



Tompkins County Legislature

Governor Daniel D. Tompkins Building
Ithaca, NY 14850

Meeting: 10/09/18 03:00 PM
Department: County Administration
Category: Budget
Functional Category: Rollover

SCHEDULED

RESOLUTION NO. DOC ID: 8103

Budget Adjustment and Appropriation of Unspent Funds from 2017 and Prior Years to Various Accounts of the Departments that Report to the Health and Human Services Committee

WHEREAS, Section 4.06 of Tompkins County Fiscal Policy on “Re-appropriation (Carryover or Rollover)” authorizes County Department Heads to “request re-appropriation of unspent funds from the previous year, provided that such funds are certified by the Director of Finance to be available and provided that this re-appropriation is authorized by the established appropriation procedures of the Legislature,” and

WHEREAS, various departments have been certified by the Director of Finance to have available unspent appropriations and excess revenues from 2017 totaling \$671,420, which, combined with balances from prior years, results in an available rollover balance of \$1,030,562 on the County’s books as of December 31, 2017, and

WHEREAS, pursuant to County Fiscal Policy, surplus funds have been requested for use in the current year’s budget by departments that report to the Health and Human Services Committee in the amount of \$220,260 and \$16,311 are being released to the unassigned General Fund Balance, now therefore be it

RESOLVED, on recommendation of the Health and Human Services and the Budget, Capital, and Personnel Committees, That the Finance Director is hereby authorized and directed to make the following adjustments to the 2018 Budget:

BUDGET APPROPRIATION:

FROM: General Fund Balance \$220,260

TO:			<u>Requested</u>
<u>Dept.</u>	<u>Use of Funds</u>	<u>Account</u>	<u>Rollover</u>
County Office for the Aging			

Release of COFA 2017 rollover funds to the unassigned General Fund, because these were already re-appropriated to the 2018 Budget by separate resolutions.			\$16,311
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Health Department

Purchase of five vehicles (3 electric/gas; 2 electric only, \$170,400, using \$25,000 in NYSERDA Grant funds (from Planning & Sustainability))	4010.52231	\$145,400
Expenditure of NYSERDA grant funds as part of plug-in vehicle purchase using primarily rollover dollars	4010.52231	\$25,000
Transfer of NYSERDA grant funds from Planning & Sustainability for plug-in vehicle purchase funded primarily with rollover funds	4010.42771	-\$25,000
Electric Project for vehicles (wiring for additional charge stations)	4010.54400	\$60,000

Resolution (ID # 8103)

Meeting of October 9, 2018

Mental Health First Aid Training for staff	4010.54412	\$2,000
Ergonomic Program for staff – incl., education, training, equipment and supplies	4010.54442	\$7,500
Ergonomic equipment/supplies for staff	4010.52214	\$2,500

Office of Human Rights

Computer hardware: Laptop, docking station/monitor stand, monitor, keyboard, mouse, and monitor sound bar.	8040.52206	\$2,060
Replacement office/desk chair	8040.52214	\$800

1 **SEQR ACTION:** TYPE II-20



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2 The attached Rollover Request form from the Health Department shows the full \$170,400 estimated cost of the Health
3 Department's planned plug-in vehicle purchase along with an offsetting -\$25,000, which reflects the application of
4 NYSERDA grant monies to this purchase. However, for the purposes of this the budget adjustments in this resolution,
5 more detail was necessary. Therefore, the portion of the vehicles cost supported by rollover, \$145,400, is shown as an
6 adjustment to the Department's Vehicles account (52231), along with an adjustment of \$25,000 to that same line
7 reflecting the accompanying expenditure of the NYSERDA grant monies. Additionally the interdepartmental revenue
8 line is increased to reflect the transfer of the NYSERDA grant monies into the Health Department from the Planning &
9 Sustainability Department.