

**Tompkins County Legislature**  
Regular Meeting Notes – FINAL  
**Tuesday, December 19, 2017 5:30 PM**  
Legislature Chambers

**Call to Order**

Mr. Lane, Chair, called the meeting to order at 5:30 p.m.

**Pledge of Allegiance to the Flag**

Members and guests participated in the Pledge of Allegiance to the Flag.

**Roll Call of Members**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Will Burbank	Member	Present
Carol Chock	Member	Present
James Dennis	Member	Present
Rich John	Member	Present
Anna Kelles	Member	Present
Dooley Kiefer	Member	Present
Daniel Klein	Vice Chair	Present
Michael Lane	Chair	Present
Leslyn McBean-Clairborne	Member	Present
David McKenna	Member	Present
Glenn Morey	Member	Present
Shawna Black	Member	Present
Michael Sigler	Member	Present
Martha Robertson	Member	Present

**Resolutions Added to the Agenda**

It was MOVED by Mr. Dennis, seconded by Ms. Kiefer, and unanimously adopted by voice vote, to add to the agenda the following resolutions entitled:

- Appointment of the Tompkins County Administrator
- Authorizing the Salary for Position Above the Salary Range - Tompkins County Administrator

**Budget, Capital, and Personnel Committee**

**Resolution No. 2017-249: Appointment of the Tompkins County Administrator (ID #7522)**

Mr. Dennis, Chair of the Search Committee, spoke of the process for a wide search that began with 30 applicants. He said it was another good process that County government has undertaken to fill a very important position and recognized the work of the Department of Human Resources Commissioner, Amy Guerri, and Deputy Commissioner, Stephen Estes, and Search Committee members for their work and commitment to the process.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	James Dennis, Member
<b>SECONDER:</b>	Dooley Kiefer, Member
<b>AYES:</b>	Will Burbank, Carol Chock, James Dennis, Rich John, Anna Kelles, Dooley Kiefer, Daniel Klein, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Shawna Black, Michael Sigler, Martha Robertson

WHEREAS, by Charter, the position of County Administrator is appointed by, is directly responsible to, and serves at the pleasure of, the Tompkins County Legislature, and

WHEREAS, a search committee consisting of six County Legislators, two County department heads, the president of the CSEA White Collar unit, and four community representatives assisted with a national search and selection process, and

WHEREAS, the full Legislature, upon the advice and counsel of this search committee, after conducting their own interview process, and after taking into consideration input from Department Heads and Administration Department staff (who also had an opportunity to meet the finalists), gave due consideration to all finalist candidates, and have hereby recommended appointing Jason Molino to the position of County Administrator, now therefore be it

RESOLVED, That the appointment of Jason Molino to the position of Tompkins County Administrator is hereby confirmed by the Legislature, with a start date to be effective January 29, 2018.  
**SEQR ACTION:** TYPE II-20

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**Resolution No. 2017-250: Authorizing the Salary for Position Above the Salary Range - Tompkins County Administrator (ID #7523)**

Mr. Lane welcomed Mr. Molino and offered him an opportunity to speak to the Legislature. Mr. Molino said he was honored to be part of Tompkins County's team which is looked across the State as being at the forefront of issues. He looks forward to beginning work in late January.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	James Dennis, Member
<b>SECONDER:</b>	Dooley Kiefer, Member
<b>AYES:</b>	Will Burbank, Carol Chock, James Dennis, Rich John, Anna Kelles, Dooley Kiefer, Daniel Klein, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Shawna Black, Michael Sigler, Martha Robertson

WHEREAS, the "Point-Factor Rating System" that is applied to all job descriptions, and utilized by Tompkins County to assign labor grades and corresponding salaries to all titles, is unable to adequately reflect the market-rate salaries of certain highly specialized professional positions, and

WHEREAS, the Legislature has determined that the salary for the position of County Administrator shall be higher than the current salary range of this title, and

WHEREAS, salaries above the salary range are subject to Legislature approval, and

WHEREAS, a new County Administrator, Jason Molino, has been appointed and will begin employment on January 29, 2018, with an annual salary greater than the salary range assigned to this title, now therefore be it

RESOLVED, That the Tompkins County Legislature hereby approves the annual salary for the position of County Administrator in the amount of \$130,000 for 2018, prorated from January 29, 2018,

RESOLVED, further That, for the duration of his employment, the County Administrator is eligible to receive the same fringe benefits and the same annual salary adjustments as provided to other management staff without requiring a separate annual resolution of the legislature,

RESOLVED, further, That the Legislature will revisit the salary upon a vacancy in the position.

RESOLVED, further, That no new monies are needed to fund this.

**SEQR ACTION:** TYPE II-20

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**Privilege of the Floor by the Public**

Peter Meskill, Trumansburg resident and former member of the Board of Representatives and former Sheriff, thanked Jim Dennis for his hard work and service to the residents of his district. Mr. Meskill also thanked Mr. Dennis for standing up for small people and for his leadership of economic development in Tompkins County.

Fay Gougakis, City of Ithaca resident, thanked Mr. Lane for allowing her extra time at the last meeting to speak. She extended good wishes to all retiring Legislators and thanked them for their work and said there is much work to do on issues including creating sustainable and responsible economic development, acknowledgement to Native Americans, bicycle safety, etc.

David Weinstein, Dryden resident, spoke concerning the Freese Road Bridge and noted it was built in 1887 and is unique. He said it has been classified as eligible for the national historic database and consequently any process to replace it must go through another process to see what the most optimal solution is for both engineers and the community that also meets historic preservation requirements. To date, he said this has not happened and there has been no plan presented to preserve the historic elements of the bridge. He urged the County not to go forward until options have been put forward, including public participation, and a definitive plan for conducting appropriate reviews are complete.

Laurie Snyder, Town of Dryden resident, spoke concerning the proposed replacement of the Freese Road Bridge. She obtained 56 signatures of 100% of the residents who live on Freese Road and who object to the replacement of the bridge with a two-lane bridge. She read the statement as it was printed on the petition and submitted to the Town Board of Dryden.

Irene Weiser, Caroline resident, reported the New York State Electric and Gas (NYSAG) posted a Request for Proposals (RFP) for alternative proposals to the pipeline in the Lansing area. There are several County properties in the area and she suggested the County look into converting those to natural gas and said it would be a benefit to all residents. She also thanked retiring Legislators and spoke of their

love for the community, depth of listening, and particularly noted the contributions Dooley Kiefer and Carol Chock have made to the environment.

### **Report from a Municipal Official(s)**

Ducson Nguyen, Common Council member, provided an updated on the actions of the City's Planning and Development Committee and said there have been discussions concerning downtown development. He also spoke of the actions taken by Common Council including the closure of Ezra's tunnel and discussions about odd/even parking and noted that information about parking is now available through the Swift911 mass notification system. In addition, he reported that the City seeking interested members to serve on the four Commissions recently created that will begin work in 2018. He provided an update on the Chainworks development Environmental Impact Statement that is being reviewed by the City's Planning Board and in particular, a zoning proposal. He thanked retiring Legislators and extended wishes for happy holidays.

### **Privilege of the Floor by Legislators**

Mr. Klein reported the Town of Danby received \$435,000 in grant funding from the State Department of Environmental Conservation for streambank stabilization. Tompkins County funded the study that set this up. It is an example of how a small investment on the County's part led to a big return. When the project begins the Soil and Water Conservation service will have a large part in the project. Mr. Klein also acknowledged retiring Legislators and thanked them for sharing their time and wisdom when he was a new Legislator.

Ms. Robertson thanked the people who spoke about the Freese Road Bridge project under Privilege of the Floor and announced on January 10<sup>th</sup> at 7 p.m. at the Varna Community Center a community meeting on that topic will be held. She commented that the outgoing Legislators total 64 years on the County Legislature; it is a lot of institutional memory that the County has benefitted from and will miss. She extended gratitude and appreciation for their service.

Mr. Burbank said he has been honored to have served on this body for nine years. He said each person brings out a different quality, strength, and skill. In addition, he thanked his Republican colleagues and said he knows they care deeply about government and at a time when our society is evolving into a tribal mentality it is good to know that things work well at the County. He thanked Legislature staff and the present and past leadership. He spoke of former County Administrator Joe Mareane and his qualities of being so calm and reasonable. Mr. Mareane is going through a rough period but knows he will eventually come into a period of life that will be equally rewarding. He commented on his plans to do a lot more cycling in his retirement and wished everyone the best going forward.

Ms. Chock expressed her appreciation and thanked the County staff and the public she has worked with. She said in thinking of efforts she has worked on she thought of the work that went into the fracking issue. During her ten years she tried to bring three questions to every issue and for every decision: "who benefits, who pays, and to ensure as best as she could that everyone had an equal seat at the table". She urged everyone to continue asking those questions.

Ms. Kiefer said she has been the Legislature's representative to the MPO (Metropolitan Policy Organization) and said there is not any money but the cooperation and planning that takes place with the ITCTC (Ithaca Tompkins County Transit Council) is important and it is a worthwhile group and hopes it will continue. She further reported that the USDA organic animal welfare rules relating to free range chickens after 14 years of policy-making has all been undone. She urged the Legislature to continue to

weigh in and comment on Federal issues.

Mr. Dennis said he has spent 12 years on the Legislature and wanted to increase jobs, broaden the tax base, and get involved with low and moderate housing. He believes he has done all of those things with honor and integrity. Having been involved with government for 25 years he has worked with great colleagues and said he appreciates all he has done with his colleagues and noted no one does it alone.

Mrs. McBean-Clairborne also thanked retiring Legislators; and although not everyone always agreed with each other, everyone was always cordial and respectful of each other's viewpoints. She thanked each of them for their service and wished them well going forward.

Ms. Black thanked retiring Legislators for their service and devotion. She said as a new Legislator she appreciates their help and mentorship.

Mr. John recognized Peter Stein who recently resigned and thanked him for his service.

Ms. Kelles thanked retiring Legislators for their service and said they provided her with inspiration in moving forward.

Mr. Lane said Legislators are not only a team but also a family. He gave examples of the contributions each have made to the Legislature, the community, and environment.

### **Chair's Report and Chair's Appointments**

Mr. Lane reported at the end of the year there may be some special committee meetings that will be necessary before new committees are named. He suggested that incoming Legislators take the place of the Legislator they are replacing and fill in until those committees are established.

Mr. Lane announced Ms. Younger, Interim County Administrator, will be leaving in January; County Attorney Jonathan Wood will be filling the position of Interim County Administrator during the transition. Mr. Lane thanked Department Heads for stepping up during the time of transition in County Administration. In particular, he thanked the staff of County Administration.

Mr. Lane said at the Bicentennial Commission's last meeting the Chief of the Cayuga Nation was present to speak and discussed how they could be recognized in the program. The discussion included asking the City to allow signs with the word "Cayuga" in actual Cayuga language spelled out on Cayuga Street. The Commission is also looking at other possibilities such as a long-term presence in the form of a permanent exhibit honoring the Cayuga Haudenosaunee Nations at Stewart Park.

Mr. Lane announced the Poet Laureate, Zee Zahava, will serve a second term for 2018 and will be invited to the Organizational meeting for a reading.

### **Report from the Interim County Administrator**

Ms. Younger reported today she signed all of the documents for the sale of the Old Library building and the closing will be completed Friday. She extended congratulations to Jason Molino and believes he is an excellent choice for Tompkins County government and the community. She wished outgoing Legislators well and spoke of positive experiences she has had in Tompkins County.

### **Report from the County Attorney**

Mr. Wood said he was authorized to enter into an agreement to represent the County in the opioid lawsuits and said he has chosen the Napoli Shkolnik firm from Millville, NY. In addition to closing on the Old Library property on Friday he also expects the agreement with the Tompkins Trust Company to be complete this week. He extended best wishes to retiring Legislators.

**Report from the Finance Director**

Mr. Snyder was not present.

**Resolutions Added to and Withdrawn from the Agenda**

Mr. Lane gave Mr. McKenna permission to withdraw from the agenda the resolution entitled Authorization to Execute an Agreement with the Town of Dryden, Adjust the Budget to Transfer from the Highway Fund Balance, and Amend the Capital Program - Freese Road Bridge over Fall Creek (BIN 3209800) and South George Road Bridge over Virgil Creek (BIN 3209830), Reconstruction and Future Maintenance.

Mr. Lane also gave Ms. Kelles permission to withdraw from the agenda the appointment of Betty Balcome to the Office for the Aging Advisory Committee.

**Government Operations Committee**

**Resolution No. 2017-251: Resolution to Authorize Execution of the Memorandum of Understanding with the Participants in the Tompkins Center for History and Culture (ID #7508)**

Mr. John spoke of the Memorandum of Understanding (MOU) and said it is not a legally binding document; it's a guidance document. The MOU sets commitments for all parties including the County and not-for-profits. He reported on some of the grant funding received to date from organizations as part of the capital campaign and said it has been a good response from the community.

In response to Mrs. McBean-Clairborne's question about contact information for interested tenants, Mr. John said the County Administrator would be the contact person for anyone interested in renting space in the building.

Ms. Chock and Mr. Lane thanked all those involved in the project.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Klein, Vice Chair
<b>SECONDER:</b>	Rich John, Member
<b>AYES:</b>	Will Burbank, Carol Chock, James Dennis, Rich John, Anna Kelles, Dooley Kiefer, Daniel Klein, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Shawna Black, Michael Sigler, Martha Robertson

WHEREAS, Tompkins County ("County") has committed funds for the purpose of the purchase of the Tompkins Trust Company building located at 110 North Tioga Street, Ithaca, New York, on the Ithaca Commons, and is engaged in negotiation of the purchase agreement with the Tompkins Trust Company, and

WHEREAS, the County has entered into extensive discussions with several community organizations regarding the formation of a coalition of not-for-profit groups with the common purpose of documenting, supporting, and celebrating our common history and culture to be housed in a common location in the County envisioned as the Tompkins Center for History and Culture, and

WHEREAS, it is the intent of the parties to use the Tompkins Trust Company building as the home of the Tompkins Center for History and Culture, and

WHEREAS, the History Center in Tompkins County, Tompkins County Chamber of Commerce, Inc., Wharton Studio Museum, the Center for Transformative Action d/b/a the Dorothy Cotton Institute, the Center for Transformative Action d/b/a the Sustainability Center, Ithaca Aviation Heritage Foundation, Community Arts Partnership, Historic Ithaca, and the Discovery Trail, have all expressed a desire to participate, and

WHEREAS, all of the parties wish to define their respective rights and responsibilities, and their commitment to participation in the Tompkins Center for History and Culture through a Memorandum of Understanding that describes the rental and governance commitments for the participants, now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, That the County Administrator shall be authorized to execute the Memorandum of Understanding and to obtain executed counterparts from all participants.

**SEQR ACTION:** TYPE II-20

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**Planning, Development, and Environmental Quality Committee**

**Resolution No. 2017-252: Negative Declaration for Community Housing Development Fund Award to West End Heights (ID #7463)**

Ms. Chock was granted permission to abstain from voting as her husband is the Executive Director of Ithaca Neighborhood Housing Services (INHS) and INHS is the consultant for the project.

Mr. Sigler was also granted permission to abstain from voting as West End Heights is a tenant of his.

<b>RESULT:</b>	<b>ADOPTED [12 TO 0]</b>
<b>MOVER:</b>	Martha Robertson, Member
<b>SECONDER:</b>	Anna Kelles, Member
<b>AYES:</b>	Will Burbank, James Dennis, Rich John, Anna Kelles, Dooley Kiefer, Daniel Klein, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Shawna Black, Martha Robertson
<b>ABSTAIN:</b>	Carol Chock, Michael Sigler

WHEREAS, the Tompkins County Legislature through Resolution No. 015-154, authorized funding for the Community Housing Development Fund Program, and

WHEREAS, the Community Housing Development Fund assists the development costs associated with residential and mixed-use real estate development projects primarily benefiting low- and moderate-income households, and requires that newly constructed or rehabilitated homes supported by the program are not only made available to low- to moderate-income households, but also remain affordable to future generations of renters and buyers, and

WHEREAS, Resolution No. 253 of 2017 would authorize the disbursement of County funds in support of the West End Heights project at 709-713 West Court Street and 326-328 North Meadow Street in the City of Ithaca, and

WHEREAS, Tompkins County has received and reviewed the City of Ithaca Full Environmental Assessment Form (Parts 1, 2, and 3) documents for the project listed as the 709 W. Court Street Apartments (Supportive and Affordable Housing), and

WHEREAS, as Lead Agency, the City of Ithaca Planning and Development Board has determined the 709 W. Court Street Apartments (Supportive and Affordable Housing) project to be a Type I Action with a Negative Declaration, and

WHEREAS, the City of Ithaca Planning and Development Board granted final site plan approval for the 709 W. Court Street Apartments (Supportive and Affordable Housing) project on August 22, 2017, and

WHEREAS, Tompkins County concurs with the City of Ithaca Planning and Development Board SEQR Negative Determination of the 709 W. Court Street Apartments (Supportive and Affordable Housing) project, and

WHEREAS, the project's developer, Lakeview Health Services, Inc., has named the 709 W. Court Street Apartments (Supportive and Affordable Housing) project West End Heights prior to its application to the Community Housing Development Fund, now therefore be it

RESOLVED, on recommendation of the Planning, Development, and Environmental Quality Committee, That the authorization of the Community Housing Development Fund disbursement and the subsequent construction of the project listed above adequately protects and preserves the environment and will not have any potentially significant adverse effects on the environment.

**SEQR ACTION:** Full Environmental Assessment Form on File with the Legislature Clerk

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**Resolution No. 2017-253: Authorization to Disburse County Funds to the Community Housing Development Fund for West End Heights (ID #7465)**

Ms. Chock was granted permission to abstain from voting as her husband is the Executive Director of Ithaca Neighborhood Housing Services (INHS) and INHS is the consultant for the project.

Mr. Sigler was also granted permission to abstain from voting as West End Heights is a tenant of his.

<b>RESULT:</b>	<b>ADOPTED [12 TO 0]</b>
<b>MOVER:</b>	Martha Robertson, Member
<b>SECONDER:</b>	Dooley Kiefer, Member
<b>AYES:</b>	Will Burbank, James Dennis, Rich John, Anna Kelles, Dooley Kiefer, Daniel Klein, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Shawna Black, Martha Robertson
<b>ABSTAIN:</b>	Carol Chock, Michael Sigler

WHEREAS, the Tompkins County Legislature through Resolution No. 2015-154 authorized funding for the Community Housing Development Fund, and

WHEREAS, the Community Housing Development Fund (CHDF) assists with the development costs associated with residential and mixed-use real estate development projects primarily benefiting low- and moderate-income households, and requires that newly constructed or rehabilitated homes supported by the program are not only made available to low- to moderate-income households, but also remain affordable to future generations of renters and buyers, and

WHEREAS, the Notice of Funding Availability was made available to interested parties with a deadline of October 23, 2017, for Round 16, and

WHEREAS, one application was received and reviewed by the CHDF Application Review Committee, which made formal funding recommendations for funding to the CHDF Program Oversight Committee, and

WHEREAS, the Program Oversight Committee accepted and recommended that the proposal receive funding as indicated in the table, and

Applicant	Project	Location	Number of Affordable Units	Dollar Amount Recommended	Sponsors
Lakeview Health Services, Inc.	West End Heights	City of Ithaca	60 rental units	\$250,000 (\$100,000 County & \$150,000 City)	Tompkins County and City of Ithaca

WHEREAS, the City of Ithaca SEQR review process has been completed for the West End Heights project, formerly known as the 709 W. Court Street Apartments (Supportive and Affordable Housing), with a Negative Determination, and

WHEREAS, the Tompkins County Legislature through Resolution No. 252 of 2017 concurs with the City of Ithaca’s SEQR Negative Declaration determination for West End Heights, now therefore be it

RESOLVED, on recommendation of the Planning, Development, and Environmental Quality Committee, That Tompkins County authorizes the expenditure of \$100,000 of its funds to support the West End Heights project as recommended by the CHDF Program Oversight Committee, and

RESOLVED, further, That the Director of Finance be and hereby is authorized to make the following 2018 budget adjustment:

Revenue CD8695.42411  
Appropriation CD8695.54400

Program Income \$100,000  
Program Expense \$100,000

RESOLVED, further, That the County Administrator or his designee be and hereby is authorized to execute agreements in order to effect this grant program consistent with this resolution.

**SEQR ACTION:** Full Environmental Assessment Form on File with the Legislature Clerk

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**Resolution No. 2017-254: Appropriation from the Contingent Fund for Rental Housing Vacancy and Rent Survey (ID #7462)**

The Legislature agreed to add “for 2018” to the first Resolved.

This resolution was adopted by a short roll call vote.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Martha Robertson, Member
<b>SECONDER:</b>	Anna Kelles, Member
<b>AYES:</b>	Will Burbank, Carol Chock, James Dennis, Rich John, Anna Kelles, Dooley Kiefer, Daniel Klein, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Shawna Black, Michael Sigler, Martha Robertson

WHEREAS, the Tompkins County Housing Strategy calls for the Tompkins County Department of Planning and Sustainability to undertake an annual rent and vacancy survey of rental units in Tompkins County, and

WHEREAS, the Tompkins County Department of Planning and Sustainability intends to use consultant services to assist in developing a replicable survey methodology and then to conduct the survey, and

WHEREAS, the County Legislature, in approving the 2017 budget for the Department of Planning and Sustainability, placed funds in the amount of \$30,000 in the Contingent Fund for the purpose of supporting targeted Department of Planning and Sustainability projects to implement the Housing Strategy, and

WHEREAS, the Tompkins County Legislature through Resolution No. 2017-55 authorized the use of \$1,750 of these funds to split the costs of a water and sewer infrastructure study in the Town of Dryden to determine the potential for new housing development, leaving \$28,250 in the Contingent Fund for the purpose of supporting targeted projects to implement the Housing Strategy, now therefore be it

RESOLVED, on recommendation of the Planning, Development, and Environmental Quality and the Budget, Capital, and Personnel Committees, That the Director of Finance be and hereby is authorized and directed to make the following budget adjustment for 2018:

FROM:	A1990.54400 - Contingent Fund	\$28,250
TO:	A8027.54442 - Professional Services	\$28,250

RESOLVED, further, That the County Administrator or designee be and hereby is authorized to execute any contracts related to this project.

**SEQR ACTION: TYPE II-21**

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**Appointments Approved Under the Consent Agenda**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Carol Chock, Member
<b>SECONDER:</b>	Leslyn McBean-Clairborne, Member
<b>AYES:</b>	Burbank, Chock, Dennis, John, Kelles, Kiefer, Klein, Lane, McBean-Clairborne, McKenna, Morey, Black, Sigler, Robertson

**Advisory Board Appointment (ID # 7436)**

Ethics Advisory Board

Dennis T. Regan - term expires December 31, 2021  
Dooley Kiefer - term expires December 31, 2020

Environmental Management Council - terms expire December 31, 2019

Steve Bissen - Town of Dryden representative  
Stephen Nicholson - Town of Caroline representative  
Michelle Henry - Town of Newfield representative  
Pegi Ficken - Town of Groton representative

Planning Advisory Board

Terms expire December 31, 2020:  
Leslie Schill - Education representative  
Andrew Zepp - Land Preservation representative  
Martha Armstrong - Economic Development representative  
Fernando de Aragon - Transportation representative  
Joseph Bowes - Housing representative  
Term expires December 31, 2019:  
Marcus B. Riehl - Natural Environment representative

Water Resources Council - terms expire December 31, 2020

Elizabeth Cameron - Environmental Health representative  
Fay Benson - Agriculture representative  
Ed Gottlieb - At-large representative

Soil and Water Conservation District Board of Directors

Aaron Ristow - At-large representative; term expires December 31, 2020

Workforce Diversity and Inclusion Committee

Kit Kephart - County staff; term expires December 31, 2019  
Robert Brown - Community member; term expires December 31, 2020

Notes  
Tompkins County Legislature  
Tuesday, December 19, 2017

Air Service Board - terms expire December 31, 2020

Larry Baum - At-large representative  
Michael Gary Hilf - At-large representative

Hillview Road Landfill Citizens Advisory Committee

Joel Gagnon - Neighborhood representative; term expires December 31, 2021

Office for the Aging Advisory Committee

Rebecca Sherwood - term expires December 31, 2018

Personal Emergency Response Service Advisory Board - terms expire December 31, 2019

Nancy McKeon - Agency representing Disabled or Elderly representative  
Beth Harrington - Agency representing Disabled or Elderly representative

Community Mental Health Services Board - terms expire December 31, 2021

Khaki Wunderlich  
Mary Hutchens  
Kevin McKenna  
Stu Bergman  
Auguste Duplan  
Maria Morog (term expires December 31, 2019)

Mental Health Subcommittee - terms expire December 31, 2021

Jean Poland - Consumer representative  
Mary Hutchens - Community Mental Health Services Board representative  
Tracy Decker - Community Member representative

Substance Abuse Subcommittee - term expires December 31, 2021

Thomas Lipa - Community Member representative  
Stu Bergman - Community Mental Health Services Board Member representative

Development Disabilities Subcommittee - term expires December 31, 2021

Shiela McEnergy - Community Mental Health Services Board representative

Board of Health

Christina Moylan - At-large representative; term expires December 31, 2022

**Resolutions Approved Under the Consent Agenda**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Carol Chock, Member
<b>SECONDER:</b>	Leslyn McBean-Clairborne, Member
<b>AYES:</b>	Burbank, Chock, Dennis, John, Kelles, Kiefer, Klein, Lane, McBean-Clairborne, McKenna, Morey, Black, Sigler, Robertson

**Resolution No. 2017-255: Award of Contract - Purchase and Implementation of an Electronic Case Management Software System for the Early Intervention Program - Health Department (ID #7501)**

WHEREAS, the Public Health Department's Children with Special Care Needs Division completed a thorough review of records and processes related to the Early Intervention Program, and determined that the manual, paper-based system is not capable of meeting current and future public health service needs, and

WHEREAS, the Children with Special Care Needs Division, in coordination with Tompkins County Information Technology Services (ITS), issued a Request for Proposals (RFP) for an electronic-case management software system, and

WHEREAS, the project team interviewed and heard presentations from various vendors, and

WHEREAS, based on the RFP and interview process results, and the additional review of requirements by ITS, the department has selected iCentral located in Garden City, New York, that meets the program documentation needs, now therefore be it

RESOLVED, on recommendation of the Health and Human Services Committee, That the Department is granted authority to enter into all contract(s) resulting from this RFP process, other County ongoing professional support contracts, and utilization of the New York State Office of General Service background contract,

RESOLVED, further, That the Tompkins County Public Health Department is authorized to expend funds defined in this resolution for professional services, software licensing and maintenance, hardware procurement, and additional County salary and fringes associated with this project implementation,

RESOLVED further, That the project be paid for by using funds from account HM Fund - Health Fund HM4006.59239.40.06 (Capital Account - Public Health),

RESOLVED, further, That the 2019 Tompkins County Public Health Department fiscal target be increased by \$18,800 to cover ongoing licensing fees.

**SEQR ACTION: TYPE II-20**

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**Resolution No. 2017-256: Budget Transfer Across Budgeting Units Medical Examiner (4014) and Planning and Coordination, Children With Special Care Needs (4047) – Health Department (ID #7500)**

WHEREAS, pursuant to Administrative Manual Policy 05-02, Section 4.01, Item B, Transfers Between Budgeting Units or Programs, require program committee and Legislative approval, and

WHEREAS, resignations of the Deputy Medical Examiners allowed the department to contract for Deputy Medical Examiner services, and

WHEREAS, funds are available in Planning and Coordination of Children With Special Care Needs budgeting unit due to vacancies earlier in the year, now therefore be it

RESOLVED, on recommendation of the Health and Human Services Committee, That the

Director of Finance be and hereby is directed to make the following budget transfer on his books:

**Health Department**

<b>FROM</b>	<b>Title</b>	<b>Amt</b>	<b>TO</b>	<b>Title(s)</b>
4047.51000580	Comm. Hlth. Nurse	\$1,570	4014.54442	Professional Svc. Fees
4047.58800	Fringe	\$ 681	4014.54442	Professional Svc. Fees

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**Resolution No. 2017-257: Approval of Inter-Municipal Recreation Partnership Agreement (ID #7483)**

WHEREAS, the County of Tompkins is currently a member of the Inter-municipal Recreation Partnership by agreement dated May 15, 2012, with an original five-year term expiring December 31, 2017, and

WHEREAS, the Recreation Partnership has been an excellent and cost-efficient model of inter-municipal collaboration and shared services that enables municipalities to jointly plan, finance, and share a diverse set of high-quality recreation programs, and

WHEREAS, the Inter-municipal Recreation Partnership agreement by its own terms may be renewed for an additional five years by appropriate resolutions by each of the municipal partners on or before December 31, 2022, and

WHEREAS, any municipality may withdraw from the Inter-municipal Recreation Partnership agreement upon a full calendar year's notice, now therefore be it

RESOLVED, on recommendation of the Health and Human Services Committee, That the County of Tompkins agrees to extend the Inter-municipal Recreation Partnership Agreement for an additional five years, expiring December 31, 2022,

RESOLVED, further, That a copy of this resolution be sent to the Recreation Partnership Board care of Tompkins County Youth Services Department at 320 W. State/MLK Jr., Street, Ithaca, NY 14850.  
**SEQR ACTION: TYPE II-20**

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**Resolution No. 2017-258: To Amend Resolution No. 2017-9 of January 17, 2017 - Determination and Certification of County Clerk's Allowance - Annual Expenses for Administering Mortgage Tax (ID #7461)**

WHEREAS, pursuant to Section 262 of the Tax Law, recording officers and treasurers are entitled to receive all their necessary expenses for purposes of administering mortgage taxes in their offices on approval and allowance by the New York State Tax Commission, and

WHEREAS, the State Tax Commission, by resolution duly adopted July 1, 1946, did determine that such mortgage tax expenses be approved at the amount certified to the State Tax Commission by County Board of Representatives [Tompkins County Legislature] provided it is a reasonable and necessary allowance for such expenses, and

WHEREAS, the County Clerk has conducted a cost analysis and has recommended that the allowance for mortgage tax expenses be increased from \$277,478 per annum to \$287,161 per annum, and

WHEREAS, in addition, the Finance Director has conducted a cost analysis and has recommended that the allowance for the treasurer's expense for administering the mortgage tax be increased from \$15,000 per annum to \$20,000 per annum, now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, That the sum of \$287,161 per annum be, and the same hereby is, determined as a reasonable and necessary allowance of the Tompkins County Clerk, the recording officer of the County of Tompkins, for the hire of clerks and assistants and other expenses to assist in the administration of the mortgage recording tax law in her office, and that the sum of \$20,000 per annum be, and the same hereby is, determined as a reasonable and necessary allowance of the Tompkins County Finance Director, to assist in the administration of the mortgage tax funds, and that said sum of \$307,161 is hereby certified to the State Tax Commission as the reasonable and necessary allowance for such expenses,

RESOLVED, further, That the Clerk of the Legislature is hereby directed to send a certified copy of this resolution, with her original signature thereon, to the State Tax Commission,

RESOLVED, further, That this resolution shall take effect immediately.

**SEQR ACTION:** TYPE II-20

\* \* \* \* \*

**Resolution No. 2017-259: Designation of Newspaper (ID #7452)**

WHEREAS, the Tompkins County Legislature must annually designate an official newspaper, and

WHEREAS, there is only one daily newspaper in Tompkins County, now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, That the official newspaper for the County of Tompkins for the publication of all local laws, notices and other matters required by law to be published pursuant to Section 214 of County Law and Chapter 58 of the Tompkins County Code be designated from January 1, 2018, to December 31, 2018, as follows:

The Ithaca Journal, Ithaca, New York

**SEQR ACTION:** TYPE II-20

\* \* \* \* \*

**Resolution No. 2017-260: Correction of Errors (ID #7451)**

WHEREAS, it is important that official minutes and reports be accurately written, now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, That the Clerk of the Legislature be and hereby is authorized to correct any manifest errors in the 2018 minutes and notes of the Legislature or in reports of any committees.

**SEQR ACTION: TYPE II-20**

\* \* \* \* \*

**Resolution No. 2017-261: Date of 2018 Organizational Meeting (ID #7446)**

WHEREAS, the Rules of the Legislature require the organizational meeting be held on or before January 8 of each year, now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, That in accordance with Section 151 of County Law, the organizational meeting of the Tompkins County Legislature shall be held in the Legislative Chambers of the Governor Daniel D. Tompkins Building, Ithaca, New York on Tuesday, January 2, 2018, at 5:30 o'clock in the evening thereof.

**SEQR ACTION: TYPE II-20**

\* \* \* \* \*

**Resolution No. 2017-262: Adoption of Apportionment of Taxes for 2018 (ID #7441)**

WHEREAS, the report of equalization rates and totals (footings) of assessment rolls has been prepared and approved by the Assessment Director, now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, That the report of the Director of Assessment be accepted and adopted, and the valuation of real property and franchise be based on the 2017 final assessed values for the purposes of general tax levied against the several tax districts of the County and that the values determined therein be set forth as the basis for such general and highway tax levies for the year 2018,

RESOLVED, further, That the several amounts therein listed for State tax and County tax for general County purposes for 2017 be apportioned among, assessed against, levied upon, and collected from taxable property of the several towns and City liable therefore.

**SEQR ACTION: TYPE II-20**

\* \* \* \* \*

**Resolution No. 2017-263: Returned School Taxes (ID #7440)**

WHEREAS, Article 13 of the Real Property Tax Law authorizes school district tax collectors to submit by November 15<sup>th</sup> a listing of unpaid taxes to the County Treasurer for enforcement, and

WHEREAS, the County guarantees the school districts payment of the unpaid taxes by April 1 of the year following the return, now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, That the Director of Assessment of the County be and hereby is authorized and directed to add to the respective 2018 tax rolls the amounts of the uncollected school taxes that remain unpaid and that have not heretofore been relieved on town tax rolls and that have been returned by the collectors of the various districts, exclusive of the Ithaca City School District, to the County Finance Director, and that said returned school taxes be

reassessed and relieved on town tax rolls as they are returned, and that said school taxes returned in 2017 be reassessed and relieved upon the lots and parcels so returned with 12.0 % annual interest in addition thereto.

**SEQR ACTION:** TYPE II-20

\* \* \* \* \*

**Resolution No. 2017-264: Returned Village Taxes (ID #7439)**

WHEREAS, Article 14 of the Real Property Tax Law authorizes village tax collectors to return to the County Treasurer a listing of unpaid taxes for enforcement, and

WHEREAS, the Villages of Cayuga Heights, Dryden, Freeville, Groton, Lansing, and Trumansburg have accordingly submitted their unpaid taxes to the County for enforcement, now therefore be it

RESOLVED, on recommendation of the Government Operations Committee, That the Director of Assessment of the County be and hereby is authorized and directed to add to the respective 2018 tax rolls the amounts of the uncollected village taxes that remain unpaid and that have not been heretofore relieved on town tax rolls and that have been returned by the village tax collectors of the various villages to the County Finance Director, and that said returned village taxes be reassessed and relieved on town tax rolls as they are returned, and that said returned village taxes be reassessed and relieved upon the lots and parcels so returned with 12.0% annual interest in addition thereto.

**SEQR ACTION:** TYPE II-20

\* \* \* \* \*

**Resolution No. 2017-265: A Resolution to Increase State Support for Cornell Cooperative Extension County Associations in the State of New York (ID #7479)**

WHEREAS, Cornell Cooperative Extension is a formal collaboration among the National Institute of Food and Agriculture at the USDA (United States Department of Agriculture), New York State, county governments, and the citizens of the State, that is intended to provide unbiased, research-based knowledge, information, tools, and education from Cornell, New York's Land Grant University, to the needs of New Yorkers and their communities for over 100 years, and

WHEREAS, local Extension educators are key community partners in helping to implement State initiatives including maximizing benefits from agriculture and local food systems, strengthening the economy, promoting healthier eating habits and access to good nutrition, fighting poverty particularly in rural areas, protecting water quality and stewarding of New York's natural resources, building opportunity through STEM (science, technology, engineering and mathematics)-based youth education and leadership skills in 4-H Youth Development, promoting renewable energy options while protecting farmland resources, and partnering where appropriate in Taste NY initiatives to promote tourism and local food and farm businesses, and

WHEREAS, support from Federal, State, and county sources is essential to the continued success of locally-governed county cooperative extension associations, and

WHEREAS, State appropriations for county cooperative extension associations to match county

government appropriations as authorized by Section 224 (8) of the County Law have remained unchanged for at least seventeen years (17) while county appropriations have increased, and

WHEREAS, State funding is needed to ensure that the Cornell Cooperative Extension system can equitably work for all New York residents through increased resources to support rural, suburban, and urban community development needs, now, therefore be it

RESOLVED, on recommendation of the Planning, Development, and Environmental Quality Committee, That the Tompkins County Legislature supports increasing the State appropriation for Cornell Cooperative Extension associations to at least \$8 million statewide with such funds to be distributed directly to the associations through Cornell University as agent for the State as provided by law.

**SEQR ACTION:** TYPE II-20

\* \* \* \* \*

**Resolution No. 2017-266: Authorization to Participate in Various Contracts Let by Any Government Entity of the United States of America (ID #7480)**

WHEREAS, New York State General Municipal Law §103 has been amended to allow counties to utilize a contract let by the United States of America or any agency thereof, any state, or any other county or political subdivision or district therein for materials, equipment, supplies, or contract for services, and

WHEREAS, the Finance Department may determine throughout the 2018 fiscal year that it would be in the County's best interest to participate in another government agency's contract, now therefore be it

RESOLVED, on recommendation of the Budget, Capital, and Personnel Committee, That Tompkins County is hereby authorized to exercise the option to participate in any bid of the United States Government or its agencies, any state, or any other county or political subdivision or district for materials, equipment, supplies, or contract services as authorized by General Municipal Law §103,

RESOLVED, further, That the County Administrator, or his designee, be and hereby is authorized to execute required contract documents.

**SEQR ACTION:** TYPE II-20

\* \* \* \* \*

**Resolution No. 2017-267: Payment of Multi-Year Tourism Capital Grant - 2017 (ID #7475)**

WHEREAS, the Tompkins County Tourism Program includes Tourism Capital Grants and Tompkins County Area Development (TCAD) administers the Tourism Capital Grants process, which includes designing the application process, reviewing and analyzing the feasibility and economic impact of tourism projects, and providing oversight for tourism projects, and

WHEREAS, funding exists within the Tompkins County Tourism Program budget for Tourism Capital Grants, and

WHEREAS, the Tompkins County Tourism Program and Tourism Capital Grants are funded

entirely by Hotel Room Occupancy Tax, and

WHEREAS, TCAD reviewed the following project with the Strategic Tourism Planning Board (STPB), and the STPB anticipates that the following project will encourage the development of tourism products and attractions in order to improve community assets, to increase the tourism business in the County, and to increase the income from the Room Occupancy Tax, and the following grant award has been reviewed and recommended by the STPB, and

WHEREAS, the Tompkins County Legislature has reviewed the following project and has approved it for multi-year funding contingent on availability of funds and contingent upon implementation of the recipient's project as described in the contract, now therefore be it

RESOLVED, on recommendation of the Budget, Capital and Personnel Committee, That the Interim County Administrator or her designee is authorized to sign all documents related to this project:

**Multi-Year Grant to be paid out of 2017 Tourism Capital Grant Budget**

Applicant	Award Year	Project Value	AWARD	Distribution Years	2017 Payment
Sciencenter: Sustainability Gallery and Garden	2016	144,347	<b>48,115</b>	2016-2017	<i>24,115</i>

**SEQR ACTION:** TYPE II-1 and TYPE II-6

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**Resolution No. 2017-268: Authorizing 2018 Payments for Tompkins Cortland Community College Operating Budget (ID #7453)**

WHEREAS, this Legislature has by Resolution No. 2017-107 of June 20, 2017, approved the 2017-2018 operating budget for the Tompkins Cortland Community College and appropriated the necessary funds to pay Tompkins County's proportionate share of the operating budget of said college, and

WHEREAS, to accommodate Tompkins Cortland Community College's fiscal year and cash-flow needs, it is important that Tompkins County's share be paid during the first half of the calendar year, now therefore be it

RESOLVED, on recommendation of the Budget, Capital, and Personnel Committee, That the County Administrator be and hereby is authorized and directed, pursuant to the provisions of the Education Law of the State of New York and within the authorization provided by this Legislature, to pay Tompkins Cortland Community College an amount up to but not to exceed Tompkins County's budgeted share of the operating costs of said college for the fiscal year 2017-2018 in the first accounts-payable processing cycle following the dates below and in the following amounts:

January 1, 2018	\$744,058.25
March 1, 2018	\$744,058.25
May 1, 2018	\$744,058.25

July 1, 2018	\$744,058.25
Total:	\$2,976,233.00

**SEQR ACTION: TYPE II-20**

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**Resolution No. 2017-269: Authorization to Disburse Funds - County Administration (ID #7448)**

WHEREAS, it is necessary to specify annually the manner of disbursement of appropriated funds, now therefore be it

RESOLVED, on recommendation of the Budget, Capital, and Personnel Committee, That the County Administrator be and hereby is authorized and directed to disburse all appropriated funds up to the amount of the appropriation included in the 2018 budget, provided that whenever a contract is required funds will be disbursed in accordance with the terms of said agreement.

**SEQR ACTION: TYPE II-20**

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**Resolution No. 2017-270: Delegating to the Finance Director of the County of Tompkins, New York, the Power To Authorize the Issuance of and to Sell \$10,000,000 Revenue Anticipation Notes of Said County in Anticipation of Receipt of State Aid During the Fiscal Year of Said County Commencing January 1, 2018 (ID #7447)**

WHEREAS, it is prudent to allow for the possible issuance of revenue anticipation notes should there be a cash-flow problem resulting from delays in State Aid during 2018, now therefore be it

RESOLVED, on recommendation of the Budget, Capital, and Personnel Committee, by the Legislature of the County of Tompkins, New York as follows:

Section 1. The power to authorize the issuance of and to sell \$10,000,000 revenue anticipation notes of the County of Tompkins, New York, including renewals thereof, in anticipation of the receipt of State Aid due said County during the fiscal year of said County commencing January 1, 2018, is hereby delegated to the Finance Director, the chief fiscal officer of said County. Such notes shall be of such terms, form, and contents, and shall be sold in such manner as may be determined by the Finance Director, consistent with the provisions of the Local Finance Law.

Section 2. This resolution shall take effect immediately.

**SEQR ACTION: TYPE II-20**

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**Resolution No. 2017-271: Authorization to Sign Drafts (Checks) - County Administrator (ID #7445)**

WHEREAS, it is necessary, annually, to authorize a Tompkins County official to sign all Tompkins County drafts (checks), now therefore be it

RESOLVED, on recommendation of the Budget, Capital, and Personnel Committee, That during 2018 the County Administrator be and hereby is authorized to sign all drafts of the County of Tompkins and to delegate this authority to the Finance Director,

RESOLVED, further, That County Officials acting in their official capacity as custodians or other representatives of clients have authority to sign checks in furtherance of their fiduciary responsibilities.

**SEQR ACTION:** TYPE II-20

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**Resolution No. 2017-272: Authorization for Finance Director to Make Year-End Transfers, Appropriations, and Budget Adjustments as Required (ID #7444)**

WHEREAS, it is necessary, annually, to balance Tompkins County's financial books, now therefore be it

RESOLVED, on recommendation of the Budget, Capital, and Personnel Committee, That during 2018 the County Finance Director be and hereby is authorized and directed to make year-end transfers, appropriations, and budget adjustments required to clear credit balances from the books at year's end,

RESOLVED, further, That any such additional entries made by the County Finance Director shall be reported back to the Tompkins County Legislature.

**SEQR ACTION:** TYPE II-20

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**Resolution No. 2017-273: Town and City Budgets and Printing of Tax Rates (ID #7443)**

WHEREAS, annually Tompkins County must keep a record of the adopted City and Town budgets and must, in accordance with the laws of New York State, levy and collect property taxes per those adopted budgets, now therefore be it

RESOLVED, on recommendation of the Budget, Capital, and Personnel Committee, That, in accordance with the laws of the State of New York and with budgets adopted by the several town boards of the County of Tompkins now on file with the Clerk of the Legislature, there be levied upon and collected from the taxable property of the several towns of the County and the City of Ithaca the sums contained in those budgets,

RESOLVED, further, That said summaries of the budgets of the several towns of the County and the City of Ithaca be printed in the 2017 Proceedings of the Tompkins County Legislature,

RESOLVED, further, That after the tax rates are ascertained for the various towns and the City of Ithaca, the Clerk shall print such rates in the 2017 Proceedings of the Legislature following the budgets of the several towns and City.

**SEQR ACTION:** TYPE II-20

\* \* \* \* \*

**Resolution No. 2017-274: Approving Completed Tax Rolls and Directing the Executing and Delivery of Warrants (ID #7442)**

WHEREAS, it is necessary annually to provide for property tax collection in Tompkins County to meet expenses and the cost of municipal governments in Tompkins County, and to direct that upon the tax rolls of the several towns and City, the several taxes will be extended, now therefore be it

RESOLVED, on recommendation of the Budget, Capital, and Personnel Committee, That the tax rolls be approved as completed and that there shall be extended and carried out upon the roll the amount to be levied against each parcel of real property shown thereon,

RESOLVED, further, That there be annexed to each of said rolls a tax warrant prepared by the Director of Assessment as provided for in Section 4.00(b) of the Tompkins County Charter, that such warrants shall be the respective amounts theretofore authorized to be levied upon each of said rolls, that the several warrants be signed by the Chair and the Clerk of the Legislature under seal of the Legislature and by the Director of Assessment, and that said rolls with said warrants annexed are to be forthwith delivered to the respective collectors of the nine towns and City districts of the County.

**SEQR ACTION:** TYPE II-20

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**Workforce Diversity and Inclusion Committee**

Mrs. McBean-Clairborne, Chair, said the Committee has not met since the last Legislature meeting. She thanked everyone who served on the Committee and its subcommittees. Meetings will resume in the New Year. Diversity and inclusion should be a normal part of what happens every day and thanked everyone for what they do to show diversity and inclusion matters.

**Public Safety Committee**

Mr. John, Chair, said the Committee has not met since the last Legislature meeting; the Committee will meet on December 21<sup>st</sup>. The Committee will have a SwiftReach demo.

In response to Ms. Robertson, Mr. John said the Criminal Justice Coordinator search committee will meet tomorrow for the first time. The posting of the position ends December 21<sup>st</sup> and to date 18 applications have been received.

**Resolution No. 2017-275: Appropriation from Contingent Fund - Additional Cost of Hiring a Senior Probation Officer in 2017 - Department of Probation and Community Justice (ID #7379)**

This resolution was adopted by a short roll call vote.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Rich John, Member
<b>SECONDER:</b>	Dooley Kiefer, Member
<b>AYES:</b>	Will Burbank, Carol Chock, James Dennis, Rich John, Anna Kelles, Dooley Kiefer, Daniel Klein, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Shawna Black, Michael Sigler, Martha Robertson

WHEREAS, in the Department of Probation and Community Justice, the proposal to add one Senior Probation Officer position in the 2018 Budget has been approved (subject to adoption of the 2018 County Budget in November, 2017) by the Expanded Budget Committee at its meeting on October 16, 2017, and

WHEREAS, in view of the urgent need to increase participation in the Pretrial Release with Electronic Monitoring and Ithaca Community Treatment Court programs in order to reduce the jail inmate population, the department has been advised by County Administration to fill the position in 2017 itself as soon as the 2018 Budget is adopted,

RESOLVED, on recommendation of the Public Safety and the Budget, Capital, and Personnel Committees, That the Director of Finance be and hereby is authorized and directed to make the following budget adjustment for 2017:

FROM:	A1990.54400	Contingent Fund	\$11,882
TO:	A3141.51000597	Senior Probation Officer	\$ 8,285
	A3141.58800	Fringes	\$ 3,597

**SEQR ACTION:** TYPE II-20

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### **Health and Human Services Committee**

Ms. Kelles, Chair, reported the Committee met yesterday and unanimously recommended a resolution urging the State to repeal shelter payments from individuals with modest earned and unearned income. This resolution is also being presented to NYSAC (New York State Association of Counties) for consideration at the upcoming conference. The Committee had a lengthy discussion after watching a documentary made locally to highlight the process, outcomes, and effectiveness of needle exchange programs. On this same subject, a report was submitted by Dr. Klepack that is available on supervised injection sites. The purpose of the discussion was to provide information and to get a better understanding, not take action.

Mr. Klein called attention to the resolution approved under the Consent Agenda concerning the Recreation Partnership. The program was created 20 years ago by Janice Johnson, a County Youth Services Department employee. He said this program has received State recognition and has been duplicated elsewhere; this is another example of Tompkins County being out front and a pioneer.

Mr. Burbank encouraged others to view the documentary mentioned by Ms. Kelles; it was very well done. Ms. Robertson said she would find it helpful to have all Legislators presented with the baseline information on the subject. Ms. Kelles said she will provide Legislators with the report by Dr.

Klepack and a PowerPoint presentation. Ms. Chock suggested the Legislature be provided with a presentation of this documentary.

### **Recess**

Mr. Lane declared recess at 7:39 p.m. The meeting reconvened at 7:51 p.m.

### **Facilities and Infrastructure Committee**

Mr. McKenna, Chair, thanked members of the Committee and Department Heads for their work throughout the year. He asked Vice Chair Mr. Morey to give the Committee's report as he was not present at the last meeting.

Mr. Morey said the Committee met December 12<sup>th</sup> and reported discussion took place related to highway projects, revisions to the SEQR policy, and the Airport terminal expansion project. He said the Committee also discussed the resolution that was withdrawn earlier in the meeting; it will come back to the Legislature in 2018.

Ms. Black referenced the Freese Road Bridge discussion and said at the meeting someone was going to look into whether grant opportunities would still be available if the bridge is replaced with a one-lane bridge.

### **Transportation Committee**

Mr. Lane, Chair, said the Committee met Monday and spent a considerable amount of time discussing Route 13; particularly the area between NYSEG and Dryden, Warren Road and NYSEG, and problems with congestion in the City and South of the City. The Committee would like to have a meeting of all players on Route 13 to find out what planning can be done and discuss what types of studies can be considered. The Committee will continue to meet and discuss possible funding opportunities.

### **Government Operations Committee**

Mr. Klein, Chair, reported the Committee met on December 6<sup>th</sup>. In addition to items reflected on the agenda there was discussion of County-owned meeting rooms. It was the first of what may be more discussions.

### **Resolution No. 2017-276: Budget Appropriation and Adjustment to Fund Special Advisor to Office of Human Rights (ID #7496)**

This resolution was adopted by a short roll call vote.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Klein, Vice Chair
<b>SECONDER:</b>	Rich John, Member
<b>AYES:</b>	Will Burbank, Carol Chock, James Dennis, Rich John, Anna Kelles, Dooley Kiefer, Daniel Klein, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Shawna Black, Michael Sigler, Martha Robertson

WHEREAS, pursuant to Administrative Manual Policy 05-02, budget adjustments exceeding

\$5,000 require Legislative approval, and

WHEREAS, Tompkins County has entered into an agreement with Dr. Kenneth I. Clarke, Sr., effective from November 6, 2017, through February 6, 2018, in which Dr. Clarke has been retained under contract as a consultant to serve as Special Advisor to the Tompkins County Office of Human Rights, and

WHEREAS, this agreement constitutes an unexpected expense for which funds were not previously appropriated, now therefore be it

RESOLVED, on recommendation of the Government Operations and the Budget, Capital, and Personnel Committees, That the Director of Finance be and hereby is authorized and directed to make the following appropriation and adjustments to the 2017 Budget:

FROM:	1990.54400 Contingent Fund	\$16,800
TO:	1230.54442 Professional Services	\$16,800

**SEQR ACTION:** TYPEII-20

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**Resolution No. 2017-277: Accept \$300,000 State and Municipal Facilities Program Grant from New York State for 21st Century Library Renovations Project (ID #7378)**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Klein, Vice Chair
<b>SECONDER:</b>	Carol Chock, Member
<b>AYES:</b>	Will Burbank, Carol Chock, James Dennis, Rich John, Anna Kelles, Dooley Kiefer, Daniel Klein, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Shawna Black, Michael Sigler, Martha Robertson

WHEREAS, by Resolution 2016-4, this Legislature authorized an amendment to the 2016-2020 Capital Program to enable the Renovation of the Tompkins County Public Library Building at a cost of \$1,400,000, including \$1,100,000 to be reimbursed by the Tompkins County Library Foundation, and

WHEREAS, consistent with the authority granted by the Legislature, the County has provided initial funding for the project, with support for the cost of all project elements other than the re-carpeting of the Library to come from funds raised by the Tompkins County Public Library Foundation, and

WHEREAS, as a part of its fundraising to support the cost of building improvements, the Tompkins County Public Library requested, and received, \$300,000 in funding through the State and Municipal (SAM) Facilities Program, and

WHEREAS, the SAM program is administered by the Dormitory Authority of the State of New York (DASNY), and

WHEREAS, DASNY requires the State and Municipal Facilities grantee to be a municipal government, and

WHEREAS, Tompkins County is a municipal government and, in its role as the building owner, sponsor, and initial financier of the project is positioned to serve as the grantee, now therefore be it

RESOLVED, on recommendation of the Government Operations and the Budget, Capital and Personnel Committees, That the County is authorized to accept the State and Municipal Facilities grant award of \$300,000,

RESOLVED, further, That the Director of Finance be and hereby is directed to adjust his books as follows:

Increase Revenue Account: HL7480.43897.74.81 - State Aid-Cult & Rec Cap Projects \$300,000  
Increase Appropriation Account: HL7480.59239.74.81 - Library Renovations Project \$300,000

**SEQR ACTION:** TYPE II-20

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**Resolution No. 2017-278: Appropriation From Contingent Fund - Terminal-Pay Reimbursement - Department of County Administration (ID #7466)**

This resolution was adopted by a short roll call vote.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Klein, Vice Chair
<b>SECONDER:</b>	Anna Kelles, Member
<b>AYES:</b>	Will Burbank, Carol Chock, James Dennis, Rich John, Anna Kelles, Dooley Kiefer, Daniel Klein, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Shawna Black, Michael Sigler, Martha Robertson

WHEREAS, the County Administrator retired effective November 29, 2017, and

WHEREAS, the Fiscal Policy of Tompkins County allows for terminal-pay reimbursement to the impacted Department from the Contingent Fund, now therefore be it

RESOLVED, on recommendation of the Government Operations and the Budget, Capital, and Personnel Committees, That the Director of Finance be and hereby is authorized and directed to make the following transfer(s) in the 2017 Budget:

FROM:	A1990.54400	Contingent Fund	\$ 38,711
TO:	A1230.51000253	County Administrator	\$ 26,993
	A1230.58800	Fringes	\$ 11,718

**SEQR ACTION:** TYPE II-20

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**Planning, Development, and Environmental Quality Committee**

Ms. Robertson, Chair, said the Committee met on December 7<sup>th</sup> and will meet again on January 4<sup>th</sup>. The Committee heard a report about Tompkins County Area Development's (TCAD) work plan and Mr. Stamm gave a heads up about renewing the five-year agreement on funding for TCAD. The Committee also looked at revisions to the SEQR policy and made modifications. She reported on meetings that have been taking place about the housing capital fund and expects a policy to be coming forward on how funds can be made available.

Mrs. McBean-Clairborne asked if the Legislature had agreed on an amount. Ms. Robertson responded and said she picked \$3 million arbitrarily during the budget season because the needs are so huge and it would not impact the County's bond rating. The policy will come through the committee process and then to the Legislature. This is all up for development and no decisions have been made.

Mr. Lane urged caution in referring to a specific dollar amount before a decision is made. He also said there are many other priorities that could be brought forward.

Mrs. McBean-Clairborne clarified that money has not been agreed to; Ms. Robertson said this clearly has not been decided on; this is an update on discussions that have taken place.

**Budget, Capital, and Personnel Committee**

Mr. Dennis, Chair, spoke of Joe Mareane and his knowledge of local government and what a pleasure it was working with him for the last nine years.

**Resolution No. 2017-279: Budget Appropriation and Adjustments for 2015-2017 Retro Pay – Corrections Officers Unit, Local 2062 (ID #7481)**

This resolution was adopted by a short roll call vote.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	James Dennis, Member
<b>SECONDER:</b>	Leslyn McBean-Clairborne, Member
<b>AYES:</b>	Will Burbank, Carol Chock, James Dennis, Rich John, Anna Kelles, Dooley Kiefer, Daniel Klein, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Shawna Black, Michael Sigler, Martha Robertson

WHEREAS, a three-year bargaining agreement, ratified by the Tompkins County Legislature in Resolution No. 2017-171 on September 5, 2017, provides retroactive wage increases to employees of the Corrections Division of the Sheriff's Office in the Corrections Officers Unit, Local 2062, set at 2.25% for each of 2015, 2016, 2017, and a one-time lump-sum addition to base pay for those corrections employees at or above Step 6, and

WHEREAS, Resolution No. 2017-236, adopted on November 21, 2017, appropriated funding to cover the current year cost of the increased wages and estimated retroactive pay for part of 2017, and

WHEREAS, the retroactive payments for 2015, 2016, and 2017 have been made and the amounts of those payments are now known, now therefore be it

RESOLVED, on recommendation of the Budget, Capital, and Personnel Committee, That the Director of Finance be and hereby is authorized and directed to make the following appropriation and adjustments during to the 2017 budget:

FROM: General Fund Balance \$270,266

TO:

<u>UNIT</u>	<u>ACCOUNT</u>	<u>TITLE</u>	<u>AMOUNT</u>
3150	51000403	COOK (JAIL)	\$1,512
3150	51000406	CORRECTIONS OFFICER	\$143,001
3150	51000411	CORRECTIONS SGT	\$30,559
3150	51000421	HEAD COOK (JAIL)	\$3,385
3150	51700	PREMIUM PAY	\$10,000
3150	58800	FRINGE	\$81,809

**SEQR ACTION: TYPEII-20**

Note: In the “Account” column above, numbers beginning with “510” identify regular pay. Those beginning with “512” identify overtime, and the one beginning “517” identifies premium pay.

\* \* \* \* \*

**Resolution No. 2017-280: Appropriation from Contingent Fund – Terminal-Pay Reimbursement – Department of Human Resources (ID #7470)**

This resolution was adopted by a short roll call vote.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	James Dennis, Member
<b>SECONDER:</b>	David McKenna, Member
<b>AYES:</b>	Will Burbank, Carol Chock, James Dennis, Rich John, Anna Kelles, Dooley Kiefer, Daniel Klein, Michael Lane, Leslyn McBean-Clairborne, David McKenna, Glenn Morey, Shawna Black, Michael Sigler, Martha Robertson

WHEREAS, the Employee Benefits Manager resigned effective August 4, 2017, and the Manager of Talent Acquisition and Engagement resigned effective November 13, 2017, in the Department of Human Resources, and

WHEREAS, the Fiscal Policy of Tompkins County allows for terminal-pay reimbursement from the Contingent Fund to the Department, now therefore be it

RESOLVED, on recommendation of the Budget, Capital, and Personnel Committee, That the Director of Finance be and hereby is authorized and directed to make the following budget appropriation for 2017:

FROM:	A1990.54400	Contingent Fund	\$25,462
TO:	A1430.51000291	Mgr. of Talent Acquisition &Engagement	\$ 4,527

Notes  
Tompkins County Legislature  
Tuesday, December 19, 2017

A1430.51000183	Employee Benefits Manager	\$12,369
A1430.48800	Fringes	\$ 8,566

**SEQR ACTION: TYPE II-20**

\* \* \* \* \*

**Jail Study Committee**

Mr. John, Chair, said the Committee will meet on December 21<sup>st</sup> and will have a discussion about how to measure success with all of the new monies put into the budget for alternatives-to-incarceration programs.

Mr. Lane asked if the County was going to be asking for new jail variances; Mr. John said he will check with the Sheriff to see that this happens.

**Minutes of Previous Meeting**

December 5, 2017

<b>RESULT:</b>	<b>ACCEPTED [12 TO 2]</b>
<b>MOVER:</b>	Martha Robertson, Member
<b>SECONDER:</b>	Will Burbank, Member
<b>AYES:</b>	Burbank, Chock, John, Kelles, Klein, Lane, McBean-Clairborne, McKenna, Morey, Black, Sigler, Robertson
<b>NAYS:</b>	James Dennis, Dooley Kiefer

**Executive Session**

It was MOVED by Ms. Kelles, seconded by Mrs. McBean-Clairborne, and unanimously adopted by voice vote, to hold an executive session at 8:30 p.m. to discuss a personnel matter about a particular person. The meeting returned to open session at 9:12 p.m.

**Adjournment**

The meeting adjourned at 9:12 p.m.