

# **Agenda**

## **Health and Human Services Committee**

Friday, February 1, 2019 9:00 AM  
Legislature Chambers

1. **Call to Order**
  2. **Changes to the Agenda**
  3. **Public Comment**
  4. **Chair's Report**
  5. **County Administrator's Report**
  6. **Departmental Updates/Reports**
  7. **Minutes Approval**
    - a. January 14, 2019
  8. **Advisory Board Appointments and Liaison Assignments**
    - a. **Other Action Item:** HHS Liaison Assignments (ID #8390)
    - b. **Appointment:** Advisory Board Appointment(s) (ID #8342)
  9. **Committee Priorities and Goals**
  10. **Adjournment**
- Bdgt Adj. & Transfers (Info. Only)**
- a. **Information Item:** 4012 - WIC Transfer (ID #8382)

**Health and Human Services Committee**  
 Regular Meeting Minutes – Draft 1-15-19  
 Monday, January 14, 2019 4:00 PM  
 Legislature Chambers

**Attendance**

Attendee Name	Title	Status	Arrived
Shawna Black	Chair	Present	
Anna Kelles	Vice Chair	Present	
Leslyn McBean-Clairborne	Member	Late	4:10 PM
Henry Granison	Member	Present	
Amanda Champion	Member	Present	
Martha Robertson	Legislator	Present	
Katrina McCloy	Deputy Clerk, Legislature	Present	
Jason Molino	County Administrator	Present	
Amie Hendrix	Deputy County Administrator	Present	
Lisa Holmes	Deputy County Administrator	Present	
Lisa Monroe	Director, Office for the Aging	Present	
Marcia Lynch	Public Info. Officer, County Administration	Present	
Bridgette Nugent	Deputy Director of Youth Services	Present	
Kenneth Clarke	Interim Director, Office of Human Rights	Present	
Brenda Grinnell-Crosby	Public Health Administrator	Present	
Kit Kephart	Commissioner, Social Services	Present	

Guests: Kathy Schlather, Executive Director, Human Services Coalition; Jim Murphy, Town of Ithaca resident and Finger Lakes Veterans representative; Margaret O'Neal, Tompkins County resident and Warrior Writers representative; Jude Keith Rose, Child Care Planner/Developer, Child Care Development Council; Kenji Parker, MSW, Assistant Director of Client Services-Housing, and Michael Johnson, Health Homes Housing Specialist, Southern Tier AIDS Program (STAP); and members of the media

**Call to Order**

Ms. Black, Chair, called the meeting to order at 4:01 p.m.

**Changes to the Agenda**

There were no changes to the agenda.

**Public Comment**

Jim Murphy, Town of Ithaca resident, representative of Finger Lakes Veterans and a Veteran, spoke in support of Tompkins County creating a Veterans Services Agency.

Mrs. McBean-Clairborne arrived at this time.

Margaret O'Neal, Tompkins County resident, representative of Warrior Writers, and a Veteran, spoke in support of Tompkins County creating a Veterans Services Agency.

**Chair's Report**

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Ms. Black stated interviews for the Human Rights Commission will begin January 17th. She thanked the Committee for their support in 2018 and reviewed some of the topics discussed throughout the year.

**County Administration**

**County Administrator's Report**

Mr. Molino distributed a report provided to the Health and Human Services Committee in November 2015 entitled A Report to the Health and Human Services Committee regarding a proposal for combined leadership of the Mental Health and Health Departments, By: Tompkins County Department of Administration. He stated the report contains a brief review for Committee members of the history of the combination leadership of the Mental Health and Health Departments. He explained that this was a prelude to a report to be given at a future meeting and that he plans to meet with members of the Community Mental Health Services Board and the Board of Health to begin the review process. He will bring back a more detailed outline of the process to assist the Legislature in making a decision as to how to move forward.

**Tompkins County Veterans Services (ID #8339)**

Ms. Holmes provided a PowerPoint presentation entitled Tompkins County Veterans Services regarding Tompkins County's creation of a Veterans Services Agency.

Ms. Kelles and Mrs. McBean-Clairborne inquired about the necessary accreditation. Ms. Holmes explained that all materials for this will be provided and mandatory attendance at an annual training. She said there is also software available to assist the Officer with applying for benefits for veterans and there are an abundance of resources in the community available to the Officer as well.

**RESULT: COMPLETED**

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**Information Item - Budget Transfer: Veterans Service Agency (ID #8343)**

**RESULT: COMPLETED**

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**Resolution No. - Authorizing a Public Hearing on Local Law No. a of 2019 - Amending the County Charter, Section C-30.02 Providing for the Appointment of the Director of the Tompkins County Veterans Service Agency by the Tompkins County Administrator (ID #8340)**

Mr. Molino explained that this resolution will set the date for the public hearing to make this change to the County Charter.

Following an inquiry by Committee members, Mr. Molino stated there is currently space available for a Veterans Services Office but that location could change in the future depending on space availability and possible property acquisition.

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**RESULT:** RECOMMENDED [UNANIMOUS]  
**MOVER:** Leslyn McBean-Clairborne, Member  
**SECONDER:** Anna Kelles, Vice Chair  
**AYES:** Black, Kelles, McBean-Clairborne, Granison, Champion

WHEREAS, pursuant to New York State Executive Law Article 17 §357 and Tompkins County Charter § C-30.02, Tompkins County is required to have a County Veterans Service Agency as well as a Director of such agency, and

WHEREAS, Executive Law provides that the County Veterans Service Agency Director is appointed by the County’s Chief Executive Officer, and

WHEREAS, the Tompkins County Charter states that the County Administrator is the County’s Chief Executive Officer, but states further that the Veterans Service Agency Director is appointed by the Legislature, and

WHEREAS, Tompkins County wishes to make the language in the County Charter consistent with Executive Law by naming the County Administrator as the appointing authority, now therefore be it

RESOLVED, on recommendation of the Health and Human Services and the Government Operations Committees, That a public hearing be held before the Tompkins County Legislature in the Legislative Chambers of the Governor Daniel D. Tompkins Building, 121 East Court Street, Ithaca, New York, on February 19, 2019, at 5:30 o'clock in the evening thereof concerning proposed Local Law No. a of 2019 - Amending the County Charter, Section C-30.02 Providing for the Appointment of the Director of the Tompkins County Veterans Service Agency by the Tompkins County Administrator. At such time and place all persons interested in the subject matter will be heard concerning the same,

RESOLVED, further, That the Clerk of the Legislature is hereby authorized and directed to place proper notice of such public hearing in the official newspaper of the County.

**SEQR ACTION:** TYPE II-26

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**Resolution No. - Adopting Local Law A of 2019 - Amending the County Charter, Section C-30.02 Providing for the Appointment of the Director of the Tompkins County Veterans Service Agency by the Tompkins County Administrator (ID #8341)**

Ms. Holmes explained that this resolution will amend the County Charter § C-30.02 to be consistent with New York State Executive Law Article 17 §357.

**RESULT:** RECOMMENDED [UNANIMOUS]  
**MOVER:** Amanda Champion, Member  
**SECONDER:** Anna Kelles, Vice Chair  
**AYES:** Black, Kelles, McBean-Clairborne, Granison, Champion

WHEREAS, pursuant to New York State Executive Law Article 17 §357 and Tompkins County Charter § C-30.02, Tompkins County is required to have a County Veterans Service Agency as well as a Director of such agency, and

WHEREAS, Executive Law provides that the County Veterans Service Agency Director is

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appointed by the County’s Chief Executive Officer, and

WHEREAS, the Tompkins County Charter states that the County Administrator is the County’s Chief Executive Officer, but states further that the Veterans Service Agency Director is appointed by the Legislature, and

WHEREAS, Tompkins County wishes to make the language in the County Charter consistent with Executive Law by naming the County Administrator as the appointing authority, and

WHEREAS, a public hearing was held before the Tompkins County Legislature to hear all persons interested in proposed Local Law No. a of 2019, now therefore be it

RESOLVED, on recommendation of the Health and Human Services and the Government Operations Committees, That proposed Local Law No. a of 2019 - Amending the County Charter, Section C-30.02 Providing for the Appointment of the Director of the Tompkins County Veterans Service Agency by the Tompkins County Administrator is adopted,

RESOLVED, further, That the Clerk of the Legislature shall publish in the official newspaper of the County a notice of adoption containing a synopsis of said local law and shall within twenty days file one certified copy in the Office of the County Clerk, and one copy with the Secretary of State.

SEQR ACTION: TYPE II-26

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**Department of Social Services**

**Resolution No. - Adjusting Social Services' 2019 Budget for 'Code Blue' (ID #8337)**

Ms. Kephart explained there were higher than anticipated utilization rates for Code Blue sheltering and she anticipates that by the first week of February the entire budget for this program will be exhausted. She is requesting spending authority for an additional \$700,000 to continue to provide these services but if the funds are not needed they will not be spent. She reviewed the sheltering options available in the County and stated there are no eligibility criteria for Code Blue sheltering.

<b>RESULT:</b>	<b>RECOMMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Anna Kelles, Vice Chair
<b>SECONDER:</b>	Amanda Champion, Member
<b>AYES:</b>	Black, Kelles, McBean-Clairborne, Granison, Champion

WHEREAS, New York State mandates that local social services districts provide emergency shelter every day that wind chill temperatures reach lows at or below 32 degrees Fahrenheit to all persons who present as homeless (without regard to their eligibility for other State or Federal public assistance programs), and

WHEREAS, utilization of this program during December 2018 increased dramatically compared to both the previous month and to our County's experience last winter, and

WHEREAS, if program utilization continues at this rate, by early February the Department of Social Services will exhaust the amount appropriated for the "Code Blue" program for the entire year, and

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WHEREAS the Department of Social Services therefore requires increased spending authority to cover current projected expenditures for the remainder of this season, and

WHEREAS "Code Blue" expenditures are 100% State-reimbursed, now therefore be it

RESOLVED, on recommendation of the Health and Human Services Committee, That the Director of Finance shall make the following adjustments to the 2019 Budget:

**Social Services**

Appropriation:	6010.54400 Program Expense	\$700,000
Revenue:	6010.43610 State: Social Services Admin	\$700,000

**SEQR ACTION:** TYPE II-20

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**Presentation**

**Building Access to Child Care Project Update Jude Keith Rose Child Care Planner/Developer  
Child Development Council (ID #8344)**

Ms. Rose stated the ultimate goal of the Child Development Council is to create a community where children and families are supported, valued, and recognized for their contribution to the community. She reviewed and explained the documents entitled Building Access to Child Care, Building Access to Child Care: Objectives and Outcomes, Obstacles to Home-Based Child Care Provision, and Child Care is Your Business.

Ms. Kelles suggested Ms. Rose contact the Planning and Sustainability Department and Tompkins County Area Development regarding housing projects. In addition, she suggested Ms. Rose speak with John Guttridge, developer, and Claudia Brenner of Claudia Brenner Design.

**RESULT: COMPLETED**

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**Southern Tier AIDS Program (STAP) Housing Program Kenji Parker (ID #8345)**

Ms. Parker distributed and reviewed in detail a document entitled Southern Tier AIDS Program (STAP) Housing Opportunities of the Southern Tier (HOST).

**RESULT: COMPLETED**

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**Departmental Updates/Reports**

**Department of Social Services** - Ms. Kephart reported due to the Federal government shutdown Supplemental Nutrition Assistance Program (SNAP) (Food Stamps) benefits for February are being

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released early: later this week. She is concerned that by receiving these benefits early recipients may not budget accordingly and not have food in the later part of February. She stated staff is working to assist clients and do everything that can be done to have the required information updated in the system by deadlines. She does anticipate there will be a funding shortage at some point but her staff is doing everything they can to provide people with their benefits. She has been told that if the reserve funds run out benefits will be processed through another mechanism and some eligibility may be affected. She explained how information regarding the various deadlines and updates is constantly changing and the Department is doing its best to keep everyone informed and stay on top of everything.

**Youth Services** - Ms. Nugent reported that Youth Services has been busy collecting baseline data for result based accountability measures for the Department. Youth Services has scheduled their first quarter trainings and the community is excited about the February training regarding Suicide Prevention.

**Office for the Aging** - Ms. Monroe reported the Department has slowed down a bit following a busy Medicaid enrollment period which ended in December. She has been working with Human Resources to reclassify her previous position and establish a Deputy position to help clarify roles and succession planning. She plans on starting the interview process soon.

**Office of Human Rights** - Dr. Clarke reported tomorrow the Community Café monthly discussion series will begin and is being held in the Office of Human Rights Conference Room. Future Community Café's will be scheduled and held in larger public venues.

Dr. Clarke has been designated as the person to receive training from Central New York Fair Housing regarding the advancement of the education and outreach of fair housing. This is part of the support being provided to Central New York Fair Housing as they seek a Housing and Urban Development (HUD) grant.

Dr. Clarke has participated in two interviews with regard to Dr. Martin Luther King Jr. that will be aired on Monday, January 21<sup>st</sup>. In addition, he will be on the All Things Equal Show on Saturday, January 19<sup>th</sup>.

**Public Health Department** - Ms. Grinnell-Crosby stated the Department received notice that the Women, Infants, and Children (WIC) program will be funded through February but funding after that is not guaranteed due to the Federal government shutdown. She will work with Mr. Kruppa to keep the Committee informed.

Ms. Hendrix stated Mr. Molino is in the process of collecting information from various Departments concerning the effects and impacts the shutdown of the Federal government is having on various programs. He plans on providing that information at the Legislature meeting on January 15, 2019.

**Human Services Coalition** - Ms. Schlather invited Committee members to the Human Services Coalition's Annual Meeting being held on February 14, 2019. She has successfully completed her search for a Continuum of Care Coordinator and said Liddy Barger would be starting in mid-February.

#### **Comments from Committee Members/Liaison Assignment Reports**

Committee members had nothing to report.

#### **Minutes Approval**

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December 10, 2018

**RESULT:** ACCEPTED [UNANIMOUS]  
**MOVER:** Amanda Champion, Member  
**SECONDER:** Leslyn McBean-Clairborne, Member  
**AYES:** Black, Kelles, McBean-Clairborne, Granison, Champion

**Appointments**

**Advisory Board Appointment(s) (ID #8321)**

Youth Services Board

Patty VandeBogart - At-large representative; term expires December 31, 2021

**RESULT:** RECOMMENDED [UNANIMOUS]  
**MOVER:** Anna Kelles, Vice Chair  
**SECONDER:** Amanda Champion, Member  
**AYES:** Black, Kelles, McBean-Clairborne, Granison, Champion

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**Adjournment**

The meeting adjourned at 5:44 p.m.

**Budget Adjustments & Transfers (Info. Only)**

**Information Item - Budget Transfer December 2018 (ID #8328)**

**RESULT:** COMPLETED

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## Health and Human Services Committee

Governor Daniel D. Tompkins Building  
Ithaca, NY 14850

Meeting: 02/01/19 09:00 AM  
Department: Tompkins County Legislature  
Category: Advisory Boards/Committees  
Functional Category: Liaisons

### SCHEDULED

OTHER - ACTION ITEM NO.      DOC ID: 8390

## HHS Liaison Assignments

### Health and Human Services Committee

#### Liaisons Assignments (non-voting)

1		
2		
3		
4		
5		<u>2019 Liaison</u>
6	<b>Alcohol and Drug Council of TC</b>	Henry Granison
7	3 <sup>rd</sup> Wednesday of the month at 5:00 p.m.	
8	<i>Mental Health Building, 6th Floor</i>	
9		
10	<b>Community Mental Health Services Bd</b>	Shawna Black (del)/Dan Klein (alt)
11	1 <sup>st</sup> Monday of the Month at 5:30 p.m.	
12	<i>Mental Health Building, 6th Floor</i>	
13		
14	<b>Health Planning Council</b>	Amanda Champion
15	2 <sup>nd</sup> Monday of the Month at Noon	
16	(Jan., Mar., Apr., June, Sept., Dec.)	
17	<i>Rice Conference Room</i>	
18		
19	<b>Homeless and Housing Task Force</b>	Anna Kelles
20	Feb. 7, April 4, June 6, Oct. 3, Dec. 5 at 9:30 a.m.	
21	<i>Mental Health Building, 6th Floor</i>	
22		
23	<b>Office for the Aging Advisory Committee/PERS</b>	Dan Klein
24	4 <sup>th</sup> Monday of the Month at 9:30 am, Kendal	
25		
26	<b>Senior Citizens Council - Lifelong</b>	Dan Klein
27	2 <sup>nd</sup> Tuesday of the Month at 5:15 p.m., Lifelong	
28	(Does not meet every month)	
29		
30	<b>Tompkins County Youth Services Board</b>	_____
31	4 <sup>th</sup> Monday of the Month at 5:00 p.m.	
32	<i>Human Services Building</i>	
33		
34	<b>Human Rights Commission</b>	Henry Granison
35	4 <sup>th</sup> Monday of the Month at 5:30 p.m.	
36	<i>Borg Warner Room, Tompkins County Public Library</i>	
37		
38	<b>Human Services Coalition</b>	Anna Kelles
39	4 <sup>th</sup> Fri., 8:30 a.m. (except Feb., July, Aug.) at TCPL	



**Health and Human Services Committee**

Governor Daniel D. Tompkins Building  
Ithaca, NY 14850

Meeting: 02/01/19 09:00 AM  
Department: Health Department  
Category: Budget Transfers Not Requiring Action

**BDGT ADJ. & TRANSFERS (INFO. ONLY) NO.  
(ID # 8382)**

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**4012 - WIC Transfer**

