

**Expanded Budget, Capital, and Personnel Committee**  
 Regular Budget Meeting Minutes (same as Notes) – Approved 11-14-17  
 Thursday, October 12, 2017 5:30 PM  
 Legislature Chambers

**Attendance**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>	<b>Departed</b>
James Dennis	Chair	Present		
Will Burbank	Member	Present		
Carol Chock	Member	Present		
Dooley Kiefer	Member	Present		7:18 PM
Daniel Klein	Member	Present		
Michael Lane	Member	Present		
Leslyn McBean-Clairborne	Member	Present	5:40 PM	
David McKenna	Member	Present		
Glenn Morey	Member	Present		
Martha Robertson	Member	Present		
Michael Sigler	Member	Present	5:31 PM	
Anna Kelles	Member	Present	5:32 PM	
Rich John	Member	Present		
Catherine Covert	Clerk of the Legislature	Present		
Joe Mareane	County Administrator	Present		
Kevin McGuire	Executive Assistant to the County Administrator	Present		
Paula Younger	Deputy County Administrator	Present		
Marcia Lynch	Public Info. Officer, County Administration	Present		
Jay Franklin	Director of Assessment	Present		
Greg Potter	Director of ITS	Present		
Frank Kruppa	Public Health Director	Present		
Katie Borgella	Acting Planning & Sustainability Commissioner	Present		
Megan McDonald	Senior Planner	Present		
Julia Mattick	Director, Workforce Development	Present		
Lisa Holmes	Director, Office for the Aging	Present		
Brian Robison	Undersheriff	Present		
1256	Finance Director	Present		
Amie Hendrix	Director of Youth Services	Present		
Kit Kephart	Commissioner, Social Services	Present		
Lee Shurtleff	Director, Department of Emergency Response	Present		

Guests: Kathy Schlather, Human Services Coalition; Kenneth Schlather, Cooperative Extension; Annette Birdsall, Public Library Director; Members of the Public

**Call to Order**

Mr. Dennis, Chair, called the meeting to order at 5:30 p.m.

**Budget Amendments**

**Planning and Sustainability**

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Following discussion, Ms. Robertson said she would not be proposing an amendment to fund a new Capital Reserve for Housing from Unassigned General Fund Reserves in the amount of \$3,000,000 as one-time funding.

Mr. Sigler, Ms. Kelles, and Mrs. McBean-Clairborne arrived during this time. (13 members present)

It was MOVED by Ms. Robertson, seconded by Ms. Kelles, to approve OTR 64 in the amount of \$93,627 as target funding from the Contingent Fund to fund the creation of a Senior Planner position for Housing and to approve \$3,600 from rollover funds to purchase office equipment and furniture. A vote by a show of hands resulted as follows: Ayes - 12; Noes - 1 (McBean-Clairborne). AMENDMENT CARRIED.

Youth Services

It was MOVED by Mr. Morey, seconded by Ms. Kelles, to approve OTR 102 in the amount of \$20,000 as one-time funding for one year for the "Achieving Youth Results" Mini-Grants program. A vote by a show of hands resulted as follows: Ayes - 11; Noes - 2 (Dennis and John). AMENDMENT CARRIED.

It was MOVED by Ms. Kelles, seconded by Mr. Morey, to approve OTR 100 in the amount of \$10,000 as target funding from the Contingent Fund to provide ongoing funding for the Youth Worker Training Program. A vote by a show of hands resulted as follows: Ayes - 11; Noes - 2 (Chock and McBean-Clairborne). AMENDMENT CARRIED.

County Administration

It was MOVED by Ms. Robertson, seconded by Ms. Kelles, and unanimously adopted by a show of hands vote, to approve OTR 22 in the amount of \$10,000 as one-time funding for three years to renew County membership in the Southern Tier East Regional Planning and Development Board. AMENDMENT CARRIED.

Assessment

It was MOVED by Mr. Klein, seconded by Mr. Morey, and unanimously adopted by a show of hands vote, to approve OTR 1 in the amount of \$89,061 as target funding from the Contingent Fund to fund a new Real Property Tax Appraiser position. AMENDMENT CARRIED.

County Administration

It was MOVED by Mr. Morey, seconded by Mr. McKenna, and unanimously adopted by a show of hands vote, to approve OTR 21 in the amount of \$14,000 as target funding from the Contingent Fund to fund Legislature Chambers AV System maintenance. AMENDMENT CARRIED.

Human Resources

It was MOVED by Mr. Klein, seconded by Mr. Morey, to approve OTR 38 in the amount of \$80,000 as target funding from the Contingent Fund to increase Training Program funding. A vote by a show of hands resulted as follows: Ayes - 9; Noes - 4 (Chock, McBean-Clairborne, McKenna, and Sigler). AMENDMENT CARRIED.

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It was MOVED by Ms. McBean-Clairborne, seconded by Mr. Lane, and unanimously adopted by a show of hands vote, to approve OTR 39 in the amount of \$24,000 as one-time funding to increase funding for Outside Labor Counsel. AMENDMENT CARRIED.

It was MOVED by Mrs. McBean-Clairborne, seconded by Mr. Morey, and unanimously adopted by a show of hands vote, to approve OTR 36 in the amount of \$15,000 as target funding from the Contingent Fund to fund the Employee Reward and Recognition Program. AMENDMENT CARRIED.

It was MOVED by Mrs. McBean-Clairborne, seconded by Ms. Chock, and unanimously adopted by a show of hands vote, to approve OTR 32 in the amount of \$34,680 as one-time funding for 18 months to add a part-time position. AMENDMENT CARRIED.

It was MOVED by Mrs. McBean-Clairborne, seconded by Mr. John, and unanimously adopted by a show of hands vote, to approve OTR 37 in the amount of \$15,000 as multi-year funding for two years for funding to establish centralized pool of funds for recruitment expenses. AMENDMENT CARRIED.

Information Technology Services

Ms. Kiefer left during this time. (12 members present)

It was MOVED by Mr. Burbank, seconded by Mr. McKenna, to approve OTR 51 in the amount of \$4,000 as one-time funding to fund Security Awareness Training and Software. A vote by a show of hands resulted as follows: Ayes - 11; Noes - 1 (Chock). AMENDMENT CARRIED.

It was MOVED by Mr. Burbank, seconded by Mr. McKenna, to approve OTR 51 in the amount of \$6,000 as target funding from the Contingent Fund to fund Security Awareness Training and Software. A vote by a show of hands resulted as follows: Ayes - 11; Noes - 1 (Chock). AMENDMENT CARRIED.

It was MOVED by Mr. Morey, seconded by Mr. Burbank, and unanimously adopted by a show of hands vote, to approve OTR 52 in the amount of \$15,000 as target funding from the Contingent Fund for funding for Annual Security Audit. AMENDMENT CARRIED.

Mr. Klein said he would not propose an amendment of OTR 53 in the amount of \$7,700 as one-time funding for a Pilot for a new Project Assistant position as it is already included in the recommended Budget.

Sheriff's Office

It was MOVED by Mr. John, seconded by Mr. Morey, and unanimously adopted by a show of hands vote, to approve OTR 74 in the amount of \$5,200 as target funding from the Contingent Fund to fund Initial Issue for Part-Time Deputies. AMENDMENT CARRIED.

It was MOVED by Mr. Morey, seconded by Mr. Klein, to approve OTR 75 in the amount of \$14,500 as target funding from the Contingent Fund to fund Portable Radio Replacement Schedule. A vote by a show of hands resulted as follows: Ayes - 11; Noes - 1 (Chock). AMENDMENT CARRIED.

It was MOVED by Mr. McKenna, seconded by Mr. Morey, to amend OTR 76 in the amount of \$3,400 as target funding from the Contingent Fund to fund Patrol Rifles Replacement Schedule. A vote

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by a show of hands resulted as follows: Ayes - 9; Noes - 3 (Burbank, Chock, and McBean-Clairborne). AMENDMENT CARRIED.

It was MOVED by Mr. Morey, seconded by Ms. Kelles, and unanimously adopted by a show of hands vote, to approve OTR 77 in the amount of \$7,000 as target funding from the Contingent Fund to fund ongoing service contract for Offender Watch Sex Offender Registry. AMENDMENT CARRIED.

It was MOVED by Mr. John, seconded by Mr. Morey, to approve OTR 73 in the amount of \$12,000 as target funding from the Contingent Fund to fund annual contribution to Critical Incident and Negotiating Team. A vote by a show of hands resulted as follows: Ayes - 8 (Dennis, John, Klein, Lane, McKenna, Morey, Robertson, and Sigler); Noes - 4 (Burbank, Chock, Kelles, and McBean-Clairborne). AMENDMENT CARRIED.

Jail

It was MOVED by Mr. McKenna, seconded by Mr. Morey, to approve OTR 79 in the amount of \$3,966 as target funding from the Contingent Fund to fund annual Initial Issue for new part-time Corrections Officers. A vote by a show of hands resulted as follows: Ayes - 11; Noes - 1 (Chock). AMENDMENT CARRIED.

Workforce Development Board/Interfund Distribution

It was MOVED by Ms. Robertson, seconded by Ms. Kelles, and unanimously adopted by a show of hands vote, to approve OTR 96 in the amount of \$41,398 (Expense) and \$41,398 (Revenue) as target funding from the Contingent Fund for funding to add a part-time Administrative Coordinator position and approve OTR 54 in the amount \$41,398( Expense) and \$41,398 (Net Local) as target funding from the Contingent Fund for Addition in Contribution to Community Development (CD-Fund) to fund OTR 96. AMENDMENT CARRIED.

Workforce NY Career Center/Interfund Distribution

It was MOVED by Ms. Robertson, seconded by Ms. Kelles, and unanimously adopted by a show of hands vote, to approve OTR 97 in the amount of \$30,000 (Expense) and \$30,000 (Revenue) as target funding from the Contingent Fund to fund increased local share for rent for the One-Stop Career Center and approve OTR 55 in the amount \$30,000 (Expense) and \$30,000 (Net Local) as target funding from the Contingent Fund for Addition in Contribution to Community Development (CD-Fund) to fund OTR 97. AMENDMENT CARRIED.

Social Services

It was MOVED by Ms. Robertson, seconded by Mr. Sigler, and unanimously adopted by a show of hands vote, to approve OTR 81 in the amount of \$42,000 as one-time funding to fund STEHP Program expansion. AMENDMENT CARRIED.

Public Library

It was MOVED by Mr. Lane, seconded by Ms. Kelles, and unanimously adopted by a show of hands vote, to approve OTR 90 in the amount of \$23,000 as target funding from the Contingent Fund to fund the Library's Maintenance of Effort needs to cover increased costs. AMENDMENT CARRIED.

Emergency Response

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It was MOVED by Mr. Klein, seconded by Mr. Morey, and unanimously adopted by a show of hands vote, to approve OTR 26 in the amount of \$25,000 as one-time funding for partial funding for TCCOG EMS (Emergency Medical Services) Task Force. AMENDMENT CARRIED.

Cornell Cooperative Extension

It was MOVED by Mr. Burbank, seconded by Ms. Kelles, to approve OTR 11 in the amount of \$30,000 as target funding from the Contingent Fund and \$30,000 as one-time funding for partial funding for an Operations Manager position. A vote by a show of hands resulted as follows: Ayes 10; Noes - 2 (McBean-Clairborne and Sigler). AMENDMENT CARRIED.

It was MOVED by Mr. McKenna, seconded by Mr. Morey, to approve OTR 12 in the amount of \$16,000 as target funding from the Contingent Fund to fund the restoration of Agricultural Program Leader to full-time. A vote by a show of hands resulted as follows: Ayes - 11; Noes - 1 (McBean-Clairborne). AMENDMENT CARRIED.

Human Services Coalition - Community Agencies

It was MOVED by Ms. Robertson, seconded by Mrs. McBean-Clairborne, to approve OTR 45 in the amount of \$16,157 as target funding from the Contingent Fund to provide local match for restoring State funding to CDRC (Community Dispute Resolution Center). A vote by a show of hands resulted as follows: Ayes - 11, Noes - 0, Temporarily out of the room - 1 (Morey). AMENDMENT CARRIED.

Human Services Coalition

It was MOVED by Ms. Robertson, seconded by Ms. Kelles, and unanimously adopted by a show of hands vote, to approve OTR 49 in the amount of \$20,000 as target funding from the Contingent Fund to fund making the Continuum of Care Coordinator position full-time. AMENDMENT CARRIED.

Adjournment

The meeting adjourned at 8:20 p.m.