

REQUEST TO USE CERTIFIED ROLLOVER FUNDS

Department: County Office for the Aging

Fiscal Target Budgeting Unit (if other than Dept.): _____

SUMMARY:

	Carried From Previous Years	2016 Certified Rollover	Total Available
Available Surplus Funds:	\$25,882.00	(\$24,611.00)	\$1,271.00
1) Funds requested for use in 2017 (must match Total Current Year Request below):			\$0.00
2) Funds requested for use in 2018 (to be submitted as an OTR):			\$0.00
3) Other requested use of funds:			\$0.00
		Total Requested	\$0.00
CURRENT YEAR REQUEST(S):	Remainder (available to carry forward):		\$1,271.00

FOR FUNDS REQUESTED IN THIS YEAR'S BUDGET, DESCRIBE THE PLANNED USE, please be specific (please attach additional information, if necessary):			
Planned use of rollover:	Funct. Unit	Account No.	Dollar Amt.
1)			\$0.00
2)			\$0.00
3)			\$0.00
4)			\$0.00
5)			\$0.00
6)			\$0.00
7)			\$0.00
8)			\$0.00
9)			\$0.00
10)			\$0.00
Total Current Year Request (must match Summary line #1):			\$0.00

FUTURE USES:

Does the Department plan to use rollover funds in future years, beyond 2018? If so, what is the plan?
Computer replacement and other one-time expenses as needed.
Is the Department in a position to return all or part of rollover to the general fund? (Please be specific)
No

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SOURCE OF FUNDS:

Source(s) of Rollover Funds and Explanation		Dollar Amt.
1)	Grant with mismatched fiscal year: Please indicate what grant and for which years. 6789 BIP Caregiver grant extends over 3 years and \$13,010 will be credited in 2017	(\$13,010.00)
2)	Decision to postpone an expense or activity: Which expense or activity was postponed and why?	
3)	Position(s) temporarily vacant: What positions were vacant and why?	
4)	Bid price on contract lower than budgeted: What was contract for and why was it lower than budget?	
5)	Funds reserved for future equipment purchase: What equipment are you anticipating purchasing?	
6)	Savings resulting from new efficiencies: What were the new efficiencies? How did they come about? 6772 Title IIB local share of \$33,963 was preserved when Director's salary was claimed under 6777 CSE state funding, and the remainder, \$4,792 was due to underexpenditures in line items for computer software, printing, books, postage, telephone; 6781 Title III E savings of \$2725 due to underexpenditures in line items for printing, books and supplies;	\$7,517.00
7)	Revenue over budget: Where did the excess revenue come from? 6787 PERS funding came in \$9377 over budget due to conservative estimates regarding new contract with Doyle	\$9,377.00
8)	Revenue under budget: What caused the reduction in anticipated revenue? 6774 SNAP funding came in \$4166 less than tentative allocation; 6778 HEAP funding, \$22,364 was expected in 2016 but won't be credited until 2017 due to delay in contract with DSS; 6793 Health Insurance Counseling funding came in \$1898 less than tentative allocation	

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	funding same in process than tentative allocation.	(\$28,428.00)
9)	Other, please explain: 6782 Caregiver funding balance of \$2 due to rounding; 6796 WRAP balance of \$11 due to unexpended program expense funding; 6795 Title IIID/Health Promotion indicates a negative balance of (\$80) because Personnel and Fringe were incorrectly charged to this account.	(\$67.00)
Total Certified Rollover Funds by Source (should match 2015 Certified Rollover amount from previous page):		(\$24,611.00)

APPROVALS:

Department Head Name	Date Submitted:
Lisa Holmes	7/21/2017
<i>FOR ADMINISTRATION USE ONLY</i>	
County Administrator recommendation for current year use in 2017:	\$ -
County Administrator recommendation for use in 2018 Budget:	\$ -
Total Request Recommended:	\$ -
Administrator Explanation:	