

Budget Transfer Request

Department: **4016 Community Health**

Date: **August 28, 2017**

# \_\_\_\_\_ (for Finance use)

FROM:		TO:		AMOUNT	Department Budget Account	Title	Detailed Explanation Required:
Department Budget Account	Department Budget Account	Department Budget Account	Department Budget Account				
1	4016.54442	Professional Services	4016.52230	\$160	4016.52230	Computer Software	Funds available in PSF due to lower than projected costs in the STD program to cover cost of Visio license.
2	4016.54442	Professional Services	4016.54333	\$8,872	4016.54333	Education & Promotion	Funds are available in PSF (see above) to cover the contribution to Cayuga Nature Center for a model tick, funds are also used for advertisements related to STD's and the MOMs program.
3	4016.54425	Service Contracts	4016.52220	\$2,200	4016.52220	Departmental Equipment	Funds are available in Service Contracts due to change in EHR project; replacement dopplers are needed for nurses.
4							
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7							
8							
				Date of Program Committee	Date Sent to Program Committee		
				9/18/2017	Sender's Initials		

SIGNATURES

Department Head: *[Signature]* Date Signed: 8/28/17  
 Director of Finance: \_\_\_\_\_ Date Signed: \_\_\_\_\_

for County Administration use only

Routing: Submit 4 (four) copies to Finance-Comptroller  
 Submit 1 (one) copy to Program Committee for next agenda

Budget Transfer Request

Department: **4010 Planning & Coordination**

Date: **August 28, 2017**

# \_\_\_\_\_ (for Finance use)

FROM:		TO:		Department Budget		Detailed Explanation Required:
Department Budget Account	Title	AMOUNT	Department Budget Account	Title		
1	4010.54303	Office Supplies	\$365	4010.52230	Computer Software	Purchase of one Adobe Pro license needed; anticipate savings in office supplies.
2						
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8						
		Date of Program Committee			Date Sent to Program Committee	Sender's Initials
		9/18/2017				

**SIGNATURES**

Department Head <i>Brenda L. Turner-Curran</i> Director of Finance	Date Signed <u>8/28/17</u> Date Signed _____
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