL AMOUNT		\$7,500

21
22 RESOLVED, further, That the County Administrator be and hereby is authorized to execute the required
23 documents,
24

25 RESOLVED, further, That the Finance Director be authorized to make payments from the appropriate
26 accounts.

27 **SEQR ACTION: TYPE II-20**



Tompkins County Legislature

Governor Daniel D. Tompkins Building
Ithaca, NY 14850

Meeting: 05/17/18 03:00 PM

Department: Airport

Category: Agreements, Bids, Contracts

Functional Category: Airport

SCHEDULED

RESOLUTION NO. *DOC ID: 7846*

Memorandum

1
2
3
4 To: Facilities and Infrastructure Committee
5 From: Michael S. Hall, Airport Director
6 Date: May 10, 2018
7 Subject: Resolution - Authorizing a Supplemental Agreement # 6 with C&S Companies for General Airport
8 Consultant Services - Snow Removal Equipment (Ramp Dozer Equipment) - Design & Bidding
9 Services - Ithaca Tompkins Regional Airport

10
11 **1. Action requested:**

12
13 Approval of the resolution by the Facilities and Infrastructure Committee and the Legislature.
14

15 **2. Background:**

16
17 This agreement will provide for the Design and Bidding Services for the purchase of Snow Removal Equipment
18 (Ramp Dozer).
19

20 **3. Financial Implications:**

21
22 The cost of the agreement \$7,500 - 90% will be funded from the FAA (\$6,750), 5% from NYS (\$375) and 5% from
23 Passenger Facility Charges -- PFC's (\$375).



Tompkins County Legislature

Governor Daniel D. Tompkins Building
Ithaca, NY 14850

Meeting: 05/17/18 03:00 PM
Department: Recycling and Materials Management Department
Category: Solid Waste and Recycling Center
Functional Category:

SCHEDULED

RESOLUTION NO. *DOC ID: 7842*

1 **Budget Adjustment - Department of Recycling and Materials**
2 **Management**

3 WHEREAS, pursuant to Administrative Manual Policy 05-02, budget adjustments exceeding \$5000 require
4 Legislative approval, now therefore be it

5
6 RESOLVED, That the Director of Finance is authorized and directed to make the following budget adjustment
7 for 2018:

8
9 Budget Adjustment

10 CL Fund - Solid Waste

11 INCREASE APPROPRIATION: CL8163.54802 TRANSFER TO HH CONSTRUCTION FUND

12 \$

13
14 DECREASE FUND BALANCE: CL30909000 UNASSIGNED FUND BALANCE

15 \$

16
17 HH Fund - Solid Waste Capital Projects

18 INCREASE APPROPRIATION HH8101.59239 Project #81.65 RSWC FACILITY SITE UPGRADES

19 \$

20 INCREASE REVENUE HH8101.45033 Project #81.65 INTERFUND (CL) TRANSFER

21 \$

22 SEQR ACTION: TYPE II-20



Tompkins County Legislature

Governor Daniel D. Tompkins Building
Ithaca, NY 14850

Meeting: 05/17/18 03:00 PM
Department: Recycling and Materials Management Department
Category: Solid Waste and Recycling Center
Functional Category:

SCHEDULED

RESOLUTION NO. *DOC ID: 7841*

Award of Bid - Construction of Food Scraps Transfer Building

WHEREAS, the Department of Recycling and Materials Management received a \$355,000 NYSDEC Climate Smart Communities grant to construct a building at the Recycling and Solid Waste Center (RSWC) for the transfer of source-separated food scraps for composting, and

WHEREAS, the Tompkins County Finance Department has duly advertised bids for the Tompkins County Food Scraps Transfer Building, Contract #1- General Construction, and

WHEREAS, One (1) bid was received for Contract #1 which was publicly opened and read on May 1, 2018, now therefore be it

RESOLVED, on recommendation of the Facilities and Infrastructure Committee that the Tompkins County Food Scraps Transfer Building bid be accepted and awarded to the lowest responsible bidders as follows:

Contract #1-General Construction Elmira Structures, Inc. \$ _____

RESOLVED, further, That the County Administrator or his designee is hereby authorized to enter into a contract with Elmira Structures Inc. of Elmira, New York and to execute change orders of up to ten (10) percent of the contract total, and

RESOLVED, further, That the Department of Recycling and Materials Management be authorized to implement this bid on behalf of the County, funds being available in Account No. HH8101.59239 Project #81.65 RSWC/Facility Upgrade.

SEQR ACTION: TYPE II-7



Facilities and Infrastructure Committee

Governor Daniel D. Tompkins Building
Ithaca, NY 14850

Meeting: 05/17/18 03:00 PM
Department: Recycling and Materials Management Department
Category: Solid Waste and Recycling Center
Functional Category:

SCHEDULED

INFORMATION ITEM (NO DISCUSSION INTENDED) NO. *DOC ID: 7840*

Recycling Materials Update