

Tompkins County Project Approval Request Form

Project Name: HR/Payroll Cloud Suite Upgrade

ITS2018-

Project Summary

General

Start Year: 2018
Completion Year: 2020
Program Committee: Governmental Operations
Department: Information Technology Services
Jurisdiction: Ithaca

Administrative

Program Manager: Greg Potter
Project Manager: Greg Potter
Project Type: Other
RFP or Bid Proposal necessary?: No

Environmental

Other Involved Agencies/Municipalities:
 Ithaca
 Anticipated SEQR Review Level:
 SEQR Type:

Financial Source

Local Share	\$200,000
Total: \$200,000	

Financial Information - Uses

	<u>Total</u>	<u>Previous Years</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	<u>\$200,000</u>	<u>\$0</u>	<u>\$125,000</u>	<u>\$75,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total:	\$200,000	\$0	\$125,000	\$75,000	\$0	\$0	\$0
Total Local:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Project Description

Tompkins County implemented the Infor HR/Payroll solution in 2010 based on an extensive, multi-departmental RFP process. Since this implementation the Information Technologies Department (ITS) has provided on-premise hosting of the application and direct support for the system, including budgeting for the annual software contracts, governance and expanded configuration of the system to meet the evolving requirements and mandates of the Human Resources and Finance Departments, the continuous roll-out of numerous software patches, and a significant software upgrade and server replacement effort completed in 2014. Recently, ITS has successfully coordinated other software projects under a Software as a Subscription (SaaS) model, which is based on the hosting of the application by the software vendor in their managed data centers. The SaaS model is now offered by Infor and recommended by ITS as the best alternative for the long term support and advancement of the Tompkins County HR/Payroll system. Although the annual SaaS contract will be more expensive than the current annual software support agreement there are many advantages. These include: software companies have standardized on this model and often deploy new releases or functionality of their software first to their SaaS customers; cost and support of hardware, operating systems, software patches/upgrades, and backup and disaster recovery requirements are included in the SaaS model; the County can request future configuration changes in conjunction with Infor, as ITS will be impacted based on expected personnel and retirement changes in next two years.