

Tompkins County Legislature
Regular Meeting Minutes – Approved 1-16-18
Tuesday, January 2, 2018 5:30 PM
Legislature Chambers

Call to Order

Mrs. Covert, Clerk of the Legislature, called the meeting to order at 5:33 p.m.

Pledge of Allegiance to the Flag

Members and guests participated in the Pledge of Allegiance to the Flag.

Roll Call of Members

Attendee Name	Title	Status
Shawna Black	Member	Present
Amanda Champion	Member	Present
Deborah Dawson	Member	Present
Henry Granison	Member	Present
Rich John	Member	Present
Anna Kelles	Member	Present
Daniel Klein	Member	Present
Anne Koreman	Member	Present
Michael Lane	Member	Present
Leslyn McBean-Clairborne	Member	Present
David McKenna	Member	Present
Glenn Morey	Member	Present
Martha Robertson	Chair	Present
Michael Sigler	Member	Present

Oath of Office

Mrs. Covert introduced Maureen Reynolds, Tompkins County Clerk, and said she would be administering the oath of office to Legislators for the term January 1, 2018 through December 31, 2021.

At this time, all Legislators were sworn in.

Election of Temporary Chair

Mrs. Covert said the first order of business is the election of a Temporary Chair of the Legislature and opened the floor for nominations.

It was MOVED by Mr. Lane, seconded by Ms. Dawson, to nominate Mrs. McBean-Clairborne as Temporary Chair of the Legislature.

It was MOVED by Ms. Robertson, seconded by Mr. John, and unanimously adopted by voice vote, to close nominations. NOMINATIONS CLOSED.

A voice vote resulted as follows to elect Mrs. McBean-Clairborne as Temporary Chair of the Legislature: Ayes - 14, Noes - 0. MOTION CARRIED.

Mrs. McBean-Clairborne took the seat as Temporary Chair.

Minutes
Tompkins County Legislature
Tuesday, January 2, 2018

Election of Chair of the Legislature

Mrs. McBean-Clairborne said the next order of business was the election of the 2018 Chair of the Legislature and opened the floor for nominations.

It was MOVED by Ms. Black, seconded by Mr. John, to nominate Ms. Robertson as the 2018 Chair of the Legislature.

There were no further nominations and nominations were closed.

A vote by show of hands to elect Ms. Robertson as the 2018 Chair of the Legislature resulted as follows: Ayes -14, Noes - 0. MOTION CARRIED.

Ms. Robertson was declared Chair of the Legislature for 2018. Ms. Robertson thanked members of the Legislature for electing her and also thanked Mr. Lane for his leadership over the last four years and for his continued service.

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Election of Vice Chair of the Legislature

Ms. Robertson opened the floor for nominations for Vice Chair of the Legislature.

It was MOVED by Mr. Lane, seconded by Mr. Morey, to nominate Dan Klein as Vice Chair of the Legislature for 2018.

It was MOVED by Mrs. McBean-Clairborne, seconded by Ms. Dawson, to nominate Anna Kelles as Vice Chair of the Legislature for 2018.

It was MOVED by Ms. Dawson, seconded by Mr. John, and unanimously adopted by voice vote, to close nominations. NOMINATIONS CLOSED.

A roll call vote resulted as follows on the election of Vice Chair:

Dan Klein - 7 votes (Legislators Granison, John, Klein, Lane, McKenna, Morey, and Sigler)
Anna Kelles - 7 votes (Legislators Black, Champion, Dawson, Kelles, Koreman, McBean-Clairborne, and Robertson)

Following the vote, Mr. Klein withdrew his nomination as Vice Chair.

A vote by show of hands to elect Ms. Kelles as the 2018 Vice Chair of the Legislature resulted as follows: Ayes -14, Noes - 0. MOTION CARRIED.

Ms. Kelles was declared Vice Chair of the Legislature for 2018.

Ms. Robertson thanked Mr. Klein for his service as Vice Chair the last two years.

Presentation of Proclamations, Petitions, Communications, and Notices

Reading by Poet Laureate

John Spence, Executive Director of the Community Arts Partnership, thanked Zee Zahava for her work as Poet Laureate for 2017 and said he looks forward to her being the 2018 Poet Laureate.

Ms. Zahava thanked the Legislators for the opportunity to write and share her writings. She shared a reading entitled Bengal Spiced Tea she authored last year.

Recognition of Paula Younger's Service

Ms. Robertson read and the Legislature unanimously supported the following recognition of Paula Younger's service to Tompkins County.

"In Recognition of Paula E. F. Younger's Years of Service to Tompkins County

"WHEREAS, Paula E. F. Younger has served the residents of Tompkins County as Deputy County Administrator since 2006, and

"WHEREAS, in her eleven years in county government, Paula has taken on a wide variety of roles in disparate areas of county business, serving as needed and accepting whatever challenges were given to her, and

"WHEREAS, among her many accomplishments with Tompkins County, Paula helped to establish the Greater Tompkins County Municipal Health Insurance Consortium by securing grant funding from New York State, and

"WHEREAS, in 2009, Paula spearheaded development of our comprehensive proposal to the federal government for "shovel-ready" ARRA projects, a process in which she engaged every County municipality to solicit their ideas, and

"WHEREAS, Paula shared her grant-writing skills with other County staff by developing a Grants Development and Management Center, putting a wealth of resources at their fingertips, and

"WHEREAS, working with the Workforce Diversity and Inclusion Committee, Paula provided key leadership in establishing the County's first Diversity and Inclusion Policy, and

"WHEREAS, for several years Paula provided essential support to the countywide Broadband initiative, pulling together municipal leaders as well as community experts, leading to a successful proposal by Clarity Connect for major state funding, and

"WHEREAS, tackling a long-neglected task, Paula developed the protocol for updating our Administrative Policy Manual and took on the job of revising and renewing our policies, and

"WHEREAS, Paula developed and led the Workforce Reading and Discussion Program for County staff, and was project leader for the 2015 Climate Survey, and

"WHEREAS, in a difficult time for law enforcement in the County, Paula was able to secure technical assistance from the U. S. Department of Justice in response to the Hornbrook Road incident, and

"WHEREAS, Paula's grant-writing skills helped us secure a New York State grant for the Law Enforcement Shared Services study, and

“WHEREAS, when we needed someone to develop and manage the County’s corporate Compliance Program, Paula was the go-to person once again, and

“WHEREAS, Ithaca College has offered Paula an exciting opportunity, and she will be leaving Tompkins County government as of January 10, 2018, to become Executive Director for Government and Community Relations, and

“WHEREAS, Paula’s broad knowledge of the governmental structures and governmental and agency programming in Tompkins County, as well as the people in our community that work within these systems make her wonderfully suited to this new opportunity, now therefore be it

“RESOLVED, That the Tompkins County Legislature, on behalf of a grateful staff and community, congratulates Paula E. F. Younger on her new position and thanks her for her dedication and service to our constituents and to the cause of good government,

“RESOLVED, further, That we wish Paula the very best success in her new role and look forward to continuing to work with her collaboratively to build upon the positive community relationship between Ithaca College and Tompkins County in the years to come.”

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Privilege of the Floor by the Public

Alan Donohue, Ithaca, asked the County to do something he thinks will enhance the reputation of the community - take down the POW/MIA flag that flies over County offices. He provided information and articles to Legislators and said it was used by President Nixon to extend the war and after the war ended the issue was used to deny normal relations with Vietnam. The issue was very political.

Report from a Municipal Official(s)

George McGonigal, Common Council member, congratulated the new Legislators and Ms. Younger in her new position. He also thanked Mr. Lane and Mr. Klein for their leadership and service. Mr. McGonigal reported on the LEAD program and said the City is developing two working groups to put the program together. One will be a policy and programming group and the other is more of a grassroots group that will help demonstrate trust among users in the new program. The Mayor expected the program to be fully running in two months. He said when Spectrum took over from Time Warner Cable one of the first things done was WENY was dropped from basic cable. It is the open TV station that covers local issues, local politics, and sports. He has had conversations with Senators Reed and O’Mara’s offices and is also asking the Tompkins County Legislature to support the effort to bring back this very important source of news. He will forward a copy of the correspondence that was written to Spectrum and asked the Legislature to adopt a resolution in support of this.

Ms. Robertson suggested Mr. McGonigal reach out to the Tompkins County Council of Governments as that group has dealt with cable issues over the years. She also said the County’s Government Operations Committee could consider a resolution.

Resolutions Added to and Withdrawn from the Agenda

There were no resolutions added to or withdrawn from the agenda.

Consent Agenda

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Leslyn McBean-Clairborne, Member
SECONDER:	David McKenna, Member
AYES:	Black, Champion, Dawson, Granison, John, Kelles, Klein, Koreman, Lane, McBean-Clairborne, McKenna, Morey, Robertson, Sigler

Advisory Board Appointments (ID # 7509)

Office of the Aging Advisory Committee

Regina Gold - term expires December 31, 2020
Satomi Z. Hill - term expires December 31, 2020

Youth Services Board

Bernice Yarosh - At-large representative; term expires December 31, 2020

Environmental Management Council

Anne Klingensmith - Town of Danby representative

Advisory Board on Indigent Representation - terms expire December 31, 2020

Jason Leifer
Jerome Mayersak

Resolution No. 2018-1: Resolution to Urge a Repeal of Portions of 16-ADM- 11 that Requires Shelter Payments from Individuals with Modest Earned and Unearned Income (ID #7514)

WHEREAS, Tompkins County stands firmly committed to inclusive access to safe housing for all Tompkins County residents, and

WHEREAS, Tompkins County has a significant shortage of housing and the market rate of housing has risen significantly in recent years, and

WHEREAS, the resulting housing deficiency and rising cost of housing in Tompkins County has resulted in steadily rising numbers of working families that are unable to find, and/or afford housing, and

WHEREAS, Temporary Housing Assistance is administered at the direction of the Office of Temporary and Disability Assistance (OTDA) through the Tompkins County Department of Social Services with the intent of preventing homelessness and providing assistance to homeless persons in Tompkins County, and

WHEREAS, 16-ADM- 11 (Administrative Directive) provides Social Services districts with regulations that the Tompkins County Department of Social Services of Tompkins County is required to abide by, and

WHEREAS, these regulations require that when a person has available income, either earned or

unearned, Tompkins County Department of Social Services must incorporate this income into a standard Temporary Housing Assistance budgeting formula in accordance with a previous directive (05 ADM-3) to adjust and effectively reduce the allowable Temporary Housing Assistance for that individual, and

WHEREAS, in Tompkins County this can mean that a homeless person with earned or unearned income who seeks support for Temporary Housing Assistance may have to contribute up to \$70.54 per night for sheltering costs (note that these costs do not apply if the temperature is 32 degrees or below with wind chill), and

WHEREAS, if a person was asked to pay the maximum sheltering contribution, it would be the equivalent cost of renting an apartment for approximately \$2,100.00 per month including utilities, and

WHEREAS, if a person who is homeless and seeks help through the Tompkins County Department of Social Services, and has earned or unearned income, does not make these payments the person can be asked to leave the shelter, and

WHEREAS, repeal of this requirement would allow homeless Tompkins County residents to accumulate sufficient income to better prepare for obtaining and maintaining more permanent housing, now therefore be it

RESOLVED, on recommendation of the Health and Human Services Committee, That the Tompkins County Legislature calls on its representatives New York State Assemblywoman Lifton, New York State Senators O'Mara, Seward, and Helming, New York State Assembly Speaker Heastie, New York State Assembly Minority Leader Kolb, New York State Senate Majority Leader Flanagan, New York State Senate Democratic Conference Leader Stewart-Cousins, and New York State Senate Independent Democratic Conference Leader Klein, to vote to repeal the required shelter payments as stated in OTDA 16-ADM- 11,

RESOLVED, further, That copies of this resolution be sent to New York State Assemblywoman Lifton, New York State Senators O'Mara, Seward, and Helming, Governor Cuomo, New York State Assembly Speaker Heastie, New York State Assembly Minority Leader Kolb, New York State Senate Majority Leader Flanagan, New York State Senate Democratic Conference Leader Stewart-Cousins, and New York State Senate Independent Democratic Conference Leader Klein.

SEQR ACTION: TYPE II-20

Resolution No. 2018-2: Budget Adjustment for Park Grant Continuation in 2018 - Youth Services (ID #7521)

WHEREAS, pursuant to Administrative Manual Policy 05-02, budget adjustments exceeding \$5,000 require Legislative approval, and

WHEREAS, the Tompkins County Youth Services Department received a Park Foundation Grant in the amount of \$10,000, and

WHEREAS, the Department received the full revenue amount of \$10,000 in its 2017 budget, and

WHEREAS, the Grant is to support the Youth Employment Research Project to look deeper into

the ways youth are provided youth employment services within Tompkins County, and

WHEREAS, due to a position vacancy and the gap in filling said position, the Department was not able to expend the full amount of funds, and

WHEREAS, the Park Foundation has granted the Department permission to complete the project in early 2018, and

WHEREAS, the Department requests its expenditures be increased by these amounts in its 2018 budget, now therefore be it

RESOLVED, on recommendation of the Health and Human Service Committee, That the Director of Finance be and hereby is directed to make the following 2018 budget adjustment as follows:

T.C. Youth Services Department

<u>Appropriation Acct Title</u>	<u>Amount</u>
7020.51000049 Project Assistant	\$3,461
7020.58800 Fringes	\$1,504
7020.54442 Prof Services Fees	<u>\$ 430</u>
TOTAL	\$5,395

SEQR ACTION: TYPE II-20

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Resolution No. 2018-3: Delegation of Authority to Authorize Certain Tax Refunds and Credits of \$2,500 and Under (ID #7454)

WHEREAS, Section 554 of the Real Property Tax Law authorizes a tax-levying body to delegate the correction of tax rolls due to a clerical error, an error in essential fact, or an unlawful entry (as defined in Section 550 of the Real Property Tax Law), and

WHEREAS, Section 556 of the Real Property Tax Law authorizes a tax-levying body to delegate the payment of tax refunds due to a clerical error, an error in essential fact, or an unlawful entry, and

WHEREAS, it is the opinion of the Government Operations Committee that such delegation would increase efficiency in processing said refunds and therefore be beneficial to the taxpayer, now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, That the County Director of Assessment shall transmit corrections and/or refund recommendations to the County Administrator,

RESOLVED, further, That the County Administrator is hereby authorized to allow payments of bills where a recommended refund or credit is \$2,500 or less, without prior audit by the tax-levying body, in compliance with Paragraph 9 (a), (c) of Section 554, and Paragraph 8 (a), (c), (d), and Paragraphs 9 and 10 of Section 556 of the Real Property Tax Law,

Minutes
Tompkins County Legislature
Tuesday, January 2, 2018

RESOLVED, further, That any refund or credit over \$2,500 must be approved by the Tompkins County Legislature pursuant to Paragraphs 8 (a), 9, and 10 of Section 566 of the Real Property Tax Law, except for refunds amounting to over \$2,500 as a result of Real Property Tax Law Article 7 litigation ordered by the New York State Supreme Court,

RESOLVED, further, That the Director of Assessment shall provide a report to the appropriate program committee at a minimum of twice per year of all the corrections and refunds processed in the previous months,

RESOLVED, further, That this resolution shall only be in effect during the calendar year 2018.
SEQR ACTION: TYPE II-20

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Resolution No. 2018-4: Delegation of Authority to Authorize Certain Tax and Solid Waste Fee Refunds Under \$500 (ID #7455)

WHEREAS, Section 556 of the Real Property Tax Law authorizes a tax-levying body to delegate the payment of tax refunds due to a clerical error or an unlawful entry (an unlawful entry is any information on the tax roll that violates the Real Property Tax Law), and

WHEREAS, Solid Waste Fee refunds are authorized under Resolution No. 181 of 1996, and

WHEREAS, it is the opinion of the Budget, Capital, and Personnel Committee, that the delegation to the County Administrator would be more efficient in processing said refunds and therefore beneficial to the taxpayer, now therefore be it

RESOLVED, on recommendation of the Budget, Capital, and Personnel Committee, That the County Director of Assessment shall transmit refund recommendations to the County Administrator,

RESOLVED, further, That the County Administrator is hereby authorized to make payments of any refunds of less than \$500 as if the Tompkins County Legislature had performed this audit in compliance with Paragraph 1-7 of Section 566 of the Real Property Tax Law,

RESOLVED, further, That any refund of \$500 or more must be approved by the Tompkins County Legislature pursuant to Paragraph 8(b) of Section 556 of the Real Property Tax Law,

RESOLVED, further, That the County Administrator shall transmit on or before the 15th day of each month a report to the Tompkins County Legislature of all the refunds processed in the previous month,

RESOLVED, further, That this resolution shall only be in effect during the calendar year 2018.
SEQR ACTION: TYPE II-20

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Public Safety Committee

Resolution No. 2018-5: Authorization to Accept Statewide Interoperable Communications Grant and Budget Adjustments – Department of Emergency Response (ID #7517)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rich John, Member
SECONDER:	Glenn Morey, Member
AYES:	Shawna Black, Amanda Champion, Deborah Dawson, Henry Granison, Rich John, Anna Kelles, Daniel Klein, Anne Koreman, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Martha Robertson, Michael Sigler

WHEREAS, in April 2017, the New York State Division of Homeland Security (DHSES) - Office of Interoperable Communications (OIEC) announced a Statewide Interoperable Communications Grant, allocating funding to counties to aid in making necessary improvements and providing for sustainment of Land Mobile Radio Systems (LMR), and

WHEREAS, through this new grant program, the Tompkins County Department of Emergency Response has been awarded funding for the maintenance of LMR components supporting interoperability in the form of reimbursement for eligible program expenses, and

WHEREAS, Tompkins County has since been notified that various recurring expenses for the maintenance and replacement of the Department’s interoperable radio communications system are eligible for reimbursement beginning in 2017, and

WHEREAS, the Tompkins County Legislature, in anticipation of the planned funding has through the recently adopted 2018 Budget and Capital Program anticipated such reimbursement and established appropriate budgetary mechanisms to execute the grant on a recurring, annual basis, and will now be reimbursed for current year’s systems costs, and

WHEREAS, the Tompkins County Legislature desires that such new sources of funding be directed toward anticipated communications systems replacements and future enhancements, now therefore be it

RESOLVED, on recommendation of the Public Safety and the Budget, Capital and Personnel Committees, That Tompkins County accepts an award of \$738,565 (DHSES Award WM16198674), to fund sustainment, maintenance, and enhancement of the interoperable communications system,

RESOLVED, further, That the Finance Director be and hereby is authorized to amend and adjust the following accounts for 2017 established for the receipt and expenditure of such funds and to establish and transfer to capital accounts as necessary for ongoing capital improvements and replacements to the system:

Revenue:	3411.44389	Other Public Safety Aid	\$738,565
Expense:	3411.54651	Renewal and Replacement	\$700,000
	3411.54422	Maintenance	\$ 38,565

SEQR ACTION: TYPE II-20

Resolution No. 2018-6: Appropriation from Contingent Fund – Terminal-Pay and Replacement-Pay Reimbursement – Emergency Response (ID #7516)

This resolution was adopted by a short roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rich John, Member
SECONDER:	Glenn Morey, Member
AYES:	Shawna Black, Amanda Champion, Deborah Dawson, Henry Granison, Rich John, Anna Kelles, Daniel Klein, Anne Koreman, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Martha Robertson, Michael Sigler

WHEREAS, the Department of Emergency Response had two (2) Emergency Services Dispatchers retire, with end dates of September 14, 2017, and November 25, 2017, and one (1) Emergency Services Dispatcher resign, with an end date of June 12, 2017, and

WHEREAS, a Department of Emergency Response employee was on extended disability leave from October 2016 to April 2017, and

WHEREAS, the Fiscal Policy of Tompkins County permits reimbursement to the department from the Contingent Fund for terminal pay and replacement pay for absences exceeding two months, now therefore be it

RESOLVED, on recommendation of the Public Safety and the Budget, Capital and Personnel Committees, That the Director of Finance be and hereby is authorized and directed to make the following budget appropriation for 2017:

FROM:	A1990.54440	Contingent Fund	\$60,754.44
TO:	A3410.51000551	Emergency Services Dispatcher	\$24,538.17
	A3410.51400	Disability Pay	\$17,825.99
	A3410.58800	Fringes	\$10,652.02
	A3410.58800	Fringes	\$ 7,738.26

SEQR ACTION: TYPE II-20

Resolution No. 2018-7: A Resolution Recognizing the 28-Year Contribution of Stu Bergman as a Member of the STOP-DWI Advisory Board (ID #7513)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rich John, Member
SECONDER:	Deborah Dawson, Member
AYES:	Shawna Black, Amanda Champion, Deborah Dawson, Henry Granison, Rich John, Anna Kelles, Daniel Klein, Anne Koreman, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Martha Robertson, Michael Sigler

WHEREAS, the Public Safety Committee is responsible for oversight of the STOP-DWI Advisory Board, and

WHEREAS, the STOP-DWI Advisory Board is an advisory board to the Tompkins County Legislature that is dedicated to reducing both the incidence and impact of driving while intoxicated or under the influence of drugs in our community, through focus on its mission to:

- Reduce the number of persons killed or injured in alcohol and other drug-related traffic crashes;
- To promote DWI prevention as a public priority; and
- Coordinate local efforts in Law Enforcement, Prosecution, Probation, Rehabilitation, Public Information, Education, and Administration.

WHEREAS, Stu Bergman, who has served as a member of the STOP-DWI Advisory Board for twenty-eight years, together with serving as Chair for approximately twenty-five years, has announced his retirement from the STOP-DWI Advisory Board, and

WHEREAS, the Tompkins County Legislature wishes to recognize Stu Bergman for his long service on behalf of the County on the STOP-DWI Advisory Board, now therefore be it

RESOLVED, on recommendation of the Public Safety Committee, That the Tompkins County Legislature recognizes Stu Bergman for his commitment to the goals of reducing the number of driving while intoxicated incidents in our community and limiting the number of people injured and killed from driving while intoxicated accidents,

RESOLVED, further, That the Tompkins County Legislature commends and thanks Stu Bergman for his long service as a volunteer and an advocate, and for his work as a member and Chair of the Tompkins County STOP-DWI Advisory Board.

SEQR ACTION: TYPE II-20

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Government Operations Committee

Resolution No. 2018-8: Establishing 2018 Meeting Dates (ID #7456)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Daniel Klein, Member
SECONDER:	Anna Kelles, Member
AYES:	Shawna Black, Amanda Champion, Deborah Dawson, Henry Granison, Rich John, Anna Kelles, Daniel Klein, Anne Koreman, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Martha Robertson, Michael Sigler

RESOLVED, on recommendation of the Government Operations Committee, That the 2018 regular meetings of the Tompkins County Legislature are as follows:

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|-----------|---------------|---|
| Tuesday, | January 16, | 2018 at 5:30 p.m. |
| Tuesday, | February 6, | 2018 at 5:30 p.m. (NYSAC Conf. January 29-31) |
| Tuesday, | February 20, | 2018 at 5:30 p.m. |
| Tuesday, | March 6, | 2018 at 5:30 p.m. |
| Tuesday, | March 20, | 2018 at 5:30 p.m. |
| Tuesday, | April 3, | 2018 at 5:30 p.m. |
| Tuesday, | April 17, | 2018 at 5:30 p.m. |
| Tuesday, | May 1, | 2018 at 5:30 p.m. |
| Tuesday, | May 15, | 2018 at 5:30 p.m. |
| Tuesday, | June 5, | 2018 at 5:30 p.m. |
| Tuesday, | June 19, | 2018 at 5:30 p.m. |
| Tuesday, | July 3, | 2018 at 5:30 p.m. |
| Tuesday, | July 17, | 2018 at 5:30 p.m. |
| Tuesday, | August 7, | 2018 at 5:30 p.m. |
| Tuesday, | August 21, | 2018 at 5:30 p.m. |
| Tuesday, | September 4, | 2018 at 5:30 p.m. |
| Thursday, | September 20, | 2018 at 5:30 p.m. (NYSAC Conf. Sept. 24-26) |
| Tuesday, | October 2, | 2018 at 5:30 p.m. |
| Tuesday, | October 16, | 2018 at 5:30 p.m. |
| Thursday, | November 8, | 2018 at 5:30 p.m. (November 6 - Election Day) |
| Tuesday, | November 20, | 2018 at 5:30 p.m. |
| Tuesday, | December 4, | 2018 at 5:30 p.m. |
| Tuesday, | December 18, | 2018 at 5:30 p.m. |

SEQR ACTION: TYPE II-20

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Minutes of Previous Meeting

December 19, 2017

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Shawna Black, Member
SECONDER:	Leslyn McBean-Clairborne, Member
AYES:	Black, Champion, Dawson, Granison, John, Kelles, Klein, Koreman, Lane, McBean-Clairborne, McKenna, Morey, Robertson, Sigler

Recess

Ms. Robertson declared recess at 7:15 p.m. The meeting reconvened at 7:25 p.m.

Executive Session

It was MOVED by Ms. Dawson, seconded by Ms. Koreman, and unanimously adopted by voice vote, to hold an executive session at 7:25 p.m. to discuss contract negotiations. The meeting returned to open session at 8:35 p.m.

Adjournment

The meeting adjourned at 8:35 p.m.