

Budget Transfer Request

Department:

4090 Environmental Health

Date:

August 25, 2017

_____ (for Finance use)

FROM:

Department Budget Account

Title

AMOUNT

TO:

Department Budget Account

Title

Detailed Explanation Required:

FROM: Department Budget Account	Title	AMOUNT	TO: Department Budget Account	Title	Detailed Explanation Required:
1 4090.54333	Education & Promotion	\$3,000	4090.52206	Computer Equipment	Realign grant expenses. Purchase of tablet, monitor and printer.
2					
3					
4					
5					
6					
7					
8					

Date of Program Committee

9/18/2017

Date Sent to Program Committee

Sender's Initials _____

SIGNATURES

Department Head
Meredith K. Burruss Date Signed *8/25/17*
 Director of Finance
Meredith K. Burruss Date Signed

for County Administration use only

Routing: Submit 4 (four) copies to Finance-Comptroller
 Submit 1 (one) copy to Program Committee for next agenda