



**Tompkins County Legislature**

Governor Daniel D. Tompkins Building  
Ithaca, NY 14850

Meeting: 12/19/17 05:30 PM

Department: Health Department

Category: Agreements, Bids, Contracts, Grants

Functional Category: Capital Program, Fiscal (Budget), Health Related, Request for Proposals

**SCHEDULED**

**RESOLUTION NO.      DOC ID: 7501**

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1      **Award of Contract - Purchase and Implementation of an Electronic**  
2      **Case Management Software System for the Early Intervention**  
3      **Program - Health Department (Pending Committee action 12-18-17)**

4            WHEREAS, the Public Health Department's Children with Special Care Needs Division completed a thorough  
5 review of records and processes related to the Early Intervention Program, and determined that the manual, paper-  
6 based system is not capable of meeting current and future public health service needs, and  
7

8            WHEREAS, the Children with Special Care Needs Division, in coordination with Tompkins County  
9 Information Technology Services (ITS), issued a Request for Proposals (RFP) for an electronic-case management  
10 software system, and  
11

12            WHEREAS, the project team interviewed and heard presentations from various vendors, and  
13

14            WHEREAS, based on the RFP and interview process results, and the additional review of requirements by  
15 ITS, the department has selected iCentral located in Garden City, New York, that meets the program documentation  
16 needs, now therefore be it  
17

18            RESOLVED, on recommendation of the Health and Human Services Committee, That the Department is  
19 granted authority to enter into all contract(s) resulting from this RFP process, other County ongoing professional  
20 support contracts, and utilization of the New York State Office of General Service background contract,  
21

22            RESOLVED, further, That the Tompkins County Public Health Department is authorized to expend funds  
23 defined in this resolution for professional services, software licensing and maintenance, hardware procurement, and  
24 additional County salary and fringes associated with this project implementation,  
25

26            RESOLVED further, That the project be paid for by using funds from account HM Fund - Health Fund  
27 HM4006.59239.40.06 (Capital Account - Public Health),  
28

29            RESOLVED, further, That the 2019 Tompkins County Public Health Department fiscal target be increased by  
30 \$18,800 to cover ongoing licensing fees.

31 **SEQR ACTION: TYPE II-20**